



**Minutes of the Crediton Town Council Meeting, held on  
Tuesday, 8<sup>th</sup> December 2015, at 7pm, at the Council Chamber, Market Street, Crediton**

**Present:** Cllrs Mr F Letch, Miss J Harris, Mr A Wyer, Mrs L Brookes-Hocking, Miss J Walters, Mrs H Sansom, Mr M Szabo, Mr B Dixon, Mrs A Hughes, Mr J Downes and Mr N Way

**In Attendance:** Mrs Clare Dalley, Town Clerk  
1 member of the press  
1 member of the public

**1512/190 To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllr D Webb and noted that Cllr Way would be late due to a prior commitment. (Proposed by Cllr Letch)

**1512/191 Declarations of Interest**

Cllrs Letch and Downes declared that as members of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Brookes-Hocking declared a personal interest in agenda item 27 'Correspondence & Matters to Note' in relation to item 10 of correspondence as residents at Fordton within the vicinity of the application are friends.

Cllr Walters declared a personal interest in agenda item 27 'Correspondence & Matters to Note' in relation to item 10 of correspondence as members of her family live at Fordton.

Cllr Hughes declared a personal interest in agenda item 21 'To consider the following grant applications' as she is a personal friend of CODS.

**1512/192 Public Question Time**

A member of the public objected to the closure of Mid Devon District Council's Crediton office. He passed the Clerk a copy of a letter he had submitted to the Crediton Courier and asked what the Town Council was doing. Cllr Letch advised that the Council is currently in negotiations with the District Council regarding the proposed closure.

Cllr Way arrived at 7.06 pm and declared that as a member of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

**1512/193 Order of Business**

There were no changes to the order of business.

**1512/194 Chairman's and Clerk's Announcements**

The Clerk advised that further information regarding the scheduled A377 road closure in January 2016, would be e-mailed to Councillors the following day.

Initials 

The Chairman announced that he had undertaken the following engagements since the November Council meeting:

- 21<sup>st</sup> November - Mayor's Surgery on the Town Square
- 23<sup>rd</sup> November - Crediton Twinning Association Committee meeting and was pleased to advise that 30 children from Avranches will be exchanging with Queen Elizabeth Academy.
- 24<sup>th</sup> November - opening of the newly refurbished Post Office and the Community Transport AGM
- 25<sup>th</sup> November - Youth Meeting to discuss recent youth issues in Crediton attended by youth workers, representatives from MDDC Safety Action Group, Police and QE Academy and the Town Team AGM.
- 27<sup>th</sup> November - Christmas in Crediton Parade & Christmas Lights Switch-On
- 28<sup>th</sup> November - Sustainable Crediton's Climate Change event.
- 5<sup>th</sup> December - Mayor's Surgery on the Town Square where he distributed the last of the Town Council newsletters.

**1512/195** **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 17<sup>th</sup> November 2015, as a correct record. Copies had been circulated with the agenda. It was **resolved** to approve and sign the minutes of the Town Council meeting held on 17<sup>th</sup> November 2015, as a correct record. (Proposed by Cllr Hughes)

**1512/196** **Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Town Council Meeting held on 17<sup>th</sup> November 2015, for information only.**  
There were no matters arising.

**1512/197** **To receive, and to ratify the decisions therein, the minutes of the**

- **Christmas in Crediton Committee meeting held on 17<sup>th</sup> November 2015**  
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee meeting held on 17<sup>th</sup> November 2015. (Proposed by Cllr Brookes-Hocking)
- **Crediton Open Space Committee meeting held on 18<sup>th</sup> November 2015**  
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Crediton Open Space Committee meeting held on 18<sup>th</sup> November 2015. (Proposed by Cllr Hughes)
- **Policy & Forward Planning Committee meeting held on 1<sup>st</sup> December 2015**  
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee meeting held on 1<sup>st</sup> December 2015. (Proposed by Cllr Brookes-Hocking)

A copy of the minutes had been issued with the agenda.

Initials.....

