



# Credition Town Council



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**Minutes of the Annual Meeting of Credition Town Council, held on  
Tuesday, 12<sup>th</sup> May 2015, at 7pm, at the Council Chamber, Market Street, Credition**

**Present:** Cllrs Mr F Letch, Mr B Dixon, Mr M Szabo, Mr A Wyer, Mr D Webb, Mrs L Brookes-Hocking, Mrs A Hughes, Miss J Harris, Mr N Way & Mr J Downes

**In Attendance:** Mrs Clare Dalley, Town Clerk  
Miss Emma Lucas, Assistant to the Town Clerk & Mayor  
1 member of the press  
2 members of the public

**1505/1 To Elect the Chairman/Mayor for 2015-2016**

It was **resolved** that Cllr Letch be Chairman and Mayor for 2015-2016 (Proposed by Cllr Harris)

**1505/2 The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'.**

The Chairman, Cllr Letch, read and signed the prescribed 'Declaration of Acceptance of Office'.

**1505/3 To Elect the Deputy-Chairman/Deputy Mayor for 2015-2016**

It was **resolved** that Cllr Harris be Deputy Chairman and Deputy Mayor for 2015-2016 (Proposed by Cllr Letch)

**1505/4 To receive and accept apologies**

No apologies were received.

**1505/5 Declarations of Interest**

Cllrs Downes, Way and Letch declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Way declared a personal interest in agenda item 44 'To consider a TAP Fund application from Credition Town Team for £2,000 for the St Boniface Feast Day Events.'

Cllr Webb declared a Disclosable Pecuniary Interest in Agenda Item 39 'Town Square Seating - To consider the authorisation, terms and conditions being granted by Mid Devon District Council, to enable Credition Town Council to enter into arrangements to permit the placing of tables and chairs on the Town Square and to agree a course of action' and item 40 'Town Square Seating - To consider the Licence Agreement to be issued by the Town Council granting permission for local businesses to place tables and chairs on the Town Square for public use.'

**1505/6 Order of Business**

There were no changes to the order of business.

**1505/7 Town Council Minutes** – To approve and sign the minutes of the Credition Town Council meeting held on Tuesday, 21<sup>st</sup> April 2015, as a correct record. Copies had been circulated with the agenda. It was **resolved** to approve and sign the minutes of the Town Council meeting held on 21<sup>st</sup> April 2015, as a correct record. (Proposed by Cllr Harris)

*[Handwritten signature]*

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**1505/8**      **Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Town Council Meeting held on 21<sup>st</sup> April 2015, for information only.**

Page 95 minute number 1504/302 – Cllr Szabo expressed that the Neighbourhood Plan report produced prior to the meeting should have been issued a few days in advance, in order for Councillors to have enough time to digest the information.

Page 97 minute number 1504/310 – Cllr Brookes-Hocking asked for an update and this was provided by the Clerk.

**1505/9**      **To receive, and to ratify the decisions therein, the minutes of the following Committee meetings:**

- Peoples Park Wildlife Area Committee Meeting held on Wednesday, 6th May 2015
- Administration & Personnel Committee Meeting held on Wednesday, 6th May 2015

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Peoples Park Wildlife Area Committee Meeting held on Wednesday, 6th May 2015. (Proposed by Cllr Brookes-Hocking)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Administration & Personnel Committee Meeting held on Wednesday, 6th May 2015. (Proposed by Cllr Harris)

Cllr Letch congratulated those that had attended the Peoples Park Wildlife Area, on Saturday 9<sup>th</sup> May, for the final planting day.

