



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 18th April 2017**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)

Town Clerk

11th April 2017

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 21st March 2017, as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 21st March 2017, for information only.

8. To receive, and to ratify the decisions therein, the minutes of the
- Parish Paths Committee meeting held on 28th March 2017
 - Policy & Forward Planning Committee meeting held on 4th April 2017
 - Floral Crediton Committee meeting held on 11th April 2017

(A copy of the minutes will be issued with the agenda or prior to the meeting.)

9. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/00507/TPO
Proposal: Application to crown lift 2 Pine trees by 4m and 5m; reduce crown of 1 Silver Birch tree by 5m; and crown lift 4 Lime trees by 7m and remove branches protected by Tree Preservation Order 08/00010/TPO
Location: The Garden House, Threshers, Crediton, EX17 3NL
Applicant: Mr R Stoyle, The Garden House, Threshers, Crediton, EX17 3NL

Reference: 17/00503/CAT
Proposal: Notification of intention to lift branches of 9 Leylandii trees by 2m and shape tops, and trim lower branches of 1 Fir tree and 1 Yew tree by 2m within the Conservation Area
Location: 1 The Limes, East Street, Crediton, EX17 3BA
Applicant: Mrs E Hustwayte, 1 The Limes, East Street, Crediton, EX17 3BA

Reference: 17/00519/ADVERT
Proposal: Advertisement Consent to display 2 free standing non-illuminated direction signs
Location: QE Community College, Western Road, Crediton, EX17 3LU
Applicant: QE Community College, Western Road, Crediton, EX17 3LU

Reference: 17/00531/LBC
Proposal: Listed Building Consent to replace 4 windows to the south elevation
Location: Crediton Youth Centre, East Street, Crediton, EX17 3AX
Applicant: Ms J Taylor, Devon County Council, Room 11, Matford Offices, Topsham Road, Exeter, EX2 4QD

10. **Mid Devon District Council – Planning Decisions**

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 17/00080/FULL
Proposal: Change of use from osteopathic clinic (D1) to dwelling (C3)
Location: Paul & Tracey Fillery Ltd, 2 Coxs Close, High Street, Crediton
Applicant: Mr P Fillery, 12 Linhay Park, Sandford, Crediton, EX17 4LL

Reference: 17/00112/TPO
Proposal: Application to crown lift 1 Western Red Cedar by approximately 9.5m protected by Tree Preservation Order 99/00007/TPO

Location: Southfield, Southfield Drive, Crediton, EX17 2ET
Applicant: Mr Sam Clarke, 10 Jocelyn Mead, Crediton, EX17 2EN

Reference: 17/00212/LBC
Proposal: Listed Building Consent for replacement of 1 first floor window
Location: 16 Exeter Road, Crediton, EX17 3BL
Applicant: Mr O Graham, 16 Exeter Road, Crediton, EX17 3BL

Reference: 17/00113/CAT
Proposal: Notification of intention to fell 1 Beech tree within the Conservation Area
Location: The Beeches, Penton, Crediton, EX17 1EF
Applicant: Mr R Webber, The Beeches, Penton, Crediton, EX17 1EF

Reference: 17/00356/CAT
Proposal: Notification of intention to remove 1 Ash tree within the Conservation Area
Location: 6 Courtis Gardens, Crediton, EX17 3BQ
Applicant: Mrs K Limon, Newcombes (Crediton) Housing Association Ltd, 5 Parr House, Lennard Road, Crediton, EX17 2AP

Reference: 17/00061/FULL
Proposal: Erection of 2 dwellings, alterations to access including re-alignment of entrance wall and rebuilding missing gate pier
Location: Fairpark, Exeter Road, Crediton, EX17 3BJ
Applicant: Mr R Cattell, Fairpark, Exeter Road, Crediton, EX17 3BJ

Reference: 17/00062/LBC
Proposal: Listed Building Consent for re-alignment of southern wall and re-building of lost gate pier
Location: Fairpark, Exeter Road, Crediton, EX17 3BJ
Applicant: Mr R Cattell, Fairpark, Exeter Road, Crediton, EX17 3BJ

Reference: 17/00178/FULL
Proposal: Change of use from D1 (veterinary surgery) to C3 (dwelling)
Location: Ground Floor, 32 East Street, Crediton, EX17 3AX
Applicant: Mr B Mears, East Flat, 32 East Street, Crediton, EX17 3AX

Reference: 17/00281/CLU
Proposal: Certificate of lawfulness for the existing use of a dwelling for a period in excess of 4 years
Location: Arden House, Union Road, Crediton, EX17 3AL
Applicant: Mrs L Jones, Arden House, Union Road, Crediton, EX17 3AL

