



# Crediton Town Council

Market Street

Crediton

Devon

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## PUBLIC NOTICE

You are hereby invited to attend a Meeting of Crediton Town Council's Property & Allotments Committee, which will be held on **Tuesday, 13<sup>th</sup> September 2016**, in the **Council Chamber**, Market Street, Crediton at **6.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

**Clare Dalley (Mrs)**

**Town Clerk**

31<sup>st</sup> August 2016

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

## AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
- 6. Property & Allotments Committee Minutes** – To approve and sign as a correct record the minutes of the Property & Allotments Committee Meeting held on 12<sup>th</sup> July 2016.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Property & Allotments Committee Meeting held on 12<sup>th</sup> July 2016, for information only.

8. Allotments [CTC Allotments](#)
- a) To consider the following issues and agree a course of action:
    - Vacant plots, Non-cultivation Notices and Notices To Quit
    - Annual allotment rent increase
    - Rent discounts
  - b) To consider matters raised by the Boniface Allotments Association
  - c) To consider matters and issues raised by allotment tenants
9. To receive an update from the Clerk on the following matters:
- Cleaning the brass plates inside the Peoples Park Scout Memorial Garden
  - The Quantified Tree Risk Assessment and resulting works
  - Flower trough located behind the Peoples Park Road sign
  - St Boniface Statue
10. To discuss paying an honorarium to a volunteer undertaking large amounts of work for the Town Council.
11. To consider the following property inspection reports and agree a course of action:
- War Memorial Bus Shelter
  - War Memorial
  - Jamie Fleming Memorial Bench
  - St Boniface Statue
  - Bandstand
  - Peoples Park Wildlife Area
  - Peoples Park Scout Memorial Garden
  - Millennium Cross
  - Upper Deck
- (A copy of the inspection reports will be issued with the agenda.)
12. To discuss leasing the following three facilities from Mid Devon District Council, for a term of 25 years at a peppercorn rent, and agree how the Town Council will proceed:
- Fulda
  - Greenway
  - Spinning Path Gardens
13. To consider quotations received to provide grounds maintenance at Greenway Play Area and Spinning Path Gardens Play Area during the period 1<sup>st</sup> October 2016 and 31<sup>st</sup> March 2017 and agree a course of action. (Copies of the quotations will be issued prior to the meeting.)
14. To discuss this Committee's aims and objectives for the next six years in order for them to be considered in the development of Crediton Town Council's Strategic Plan.
15. **Business brought forward** - At the direction of the Chairman, to report on matters not on the agenda and for information only.
16. Close