**1505/10**      **To review the Council's delegation arrangements to committees, sub committees and employees.** A copy of the Council's Scheme of Delegation had been issued with the agenda. It was **resolved** to adopt the Council's Scheme of Delegation (Proposed by Cllr Harris)

**1505/11**      **To review the Council's Terms of Reference for committees.** A copy of the Council's Terms of Reference had been issued with the agenda. It was **resolved** to adopt the Council's Terms of Reference for committees. (Proposed by Cllr Szabo)

**1505/12**      **To approve that the Chairman, Vice Chairman, and the Chairman of the relevant Committee most closely related to the particular matter constitute an Emergency Committee.** It was **resolved** to approve the appointment of the Chairman, Vice Chairman, and the Chairman of the relevant committee most closely related to the particular matter as an Emergency Committee of the Council. (Proposed by Cllr Harris)

**1505/13**      **To receive nominations for the appointment of members to existing Committees.**

- a. Administration & Personnel Committee.  
It was **resolved** to appoint Cllrs Letch, Harris, Brookes-Hocking, Wyer, Dixon and Hughes to serve on the Administration & Personnel Committee. (Proposed by Cllr Dixon)
- b. Property & Allotments Committee.  
It was **resolved** to appoint Cllrs Harris, Webb, Szabo and Wyer to serve on the Property & Allotments Committee. (Proposed by Cllr Letch)
- c. Floral Crediton Committee.  
It was **resolved** to appoint Cllrs Letch, Harris and Szabo to serve on the Floral Crediton Committee. (Proposed by Cllr Letch)

- d. Christmas in Crediton Committee.  
It was **resolved** to appoint Cllrs Letch, Brookes-Hocking, Webb and Downes to serve on the Christmas in Crediton Committee. (Proposed by Cllr Letch)
- e. Peoples Park Wildlife Area Committee.  
It was **resolved** to appoint Cllrs Brookes-Hocking and Hughes to serve on the Peoples Park Wildlife Area Committee. (Proposed by Cllr Letch)
- f. Policy & Forward Planning Committee  
It was **resolved** to appoint Cllrs Letch, Brookes-Hocking, Hughes, Webb and Wyer to serve on the Policy & Forward Planning Committee. (Proposed by Cllr Harris)
- g. Grants Committee  
It was **resolved** to appoint Cllrs Letch, Harris, Hughes and Brookes-Hocking to serve on the Grants Committee. (Proposed by Szabo)
- h. Parish Paths Partnership Committee.  
It was **resolved** to appoint Cllrs Letch and Szabo to serve on the Parish Paths Partnership Committee. (Proposed by Cllr Letch)

**1505/14 To appoint four Councillors to be the Town Council's audit checkers for 2015-2016. It was resolved for Cllrs Letch, Harris, Webb & Hughes to be the Town Council's audit checkers for 2015-2016. (Proposed by Cllr Harris)**

**1505/15 To review the Council's Standing Orders. A copy of the Council's Standing Orders had been issued with the agenda. It was resolved to adopt the Council's Standing Orders. (Proposed by Cllr Harris)**

**1505/16 To review the Council's Financial Regulations. A copy of the Council's Financial Regulations had been issued with the agenda. It was resolved to adopt the Council's Financial Regulations. (Proposed by Cllr Harris)**

**1505/17 To appoint representatives to the following outside bodies and agree procedures for reporting back to the Council.**  
It was resolved to make the following appointments, with written reports being submitted to Council, by the representatives, as and when deemed necessary.

- |   |                                |
|---|--------------------------------|
| a. Crediton United Charities  | Cllrs Harris & Wyer            |
| b. Hayward's Educational Foundation   | Cllr Wyer                      |
| c. Devon Association of Parish Councils<br>( & Larger Councils Sub Committee) | Cllr Brookes-Hocking           |
| d. Devon Towns Forum  | Cllr Brookes-Hocking           |
| e. Crediton Twinning Association  | Cllr Letch                     |
| f. Boniface Link Association  | Cllr Harris                    |
| g. Mid Devon Community Safety Partnership                                     | Cllr Hughes                    |
| h. Friends of Crediton Station  | Cllr Szabo                     |
| i. Crediton Transport Action Group  | Cllr Letch                     |
| j. Sustainable Crediton   | Cllrs Hughes & Downes          |
| k. Mid Devon Transport Forum  | Cllr Letch                     |
| l. AQMA Steering Group  | Cllr Dixon                     |
| m. Crediton Children's Centre Management Committee                            | Cllr Hughes                    |
| n. Newcombes Meadow Community Group   | Cllr Wyer                      |
| o. Newton St Cyres Cycle/Pathway Group  | Cllr Downes                    |
| p. High Street Traders Group  | Cllr Webb                      |
| q. Town Team  | Cllrs Hughes, Webb &<br>Downes |

