



**Minutes of Credition Town Council's Old Landscore School
Sub-Committee held on Tuesday, 16th June 2020, at 1.00 pm via Zoom**

- Present:** Cllrs Mr J Ross, Mr F Letch, Miss J Harris
- In Attendance:** Mrs Lisa Blake, Special Projects Officer (SPO)
Mrs Rachel Avery, Town Clerk
- Absent:** Cllr Mr P Vincent

1. To elect a Committee Chairman for 2020-2021

It was **resolved** to elect Cllr Ross as Committee Chairman for 2020-2021. (Proposed by Cllr Harris)

2. To elect a Committee Deputy Chairman for 2020-2021

It was **resolved** to elect Cllr Harris as Committee Deputy Chairman for 2020-2021. (Proposed by Cllr Letch)

3. To receive and accept apologies

None received.

4. Declarations of Interest

Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

5. Public Question Time

There were no members of the public.

6. Order of Business

There were no changes to the order of business.

7. Chairman's and Clerk's Announcements

There were no announcements.

8. Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Old Landscore School Sub-Committee meeting held on 10th March 2020. It was resolved to approve and sign the minutes of the Old Landscore School Sub-Committee meeting held on 10th March 2020 as a correct record (Proposed by Cllr Harris).

9. Matters Arising

There were no matters arising.

10. To consider and agree/amend the Old Landscore Report for submission to Devon County Council and agree any actions. A copy of the report had been issued prior to the meeting.

It was **resolved** that the report would be amended by the SPO in line with the requirements from DCC and that this would be circulated to all committee members before submission. (Proposed by Cllr Letch).

11. To receive an update on the Feasibility Study for Old Landscore School.

The SPO reported that she had emailed Mrs Dawn Eckhart about the feasibility study but was awaiting a response.

12. To consider/amend the building specification for the quotation of the extension of the rear office and agree any actions. A copy of the quotation had been issued with the agenda.

After a lengthy discussion it was **resolved** for the SPO to arrange a site meeting with R J Brooks and the Sub-Committee to discuss the specification for the extension requirements. (Proposed by Cllr Letch).

13. To receive an update on the Old Landscore Building usage and maintenance.

The SPO advised that the fire door was being replaced the following day. The woodlouse infestation had unfortunately returned in the rear office and would require further treatment. Councillors agreed that decisions needed to be made swiftly in order for progress to be made as to whether the TC office should be relocated to the OLS site pending completion of an office extension. It was **resolved** for the SPO to find further information around planning requirements to remove the front wall and create parking spaces within the boundary and keeping the original pillar entrance. It was further **resolved** for the SPO to speak to Conservation at MDDC around any preferred building materials and specifications for development. (Proposed by Cllr Letch).

14. Close

The meeting closed at 1.37 pm.

Signed.....
(Chairman)

Date:.....