



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 18th October 2016**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

11th October 2016

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **To receive a presentation from Crediton Town Team on the New Cultural Hub Feasibility Report.**
4. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
5. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
6. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
7. **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 20th September 2016, as a correct record.
8. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 20th September 2016, for information only.

9. **To receive, and to ratify the decisions therein, the minutes of the**
- **Policy & Forward Planning Committee meeting held on 4th October 2016**
(A copy of the minutes will be issued with the agenda.)
10. **Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)**
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:
- Reference: [16/01414/LBC](#)
Proposal: Listed Building Consent for conversion of one dwelling into two dwellings and alterations to include erection of porch, scullery and staircases, replacement of single storey rear extension and alterations to access (Revised scheme)
Location: Penton, Penton Lane, Crediton, EX17 1ED
Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED
- Reference: [16/01302/FULL](#)
Proposal: Change of use from Class A1 (Retail) to mixed use: Class A1 (Retail) on ground floor and Sui Generis in basement/backroom
Location: 5 High Street, Crediton, EX17 3AE
Applicant: Mr R Daniels, 71 Godfrey Gardens, Bow, Crediton, EX17 6HT
- Reference: [16/01428/FULL](#)
Proposal: Erection of a dwelling (Revised scheme)
Location: Parliament House, Parliament Street, Crediton
Applicant: Mr C Reed, Reed Construction & Development Ltd, 106 High Street, Crediton, EX17 3LF
- Reference: [16/01431/HOUSE](#)
Proposal: Erection of single storey front and side extension
Location: 8 George Hill, Crediton, EX17 2DT
Applicant: Mr & Mrs John, 8 George Hill, Crediton, EX17 2DT
- Reference: [16/01437/HOUSE](#)
Proposal: Erection of first floor side extension above garage
Location: 25 Cromwells Meadow, Crediton, EX17 1JZ
Applicant: Mr A Devereaux, 25 Cromwells, Meadow, Crediton, EX17 1JZ
- Reference: [16/01470/HOUSE](#)
Proposal: Formation of parking bay following demolition of wall and outbuilding with retention of arched gateway
Location: Lamorna, Peoples Park Road, Crediton, EX17 2DA
Applicant: Mr K O'Connell, Lamorna, Peoples Park Road, Crediton, EX17 2DA
- Reference: [16/01518/FULL](#)
Proposal: Erection of dwelling
Location: 30 Primrose Way, Crediton, EX17 1BZ
Applicant: Mr K & Mrs M Skinner, 30 Primrose Way, Crediton, EX17 1BZ

Reference: [16/01561/CAT](#)
Proposal: Notification of intention to remove 1 Cherry tree within the Conservation Area
Location: Claremont, Searle Street, Crediton, EX17 2DB
Applicant: Ms D Bardbury, Claremont, Searle Street, Crediton, EX17 2DB

11. Mid Devon District Council – Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 16/01131/HOUSE
Proposal: Erection of two-storey extension
Location: West Park, Alexandra Road, Crediton, EX17 2DH
Applicant: Mr A Wreford, West Park, Alexandra Road, Crediton, EX17 2DH

Reference: 16/01261/DCC
Proposal: DCC/3892/2016 - County Matter Application for variation of Condition (2) of planning permission DCC/3820/2015 to amend proposed position of cycle shelter
Location: Landscore County Primary School, Threshers, Crediton, EX17 3JH
Applicant: Landscore County Primary School, Threshers, Crediton, EX17 3JH

Reference: 16/01092/HOUSE
Proposal: Alterations to roof to include change from hipped to gabled ends and installation of 2 dormer windows and replacement of existing porch canopy with enclosed porch.
Location: Clouds, Barnfield, Crediton, EX17 3HY
Applicant: Mr M Smith, Clouds, Barnfield, Crediton, EX17 3HY

Reference: 16/00458/FULL
Proposal: Erection of 3 dwellings and associated infrastructure following removal of existing nursery building
Location: Action For Children Crediton Area Childrens Centre Newcombes Crediton
Applicant: Jenner Homes, The Pool House, Pennsylvania, Exeter, EX4 5BJ

- 12. Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts and bank transfers for the period 21th September 2016 to 18th October 2016 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
- 13. To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
- 14. Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
- 15. To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued with the agenda.)

- 16. To consider the following TAP Fund applications and to decide whether to support them.**
- Sandford Community Sports Pavilion
 - Crediton Town Team
- (Copies of the requests will be issued with the agenda. Please note these are requests for support only.)
- 17. To receive nominations for the appointment of members to the following committees after the resignation of Cllrs Hughes and Dixon.**
- a. Administration & Personnel Committee (2)
 - b. Crediton Open Space Committee (1)
 - c. Policy & Forward Planning Committee (1)
 - d. Grants Committee (1)
- 18. To appoint representatives to the following outside bodies after the resignation of Cllrs Hughes and Dixon.**
- a. Mid Devon Community Safety Partnership
 - b. Sustainable Crediton
 - c. Crediton Children's Centre Management Committee
 - d. Town Team
- 19. To appointment a Councillor to join the Crediton Methodist Church Youth Work Management Group.** (Further information will be issued with the agenda.)
- 20. To consider financially supporting a visit from the Avranches Youth Orchestra in May 2017.**
- 21. To consider whether the Council believes there is a need for a marketing and promotion strategy for Mid Devon and whether it would support a TAP fund application to do this.** (Further information will be issued with the agenda.)
- 22. Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
- 23. Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence

1. *Turning Tides Project Awareness Day*
2. *Road closure A3072 Stockleigh Bridge X to Coffintree X*
3. *Website contact form - Albert Close Management*
4. *Western Power - road closure - 05.10.16*
5. *Cllr Dixon's resignation*
6. *MDDC - Planning Committee 05.10.16*
7. *Cathy Lynch MDDC - Lucombe oak Newcombes Meadow*
8. *Proposed telecommunications base station - Shell Service Station Exeter Road*
9. *Marsh Lane Crediton - Road widening scheme*
10. *MDDC - Agenda Scrutiny Committee 10th October 2016*
11. *MDDC - Get up to Speed Event*
12. *Intellectual Property Office - Unofficial Trade Mark Renewal 'Reminders'*
13. *Belle Court Crediton*
14. *Louise Martin – speeding – Park Street*
15. *MDDC - Refuse Storage SPD Consultation*

Matters To Note

1. *Poppy Appeal Collection*
2. *DALC - Autumn Training and Events Bulletin*
3. *DALC - 2017- 2018 Finance Settlement*
4. *Citizens Advice - Newsletter September 2016*
5. *VOYC Devon - Monthly update*
6. *NHS - Your future Care – Newsletter*
7. *MDDC - Council vote to allocate land at J27 for leisure, tourism and retail use*
8. *Healthy People - Future Care Newsletter*
9. *Sustainable Crediton - Newsletter Issue 75*
10. *Tarka Rail Association Strategy for Exeter-Barnstaple Rail Line/ Magazine Issue 48 [copies in office]*
11. *NHS - Your Future Care Newsletter*
12. *Mid Devon Talk - September Newsletter*
13. *Healthwatch Devon - Monthly bulletin*
14. *DALC - Monthly newsletter*
15. *NHS - Your Future Care - NEW Devon's Success Regime newsletter*

24. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

25. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
26. **To review the Assistant to the Town Clerk & Mayor's salary.**
27. **Close**