(Proposed by Cllr Harris)



- 1505/18** To review the Council's Assets and Lease Arrangements. A copy of the Council's Asset Register and Lease Arrangements had been circulated with the agenda. It was resolved to accept the Council's Assets and Lease Arrangements. (Proposed by Cllr Harris)
- 1505/19** To review the Council's insurance requirements. Copies of the long term agreement with Zurich had been issued prior to the meeting. The Clerk explained that there will be an amendment made to the insurance, due to the purchase of the three tier planters. It was resolved to accept the Council's insurance requirements. (Proposed by Cllr Letch)
- 1505/20** To review the Council and its employees memberships of other bodies
- a. Devon Association of Local Councils
  - b. National Association of Local Councils
  - c. Society of Local Council Clerks
  - d. Devon Communities Together
  - e. Devon Playing Fields Association
- It was resolved to continue with membership of the Devon Association of Local Councils, National Association of Local Councils, Society of Local Council Clerks, Devon Communities Together, Devon Playing Fields Association. (Proposed by Cllr Brookes-Hocking)
- 1505/21** To review the Council's Complaints Procedure. A copy of the Council's Complaints Procedure had been circulated with the agenda. It was resolved to agree and adopt the Council's Complaints Procedure. (Proposed by Cllr Harris)
- 1505/22** To review the Council's Freedom of Information Act Model Publication Scheme and the Council's procedures for handling requests made under the Freedom of Information Act. A copy of the Publication Scheme together with the Council's procedures had been issued with the agenda. It was resolved to agree and adopt the Freedom of Information Act Model Publication Scheme and the Council's procedures for handling requests made under the Freedom of Information Act. (Proposed by Cllr Harris)
- 1505/23** To review and adopt the Council's Data Protection Policy and the Council's procedures for handling requests made under the Data Protection Act. A copy of the Policy together with the Council's procedures had been issued with the agenda. It was resolved to agree and adopt the Council's Data Protection Policy and the Council's procedures for handling requests made under the Data Protection Act. (Proposed by Cllr Hughes)
- 1505/24** To review the Council's Communications and Media Policy. A copy of the Council's Communications and Media Policy had been circulated with the agenda. The Clerk explained that although the Council's Communications and Media Policy was fit for purpose, it will need reviewing in light of the Council's increased involvement in social media. The Clerk explained this will be carried out whilst undertaking the Communications Review. It was resolved to agree and adopt the Council's Communications and Media Policy with a review taking place as part of the Council's Communications Review. (Proposed by Cllr Harris)
- Cllr Dixon requested information on the Council's procedure regarding news and press releases. An explanation was provided by the Clerk.
- 1505/25** Chairman's Annual Report 2014-2015 - To receive the Chairman's Annual Report 2014-2015 and approve for publication. A copy of the Chairman's Annual Report 2014-2015 had been circulated to Councillors prior to the meeting. It was resolved to

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approve the Chairman's Annual Report 2014-2015 for publication. (Proposed by Cllr Hughes)

**1505/26 Public Question Time**  
There were no questions.

**1505/27 Chairman's and Clerk's Announcements**  
There were no announcements.

**1505/28 Mid Devon District Council – Planning Applications**  
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 15/00546/FULL  
Proposal: Erection of a dwelling  
Location: Arden House, Union Road, Crediton, EX17 3AL  
Applicant: Mr J & Mrs L Jones, Arden House, Union Road, Crediton, EX17 3AL