Reference: 16/01983/CLP
Proposal: Certificate of Lawfulness for the proposed use of garage as ancillary accommodation
Location: 5 Orchard Close, Crediton, EX17 2FB
Applicant: Miss N Leach, 5 Orchard Close, Crediton, EX17 2FB

Reference: 17/00156/HOUSE
Proposal: Retention of domestic workshop
Location: 57 High Street, Crediton, EX17 3JX
Applicant: Mr J Clark, 57 High Street, Crediton, EX17 3JX

11. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts, and bank transfers for the period 22nd March 2017 to 18th April 2017 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
12. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
13. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
14. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
15. **To review the Council’s insurance requirements and consider quotations for insurance cover for the next three years.** (Copies of the quotations received will be issued with the agenda.)
16. **To consider the internal audit interim report from the Council’s Internal Auditor, Mr Stuart Pollard of Auditing Solutions, for the financial year 2016-2017 and agree any actions.** (A copy of the report will be issued with the agenda.)
17. **To amend the Town Council’s Financial Regulations in line with the recommendations of the Town Council’s internal auditor, which reflect NALC’s model financial regulations.** (A copy of the amended Financial Regulations will be issued with the agenda.)
18. **To consider whether any litigation, liabilities or commitments, events or transactions, occurring either during the 2016-2017 financial year or afterwards, have a financial impact on the Town Council and, where appropriate to include them in the accounting statements.** (Further information will be issued with the agenda.)
19. **To review the Town Council’s Co-option Policy.** (A copy of the policy will be issued with the agenda.)
20. **To review the Town Council’s Protocol on Member/Officer Relations.** (A copy of the protocol will be issued with the agenda.)
21. **To review the cost of purchasing an 8 x 20ft storage container to be sited at Dynamic Links, Lords Meadow Industrial Estate, and agree a course of action.** (Information relating to this item will be issued with the agenda.)
22. **To consider hosting and sponsoring a Moor Otter sculpture in Crediton for £500+VAT.** (Further information relating to this item will be issued with the agenda.)

23. **To consider a request to hold an open-air inflatable cinema in Crediton Town in aid of Macmillan Cancer Support.** (A copy of the request will be issued with the agenda.)
24. **To consider a request from the organisers of Crediton Crunch, being held on 7th May 2017, to take the run through Stonypark field.** (Further information will be issued with the agenda.)
25. **To consider a request for the grant of £200 allocated to Devon Senior Voice, at the Grants Committee meeting held on 31st January 2017, to be re-allocated to Crediton Dementia Action Alliance and agree a course of action.** (A copy of the request will be issued with the agenda.)
26. **To consider supporting The Turning Tides Project's Heritage Lottery Application and agree a course of action.** (Further information relating to this item will be issued with the agenda.)
27. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
28. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence

1. *MDDC - Appeal - Lamorna Peoples Park Road*
2. *Resident - Resignation of Councillor*
3. *MDDC - Application 17-00113-TPO*
4. *Member of the public - Pavements*
5. *Member of the public - 16-00825-MFUL*
6. *DCC - Road closure - Pitton Cross to Hook Farm*
7. *MDDC - 16-01898-MARM Wellparks*
8. *Crediton Hamlets Parish Council - Remembrance Service*
9. *Dept Business, Energy & Ind Strategy - Update on PAF Licence*
10. *Crediton Town Council - Councillor Vacancy*

Matters To Note

1. *MDDC - Pay and Display Picture*
2. *MDDC - Feedback MDAA research*
3. *NHS - Shaping Future Care*
4. *NHS - Healthy People - March 2017 newsletter*
5. *MDDC - Tiverton Market street food competition*
6. *Crediton Courier - want to help refugees in your local area*
7. *MDDC - Town & Parish Newsletter March 2017*
8. *Worplesdon Parish Councillor - Parish Councillors Survey*
9. *Police & Crime Commissioner - Monthly report March 2017*
10. *MDDC - Local Plan Review 2013-2033*
11. *Sustainable Crediton - Newsletter Issue 81*
12. *Healthwatch Devon - Monthly newsletter*
13. *CHAT - Wifi connection*
14. *Art Journaling & Healing - Free Course*
15. *Devon & Cornwall Police - Disc holders*
16. *MDDC - Gleeson Development Street Naming*
17. *DALC - Newsletter*
18. *Healthwatch Devon - Spring Issue*
19. *NHS - Healthy People April 2017*

29. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

30. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.

31. To receive recommendations/nominations for individuals who will receive a Crediton Town plate at the Mayor's Reception 2017. Councillors are reminded this is to recognise the efforts of those who demonstrate outstanding commitment to the well-being of Crediton and the community.

32. Close