



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

Telephone: 01363 773717

Email: townclerk@crediton.gov.uk

PUBLIC NOTICE

You are hereby invited to attend a Meeting of Crediton Town Council's Property & Allotments Committee, which will be held on **Tuesday 10th January 2017**, in the **Council Chamber**, Market Street, Crediton at **6.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

3rd January 2017

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
6. **Property & Allotments Committee Minutes** – To approve and sign as a correct record the minutes of the Property & Allotments Committee Meeting held on 8th November 2016.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Property & Allotments Committee Meeting held on 8th November 2016, for information only.

8. Allotments [CTC Allotments](#)
 - a) To consider the following issues and agree a course of action:
 - Vacant plots, Non-cultivation Notices and Notices To Quit
 - b) To consider matters raised by the Boniface Allotments Association and agree a course of action.
 - c) To consider matters and issues raised by allotment tenants and agree a course of action.
9. Update on following:
 - Tree works at Barnfield
 - Tree works at Upper Deck
 - Oak tree in Peoples Park near to the Scout Memorial Garden
 - Pressure washing
 - Various stonework
 - Various paintwork
 - Flower trough
10. To consider quotations received to repair the stonework around the St Boniface Statue, following the annual property inspection, and agree a course of action. (Copies of the quotations will be issued with the agenda.)
11. To consider and approve the CREDITON Grounds Maintenance Tender Pack for 2017-2020. (Documentation relating to this item will be issued with the agenda.)
12. To consider and approve the CREDITON Grounds Maintenance Contract for 2017-2020. (Documentation relating to this item will be issued with the agenda.)
13. To review the weed spraying being carried out throughout the Town.
14. To consider quotations received to clean the four bus shelters maintained by the Town Council bi-monthly during 2017 and agree a course of action. (Copies of the quotations will be issued prior to the meeting.)
15. To review the Committee's aims and objectives as detailed within the Council's Action Plan. (A copy of the Council's action plan will be issued with the agenda.)
16. **Business brought forward** - At the direction of the Chairman, to report on matters not on the agenda and for information only.
17. Close