It was resolved to defer a decision until a site visit has been undertaken by Councillors', with comments being provided to the Clerk by Tuesday 26<sup>th</sup> May 2015. (Proposed by Cllr Brookes-Hocking) It was further resolved for delegated responsibility be given to the Clerk, in consultation with Cllr Letch, to formulate a response, to be submitted to the Planning Authority, based on Councillors comments. (Proposed by Cllr Letch)

Reference: 15/00564/FULL  
Proposal: Erection of a dwelling and double garage  
Location: Highfield, Alexandra Road, Crediton, EX17 2DZ  
Applicant: Mr P Rodd, Highfield, Alexandra Road, Crediton, EX17 2DZ

It was resolved to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

Cllr Szabo declared a personal interest in the above planning application, as the neighbour of the applicant.

Reference: 15/00340/FULL  
Proposal: Installation of ramped access for wheelchair  
Location: 36 Greenway, Crediton, EX17 3LP  
Applicant: Mr J W Leyman, 36 Greenway, Crediton, EX17 3LP

It was resolved to recommend APPROVAL. (Proposed by Cllr Webb)

Reference: 15/00659/FULL  
Proposal: Installation of ATM  
Location: 135 High Street, Crediton, EX17 3DU  
Applicant: Co-Operative Estates, Department 10114, 5th Floor, 1 Angel Square, Manchester, M60 0AG

It was resolved to recommend APPROVAL. (Proposed by Cllr Harris)

Reference: 15/00632/TPO  
Proposal: Application to crown reduce 1 Hornbeam by 1.5m on garden side, fell 1 Red Cedar tree and 1 Plum Cherry tree protected by Tree Preservation Order No. 99/00007/TPO  
Location: Southfield, Southfield Drive, Crediton, EX17 2ET  
Applicant: Mr Daniel Weeks, 4 Jocelyn Mead, Crediton, EX17 2EN



It was **resolved** to recommend NO OBJECTION to the application as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris)

Reference: 15/00522/TPO  
 Proposal: Application to crown reduce 1 Beech tree by 3 metres protected by Tree Preservation Order 88/00002/TPO  
 Location: The Mews, Deep Lane, Crediton, EX17 2BY  
 Applicant: Mr Harris, 16 Fairfield Road, Crediton, EX17 2EQ

It was **resolved** to recommend NO OBJECTION to the application as long as MDDC's Tree Officer's professional opinion is that the work is necessary and that the height and character of the tree is taking into consideration as these are valued trees within the area. (Proposed by Cllr Harris)

Reference: 15/00638/FULL  
 Proposal: Erection of two storey extension to create a one-bedroom annex, playroom and garden store  
 Location: 9 Saxon Close, Crediton, EX17 3DS  
 Applicant: Mr M S Choudhury, 9 Saxon Close, Crediton, EX17 3DS

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris)

Reference: 15/00676/FULL  
 Proposal: Erection of two- storey extension  
 Location: 1 Blagdon Rise, Crediton, EX17 1EN  
 Applicant: Mrs D Wright, 1 Blagdon Rise, Crediton, EX17 1EN

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

Reference: 15/00679/FULL  
 Proposal: Erection of two storey extension to the rear  
 Location: 35 Greenway, Crediton, EX17 3LP  
 Applicant: Mr & Mrs R Tancock, 35 Greenway, Crediton, EX17 3LP

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Szabo)

1505/29

#### Mid Devon District Council – Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed (Proposed by Cllr Hughes):

Reference: 14/02141/MFUL  
 Proposal: Erection of 10 dwellings with associated infrastructure and parking (Revised Scheme)  
 Location: Newcombes Resource Centre, Newcombes, Crediton, EX17 2AB  
 Applicant: Jenner Homes, Rolleston House, Pennsylvania Road, Exeter, EX4 5BJ