1512/198 **Mid Devon District Council – Planning Applications**

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 15/01815/FULL  
 Proposal: Erection of fence around property  
 Location: 29 Winswood, Crediton, EX17 3EY  
 Applicant: Miss T Snell, 29 Winswood, Crediton, EX17 3EY

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris)

Reference: 15/01834/CAT  
 Proposal: Notification of intention to fell and remove 1 Lawson Cypress, 1 Beech and 2 Laurel trees and carry out works to 1 Mulberry, 1 Laurel, 1 Bay Laurel, 1 Pittosporum, 1 Silver Birch, 1 Lawson Cypress, 2 Hazel and 4 Holly trees within the Conservation Area  
 Location: Penton House, Penton Lane, Crediton, EX17 1ED  
 Applicant: Mr N Frost, Penton House, Penton Lane, Crediton, EX17 1ED

It was **resolved** to recommend NO OBJECTION to the application as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris)

Reference: 15/01766/FULL  
 Proposal: Erection of 3 dwellings following demolition of redundant structure and modern buildings  
 Location: John Symes Trust, North Street, Crediton, EX17 3DU  
 Applicant: Trustees of The John Symes Trust, 14 Cathedral Close, Exeter, EX1 1HA

It was **resolved** to recommend OBJECTION as the Town Council does not wish to see the loss of a historic building in Crediton. (Proposed by Cllr Brookes-Hocking)

Cllr Letch confirmed he would request the application is considered by MDDC's Planning Committee.

Reference: 15/01861/FULL  
 Proposal: Erection of 4 dwellings and formation of new access following demolition of sheds and outbuildings (Revised scheme)  
 Location: 25 Exeter Road, Crediton, EX17 3BL  
 Applicant: Mr P Williams & Mr T Beagent, C/o 25 Exeter Road, Crediton, EX17 3BL

It was **resolved** to recommend OBJECTION due to unsafe vehicular access and egress to Exeter Road and the danger it will cause to pedestrians. (Proposed by Cllr Dixon)

Reference: 15/01844/FULL  
 Proposal: Change of use of 2 dwellings (C2 Use) to 1 dwelling (C3 Use)  
 Location: Woodcote, Western Road, Crediton, EX17 3HH  
 Applicant: Mr J Hyson, Wood Park, Hittisleigh, Exeter, EX6 6LW



Initials .....

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

**1512/199 Mid Devon District Council – Planning Decisions**

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed (Proposed by Cllr Harris):

Reference: 15/01078/FULL  
 Proposal: Conversion of storage building to residential annexe  
 Location: Pownes House 52 High Street Crediton Devon EX17 3JX  
 Applicant: Mr P Collier, Pownes House, 52 High Street, Crediton, EX17 3JX

Reference: 15/01084/LBC  
 Proposal: Listed Building Consent for conversion of storage building to residential annexe  
 Location: Pownes House 52 High Street Crediton Devon EX17 3JX  
 Applicant: Mr P Collier, Pownes House, 52 High Street, Crediton, EX17 3JX

Reference: 15/01454/OUT  
 Proposal: Outline for the erection of 3 dwellings (Revised Scheme)  
 Location: Orchard Cottage St Lawrences Green Crediton Devon EX17 2BE  
 Applicant: Mr Roland Ash, Orchard Cottage, St Lawrence Road, Crediton, EX17 2BE

It was **resolved** to note that the following application has been WITHDRAWN (Proposed by Cllr Harris):

Reference: 15/01591/FULL  
 Proposal: Erection of a two storey extension following demolition of existing extension  
 Location: 17A Mill Street Crediton Devon EX17 3AA  
 Applicant: Miss R Waring, 17A Mill Street, Crediton, EX17 3AA

**1512/200 Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 18<sup>th</sup> November 2015 to 8<sup>th</sup> December 2015 inclusive and to receive the bank reconciliation.** The schedules of payments and receipts were issued prior to the meeting. It was **resolved** to approve the payments totaling £16,458.40, receipts totaling £1,892.19 and accept the bank reconciliation, copies of which are attached to these minutes as Appendix One. (Proposed by Cllr Harris)

