



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a Meeting of Crediton Town Council's Property & Allotments Committee, which will be held on **Tuesday, 8th November 2016**, in the **Council Chamber**, Market Street, Crediton at **6.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)

Town Clerk

1st November 2016

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
6. **Property & Allotments Committee Minutes** – To approve and sign as a correct record the minutes of the Property & Allotments Committee Meeting held on 13th September 2016.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Property & Allotments Committee Meeting held on 13th September 2016, for information only.

8. Allotments [CTC Allotments](#)
 - a) To consider the following issues and agree a course of action:
 - Vacant plots, Non-cultivation Notices and Notices To Quit
 - b) To consider matters raised by the Boniface Allotments Association including the following and agree a course of action:
 - Request to install an additional tap at the Barnfield allotment site. (A copy of the request will be issued with the agenda.)
 - c) To consider matters and issues raised by allotment tenants including the following and agree a course of action:
 - Request from allotment E9A to erect a shed in addition to the shed already located on the plot. (A copy of the request will be issued with the agenda.)
9. To consider a quotation to reduce the Ash, Hazel and Sycamore to hedge height and coppice one large section of Hazel at the Barnfield allotment site and agree a course of action. (A copy of the quotation will be issued with the agenda.)
10. To discuss a quotation for recommended tree works at Upper Deck and agree a course of action. (This item was requested by Cllr Szabo. A copy of the quotation will be issued with the agenda.)
11. To consider a request from 1st Crediton Scouts to plant an Oak tree in Peoples Park near to the Scout Memorial Garden. (Further information will be issued with the agenda.)
12. To consider quotations received for the various pressure washing required throughout the town, following the annual property inspection, and agree a course of action. (Copies of the quotations will be issued prior to the meeting.)
13. To consider quotations received for the various stonework required throughout the town, following the annual property inspection, and agree a course of action. (Copies of the quotations will be issued prior to the meeting.)
14. To consider quotations received for the various paintwork required throughout the town, following the annual property inspection, and agree a course of action. (Copies of the quotations will be issued prior to the meeting.)
15. To consider purchasing a plant suitable for the flower trough located behind the Peoples Park Road sign and agree a course of action.
16. To discuss this Committee's aims and objectives for the next six years in order for them to be considered in the development of Crediton Town Council's Strategic Plan.
17. **Business brought forward** - At the direction of the Chairman, to report on matters not on the agenda and for information only.
18. Close