Reference: 15/00242/FULL  
 Proposal: Installation of 3 replacement windows on front elevation  
 Location: 10 Market Street, Crediton, EX17 2AJ  
 Applicant: Mr E Rodd, For Rodd Bros, The Old Mill, Upton Hellions, Crediton, EX17 4AE

Reference: 15/00288/FULL  
 Proposal: Construction of single parking bay, retaining wall and wrought iron railings

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Location: 4 Hawthorn Road, Crediton, EX17 2DF  
 Applicant: Mr J Ilsley, 4 Hawthorn Road, Crediton, EX17 2DF

Reference: 15/00367/FULL  
 Proposal: Erection of extension to form garage and lounge following removal of existing garage

Location: 2 Victoria Crescent, Crediton, EX17 1DZ  
 Applicant: Mr E Haggard, 2 Victoria Crescent, Crediton, EX17 1DZ

Reference: 15/00438/TPO  
 Proposal: Application to crown lift 2 Red Cedar trees and remove one Red Cedar tree protected by Tree Preservation Order no. 99/00007/TPO

Location: Land Adjacent to 16 Jocelyn Mead, Crediton, EX17 2EN  
 Applicant: Mrs J Cookson, 16 Jocelyn Mead, Crediton, EX17 2EN

It was resolved to note that Mid Devon District Council, the determining Authority, has WITHDRAWN the following application with conditions as filed (Proposed by Cllr Hughes):

Reference: 15/00548/FULL  
 Proposal: Erection of 4 dwellings and formation of new access following demolition of sheds and outbuildings

Location: 25 Exeter Road, Crediton, EX17 3BL  
 Applicant: Mr P Williams, 25 Exeter Road, Crediton, EX17 3BL and Mr T Beagent, 59 Westwood Drive, Shrewsbury, Shropshire, SY3 8YB

- 1505/30**      **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 22nd April 2015 to 12th May 2015 inclusive and to receive the bank reconciliation. The schedules of payments and receipts were issued prior to the meeting. It was resolved to approve the payments totaling £10,706.74, the receipts totaling £35.91, the internal transfers totaling £50,092.50, and to accept the bank reconciliation, copies of which are attached to these minutes as Appendix One. (Proposed by Cllr Hughes)**
- 1505/31**      **To receive a list of outstanding debts owed to Crediton Town Council. The documentation relating to this item had been issued prior to the meeting. It was resolved to note the outstanding debts of £226.17, a copy of which is attached to these minutes as Appendix Two. (Proposed by Cllr Harris)**
- 1505/32**      **Budget Review – To review the budget for the year to date. The Clerk circulated the budget sheet. It was resolved to note the budget sheet and the information contained therein, a copy of which is attached as Appendix Three. (Proposed by Cllr Szabo)**
- 1505/33**      **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions. A copy of the report had been issued with the agenda. It was resolved to note the report with no further actions. (Proposed by Cllr Letch)**
- 1505/34**      **To consider the internal audit report from the Council's Internal Auditor, Mr Ken Abraham, for the financial year 2014-2015 and agree any action. A copy of the report had been issued with the agenda. It was resolved to note the internal audit report with no further actions required. (Proposed by Cllr Szabo)**
- 1505/35**      **To receive and agree the internal audited accounts for the financial year 2014-2015. A copy of the documentation had been issued with the agenda. It was resolved, to agree and approve the internal audited accounts for the financial year 2014-2015. (Proposed by Cllr Harris)**

*F*

**1505/36** To discuss and agree the external audit annual return for the year ended 31st March 2015. A copy of the annual return had been issued with the agenda. It was resolved to agree the external audit annual return for the year ended 31<sup>st</sup> March 2015. (Proposed by Cllr Szabo)

**1505/37** To discuss and agree the annual governance statement detailed in the external audit annual return. A copy of the annual return had been issued with the agenda. It was resolved to agree the annual governance statement for the year ended 31<sup>st</sup> March 2015. (Proposed by Cllr Szabo)

**1505/38** To consider passing the resolution detailed below, which will enable the Town Council to use the General Power of Competence.  
Credton Town Council confirms that, in accordance with the Localism Act 2011, it hereby considers itself an 'eligible council' to exercise the General Power of Competence having met the following criteria:

- At the time of this resolution two thirds of the members of the Council have stood for election
- The Clerk holds the Certificate in Local Council Administration (CiLCA), which includes Section 7 of CiLCA 2012

A report prepared by the Clerk, regarding the General Power of Competence had been issued with the agenda.

