



**Minutes of Credition Town Council's Policy & Forward Planning Committee, held on Tuesday, 2<sup>nd</sup> May 2017, at 6.00 pm, at the Council Offices, Market Street, Credition**

**Present:** Cllrs Mrs L Brookes-Hocking (Committee Chairman), Mrs H Sansom, Miss J Harris and Mr A Wyer

**In Attendance:** Mrs Clare Dalley, Town Clerk

**159. To receive and accept apologies**

Apologies were received and accepted from Cllrs F Letch and N Way. (Proposed by Cllr Wyer)

**160. Declarations of Interest**

None declared.

**161. Public Question Time**

There were no members of the public present.

**162. Order of Business**

There were no changes to the order of business.

**163. Chairman's and Clerk's Announcements**

There were no announcements.

**164. Policy & Forward Planning Committee Minutes – To approve and sign the minutes of the Policy & Forward Planning Committee Meeting held on 4<sup>th</sup> April 2017, as a correct record.** It was **resolved** to approve the minutes of the Policy & Forward Planning Committee Meeting held on 4<sup>th</sup> April 2017, as a correct record and they were duly signed by Cllr Brookes-Hocking. (Proposed by Cllr Harris).

**165. Matters Arising**

There were no matters arising.

**166. To receive an update on the road widening scheme at Marsh Lane and the Town Council's request for the installation of a safe crossing place between the junction of Hawkins Way and the Leisure Centre and agree any actions.** The Clerk advised that she had e-mailed Mr James Anstee, Traffic Engineer at Devon County Council, advising him option four was the Town Council's preferred scheme and asking him how the scheme can be progressed.

**167. To receive an update on the progress of Credition Neighbourhood Plan.** Cllr Brookes-Hocking advised that progress was being made and documents are being put together.

**168. To receive an update on the proposed installation of a Devon Air Ambulance Lighting column and agree any further actions required.** The Clerk confirmed the planning application had been submitted and was currently being validated. She advised the cost of the application is £192.50. She also advised negotiations were ongoing with QE Education Foundation, Credition Rugby Club

and the Town Council's Solicitors regarding the best way forward with the necessary lease/licence for the land the lighting column will be standing on, which will cost the Town Council approximately £800 plus VAT.

**169. To consider any amendments required to the Crediton Traffic Regulation Order and agree a course of action.** It was **resolved** to request that the Traffic Regulation Order in Crediton be amended as follows:

- Commonmarsh Lane – withdraw the parking restrictions (yellow lines) that were installed outside Woods following the opening of the link road. It was felt this restriction was not needed. Prior to the opening of the link road this regulation was not enforced due to the absence of the lines and there were never any problems experienced. (Proposed by Cllr Wyer)
- Landscore School – amend the TRO to ensure that the lines (such as zig zag lines) painted on the highway outside Landscore Primary School are enforceable. (Proposed by Cllr Brookes-Hocking)

**170. To receive an update on the Keep Crediton Clean Campaign and to consider the condition of pavements/footpaths in the Town.** The Clerk confirmed that both bus shelters at Tesco had been added to the Town Council's cleaning schedule. She also confirmed quotations were being sought for the cleaning of street furniture.

It was noted that complaints are being received regarding the poor state of the footways, particularly on the High Street. The Clerk advised that she had received complaints from people tripping and falling due to the uneven paving. It was **resolved** as follows:

- Clerk to investigate Devon County Council's criteria for when it will repair/replace faulty footways.
- For the Town Council office to log all complaints received and take photographs of each area reported, in order to build up a picture of the problem.
- For the Clerk to meet with Devon County Council Highway Officers to discuss their current policy with a view to avoiding the County Council taking inappropriate action to repair footways (such as removing the paving and replacing with patches of tarmac)

Cllr Sansom advised that a resident had requested that if tarmac is used for footpaths it should be a different colour to the highway.

**171. To review the Committee's future aims and objectives being included in formation of Crediton Town Council's 5 Year Strategic Plan.** No further items were suggested.

## PART TWO

**172.** It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information (Proposed by Cllr Brookes-Hocking)

**173. To discuss the ongoing negotiations with Mid Devon District Council regarding the Council Office building and Town Square and agree any further actions.** Further information relating to this item had been issued with the agenda. Due to the confidential nature of this item no further information can be disclosed at this time.

**174. Close**  
The meeting closed at 7.01 pm.

Signed..... Date:.....  
(Chairman)

DRAFT