



Credition Town Council

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PUBLIC NOTICE

You are hereby invited to attend a Meeting of Credition Town Council's Assets & Amenities Committee, which will be held on **Tuesday, 25th February 2020**, in **Old Landscore School**, Greenway, Credition at **6.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

17th February 2020

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
- 6. Committee Meeting Minutes** - To approve and sign as a correct record the minutes of the Assets & Amenities Committee meeting held on 14th January 2020.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Environment Committee meeting held on 14th January 2020.

8. **To consider purchasing additional planters for the Town and agree any actions.** (Further information will be issued with the agenda.)
9. **Clerk's Report** - To receive a report from the Assistant Clerk, for information only.

PART TWO ITEMS

10. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
11. **To consider tender applications received for the Crediton Grounds Maintenance Contract for 2020 - 2023 and agree a course of action.** (Copies of the tender applications will be issued with the agenda.)
12. **To consider quotations for the supply of Crediton's floral displays for 2020 and agree any actions.** (Copies of the quotations received will be issued with the agenda.)
13. **To consider quotations for the watering of Crediton's floral displays for 2020 and agree any actions.** (Copies of the quotations received will be issued with the agenda.)
14. **Close**