It was resolved that Credton Town Council confirms that, in accordance with the Localism Act 2011, it hereby considers itself an 'eligible council' to exercise the General Power of Competence having met the following criteria:

- At the time of this resolution two thirds of the members of the Council have stood for election
- The Clerk holds the Certificate in Local Council Administration (CiLCA), which includes Section 7 of CiLCA 2012

(Proposed by Cllr Brookes-Hocking)

Cllr Dixon expressed the Council's thanks to the Clerk for preparing a thorough report and enabling the Council to work efficiently.

**1505/39** **Town Square Seating - To consider the authorisation, terms and conditions being granted by Mid Devon District Council, to enable Credton Town Council to enter into arrangements to permit the placing of tables and chairs on the Town Square and to agree a course of action.** Supporting papers had been issued with the agenda.

*Cllr Webb left the room at 19.51*

The Clerk explained that she had recommended for the time restrictions listed to be amended in order that tables and chairs could be erected from 8.00 am onward and Mr Andrew Busby, Mid Devon District Council, was happy with this change.

It was resolved to agree and accept the authorisation, terms and conditions being granted by Mid Devon District Council, to enable Credton Town Council to enter into arrangements to permit the placing of tables and chairs on the Town Square. (Proposed by Cllr Downes) It was further resolved for the Clerk to sign the documentation on behalf of the Town Council. (Proposed by Cllr Downes)

**1505/40** **Town Square Seating - To consider the Licence Agreement to be issued by the Town Council granting permission for local businesses to place tables and chairs on the Town Square for public use.** A copy of the draft Licence Agreement had been



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issued prior to the meeting. It was resolved to approve the draft Licence Agreement prepared, with a review taking place in the future. (Proposed by Cllr Dixon)

*Cllr Webb re-entered the room at 19.55*

**1505/41 Councillor Co-option – To resolve to commence the Council's Co-option procedure in order to fill the two vacancies in Lawrence Ward. A copy of the Councillor Co-option pack had been issued with the agenda. It was resolved to commence the Council's Co-option procedure in order to fill the two vacancies in Lawrence Ward. (Proposed by Cllr Letch)**

**1505/42 To nominate a Councillor to serve on the DALC County Committee 2015-2019. Information regarding the process and who can stand had been circulated with the agenda. It was resolved for the Council to nominate Cllr Hughes (Proposed by Cllr Hughes)**

**1505/43 To resolve to make the following Members allowances for the financial year 2015-2016**

- Mayor's Allowance £600
- Elected Members allowance £80

It was resolved to pay the Members allowances detailed above for the financial year 2015-16. (Proposed by Cllr Letch)

**1505/44 To consider a TAP Fund application from Crediton Town Team for £2,000 for the St Boniface Feast Day Events. A copy of the application had been issued with the agenda.**

Cllr Brookes-Hocking declared a personal interest.

It was resolved to support Crediton Town Team's request for a TAP Fund Grant for £2,000. (Proposed by Cllr Harris)

**1505/45 Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**

Cllr Wyer reported:

- MDDC had missed the deadline for the planting of trees where the climbing frame is to be located in Newcombes Meadow Play Area, therefore the climbing frame cannot be put up in the short-term. Suggestions for moving the climbing frame to a different location are being discussed and a meeting will be taking place Monday 18<sup>th</sup> May.

