



Credition Town Council

8A North Street

Credition

Devon

EX17 2BT

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PUBLIC NOTICE

You are hereby invited to attend a Meeting of Credition Town Council's Environment Committee, which will be held on **Tuesday, 12th November 2019**, at Old Landscore School, Greenway, Credition at **6.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

7th November 2019

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
- 6. Committee Meeting Minutes** - To approve and sign as a correct record the minutes of the Environment Committee meeting held on 10th September 2019.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Environment Committee meeting held on 10th September 2019.

8. **Allotments**
 - a) **To consider the following issues and agree a course of action:**
 - **Vacant plots, Non-cultivation Notices and Notices To Quit**
 - **The reduction of paperwork printed and distributed for Annual Allotment Tenancy Agreements and other associated paperwork and review the alternative options.**
 - **To consider the letter received from an allotment tenant and consider a suitable response. (A copy of the letter has been issued with the agenda).**
 - b) **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions.**
9. **To discuss and consider the outline Management Recommendation Points B, C and D listed in the Crediton Parks QTRA. (A copy of the management recommendation points has been circulated with the agenda. This item has been requested by Cllr Szabo).**
10. **To consider the possibility of taking on all the benches within Crediton and discuss how this is going to be managed and organised.**
11. **To discuss and consider the installation of a bench at the top of Barnfield steps from the High street. (This item has been requested by Cllr Zorlu).**
12. **To consider the Town entering the Green Flag Competition. (This item has been requested by Cllr Letch).**
13. **To discuss and consider the installation of netting within the bandstand roof.**
14. **To discuss and agree on the location for the replantation of the Walnut Sapling from Newcombes. (This item has been requested by a member of the public).**
15. **To review and consider the instruction for the maintenance works for the Scout Memorial Garden for 2020, commencing 1st January.**
16. **To consider and amend/agree the specification for the Grounds Maintenance Contract for 2020 - 2023 and agree any actions. (A copy of the existing contract has been issued with the agenda.)**
17. **Clerk's Report** - To receive a report from the Assistant Clerk, for information only.
18. **Close**