Cllr Webb reported:

- He had stood in for the Mayor at the last Mayor's Surgery. The main concerns raised by the public were parking but also the state of the paving stones on the High Street, creating a tripping hazard. The Clerk confirmed this issue would be raised with DCC Highways.

**1505/46 Correspondence and Matters To Note - To receive Council correspondence and matters to note. Copies of the correspondence and matters to note had been issued with the agenda.**

**Correspondence:**

1. Jacobs - A3072 Bickleigh Castle TTRO
2. DCC - Temporary Traffic Order, East Street



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3. *OPCC - Meet your Police & Crime Commissioner*
4. *SWH - Road Closure, Peoples Park Road*
5. *Devon Army Cadet Force – Update*
6. *Mr Summerton - Response to MDDC Local Plan Review*
7. *Sustainable Crediton - Response to MDDC Local Plan Review*
8. *Sustainable Crediton - General Election Hustings*
9. *DCC - Temporary Traffic Notice, Peoples Park Road*
10. *Cabinet Office - VE Day 70 Press Release*
11. *Crediton Neighbourhood Plan Steering Group - Response to MDDC Local Plan Review*
12. *NHS - Blood Donation Sessions*
13. *Ms F Raymont - Thank you letter*
14. *MDDC - Press Releases*
15. *Mr A Quick - Thank you to Council*
16. *The Devon Chef - Devon Wine Week Event*

**Matters To Note:**

1. *TNMWD CAB - April Newsletter*
2. *Crediton Museum - Now Open*
3. *DCC - Community News Roundup April 2015*
4. *MDDC – Summons & Agenda 29 April 2015*
5. *Avranches Magazine April-June 2015*
6. *Northern, Eastern & Western Devon CCG - Healthy People May 2015*
7. *Sustainable Crediton - Newsletter Issue 58*
8. *East & Mid Devon Community Safety Partnership - 2015 Newsletter*
9. *Mid Devon Children's Centre – Minutes*
10. *Devon Voluntary Action - January 2015*
11. *Mr Maycock - Notes from Devon CHAG Meeting*
12. *Healthwatch Devon - Latest News*

Cllr Dixon requested further information regarding correspondence numbers 4 and 9. Clarification was provided by fellow Councillors.

It was resolved to note the correspondence and matters to note. (Proposed by Cllr Dixon)

1505/47

**Business brought forward**

Cllr Szabo

- The railway car park currently has 13 unusable spaces due to bails of hay, fly tipping & the surrounding trees.

Cllr Downes

- Expressed extreme annoyance with the recent work carried out by Western Power Distribution to the overhead cables, in particular the replacing of the pole outside of the Holy Cross Church, and that the Council had not been informed about the works. Cllr Downes explained that this was a missed opportunity to remove the pole from outside of the Church. The Clerk confirmed this issue would be raised with the company.

Cllr Way

- A meeting had taken place regarding the Hayward's youth centre building, looking at the temporary provision of children's services and possibly youth provision within the building.

Cllr Harris

- Large lorries have been trying to travel down Union Terrace, getting stuck at the bottom. There are currently no signs to notify lorry drivers of size restrictions. The Clerk confirmed this matter would be discussed at the next Policy and Forward Planning Committee Meeting.

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Town Clerk

- Councillors have 28 days to complete their register of interest forms.
- DALC are holding training courses for both new and existing councillors. A list of training dates will be issued to all Councillors.
- There will be a Christmas in Crediton meeting taking place next Tuesday, 19<sup>th</sup> May 2015, at 2pm, followed by a Policy & Forward Planning Meeting at 6pm.
- Wi-Fi is now working in the Chamber, Sky members have to sign-in or non-member will need to register.

**PART TWO**

**1505/48** It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)

**1505/49** To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree a course of action.  
The Clerk provided Councillors with an update. Due to the confidential nature of this item no further information can be disclosed.

**1505/50** Close  
The meeting closed at 8.18 pm.

Signed..... 

Date: 16/6/15.....