**1512/201 To receive a list of outstanding debts owed to Crediton Town Council.** The documentation relating to this item had been issued prior to the meeting. It was **resolved** to note the outstanding debts of £229.94, a copy of which is attached to these minutes as Appendix Two. (Proposed by Cllr Harris)

**1512/202 Budget Review – To review the budget for the year to date.** A copy of the budget sheet which had been circulated prior to the meeting is attached as Appendix Three. It was **resolved** to note the budget sheet and the information contained therein. (Proposed by Cllr Wyer)



Initials .....

- 1512/203 To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions. A copy of the report had been issued prior to the meeting. It was **resolved** to note the report with no further actions. (Proposed by Cllr Harris)
- 1512/204 To resolve to grant the Clerk designated authority to make routine payments during the Council's Christmas recess. It was **resolved** to grant the Clerk designated authority to make routine payments during the Council's Christmas recess. (Proposed by Cllr Harris)
- 1512/205 To resolve to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council's Christmas recess. It was **resolved** to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council's Christmas recess. (Proposed by Cllr Letch)
- 1512/206 To resolve the dates the Town Council Office will be closed during the Christmas period. It was **resolved** for the Town Council Office to close on Wednesday 23<sup>rd</sup> December 2015, at 1.00 pm, and re-open on Monday 4<sup>th</sup> January 2016, at 10.00 am. (Proposed by Cllr Letch)
- 1512/207 To consider and agree/amend Crediton Town Council's budgets prepared by the Council's Responsible Financial Officer for the financial year 2016 -2017. It was **resolved** to agree the Town Council's budget for the financial year 2016 - 2017, with a total budgeted expenditure of £213,711 and a total budgeted income of £20,477 (£14,241 Council income £6,236 MDDC DCLG Grant) excluding precept, a copy of which is attached to these minutes as Appendix Four. (Proposed by Cllr Brookes-Hocking)
- 1512/208 To consider and agree/amend Crediton Town Council's reserve levels for the financial year 2016-2017.  
Copies of the reserve levels had been circulated to all members prior to the meeting. It was **resolved** to:
- Set the Council's general revenue reserve level at £50,000 for the financial year 2016 - 2017
  - Agree the Town Council's earmarked reserve levels for the financial year 2016 - 2017, a copy of which is attached to these minutes as Appendix Five, subject to any further spending on specific projects in this financial year.
- (Proposed by Cllr Harris)
- 1512/209 To discuss and agree Crediton Town Council's precept for the financial year 2016-2017. The precept figures had been issued prior to the meeting. It was **resolved** to increase the Town Council's precept for the financial year 2016-2017 to £193,233.86 (Proposed by Cllr Harris. Cllr Szabo requested the minutes recorded him voting against the proposal.)
- 1512/210 To consider the following grant applications:
- CODS
  - Turning Tides
- A copy of the applications had been circulated with the agenda.

Initials.....  


Cllr Brookes-Hocking proposed that £600 was granted to Turning Tides. The proposal failed 5 For and 6 Against.

It was **resolved** to allocate £0 to CODS. (Proposed by Cllr Letch with 8 For and 3 Against. Cllrs Way, Wyer and Brookes-Hocking requested the minutes recorded them voting against the proposal.)

**1512/211 To agree the Town Council's calendar of meetings for 2016.** A copy of the calendar prepared by the Town Clerk had been issued with the agenda. It was **resolved** to accept the calendar of meetings for 2016. (Proposed by Cllr Letch)

**1512/212 The receive a recommendation from the Policy & Forward Planning Committee to accept the Traffic Regulation Order request list with the inclusion of item 25 'Lords Meadow Estate' and agree to submit it to Devon County Council for further action.** Councillors' attention had been drawn to the minutes of the Policy & Forward Planning Committee meeting held on 1<sup>st</sup> December 2015. It was **resolved** to accept the recommendations from the Policy & Forward Planning Committee to accept the Traffic Regulation Order request list with the inclusion of item 25 'Lords Meadow Estate' and with an amendment to item 18 by removing the following comments:

"DCC officers have looked to see whether the cycle scheme can be extended. At the western end the road is not wide enough to accommodate a contraflow cycle lane."

and replace them with:

"This has been added to the list of resurfacing works. However, this list is prioritised in line with county policy and it is unlikely that this road would be a high priority at the present time."

and to submit it to Devon County Council for further action. (Proposed by Cllr Letch)

**1512/213 To receive the following recommendation from the Policy & Forward Planning Committee:**

- The Town Council to formulate a Strategic Plan to cover a 5 year period 1<sup>st</sup> April 2017 – 31<sup>st</sup> March 2022
- The following items will be the aims and objectives of the plan.
  - Crediton Neighbourhood Plan
  - Protecting and preserving public facilities and open spaces
  - Youth provision
  - Council Functions
  - Protecting Public Services
  - Christmas in Crediton Project
  - Floral Crediton Project
  - Crediton Hospital
  - CCTV
  - Relations with other agencies
- To request each Town Council Committee to review its functions and priorities and confirm its aims and objectives for the period 2017-2022.

Councillors' attention had been drawn to the minutes of the Policy & Forward Planning Committee meeting held on 1st December 2015 and to supporting papers issued with the agenda. It was resolved to receive the recommendations of the Policy & Forward Planning Committee as follows:

- The Town Council to formulate a Strategic Plan to cover a 5 year period 1<sup>st</sup> April 2017 – 31<sup>st</sup> March 2022
- The following items will be the aims and objectives of the plan.
  - Crediton Neighbourhood Plan
  - Protecting and preserving public facilities and open spaces
  - Youth provision
  - Council Functions
  - Protecting Public Services
  - Christmas in Crediton Project
  - Floral Crediton Project
  - Crediton Hospital
  - CCTV
  - Relations with other agencies
- To request each Town Council Committee to review its functions and priorities and confirm its aims and objectives for the period 2017-2022.

(Proposed by Cllr Letch)

- 1512/214** To consider Devon County Council's consultation on its school crossing patrol service and its proposal that school communities should pay for their own school crossing patrol service. The documentation relating to this item had been issued prior to the meeting.

Cllr Way declared a personal interest as a Devon County Councillor.

Councillors agreed to support the retention of the school crossing patrol service. It was resolved to respond to Devon County Council advising that it is imperative the service is retained for the safety of the children. (Proposed by Cllr Harris)

- 1512/215** Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

Cllr Szabo:

- Had attended the Dartmoor Rail Forum where the Peninsula Rail Task Force 20 year plan interim report had been discussed. The interim report will be amended prior to its submission to government agencies in 2016. It may help if the emerging Neighbourhood Plan could include a statement of need for a seven day a week hourly train service to Exeter stopping at every station.

Cllr Wyer:

- Had attended a Newcombes Meadow Community Group meeting to discuss the issue of teenagers being asked to leave the childrens play area by local PCSO's,



Initials.....

as according to the current signage they are too old to play on the equipment. Mid Devon District Council should be removing the signage shortly.

**Cllr Way:**

- Has also attended the Dartmoor Rail Forum adding that there was great consensus at the meeting to have a half hourly train service from Yeoford to Exeter.
- He will shortly be attending the Travel Watch meeting in Salisbury.

**Cllr Sansom:**

- Had attended the Crediton Woods meeting.

**Cllr Brookes-Hocking:**

- Had attended the DALC County Committee meeting and advised that the next DALC AGM being held in Oct 2016 will focus on devolution.

**Cllr Hughes:**

- Had attended the Children's Centre meeting and the report will be circulated to Councillors shortly.
- She had met with a representative of Involve, who had confirmed things will start to move in Crediton in the New Year.
- Had attended the Crediton Woods meeting

**Cllr Harris:**

- Had attended the United Charities meeting with Cllr Wyer.

1512/216

**Correspondence and Matters To Note - To receive Council correspondence and matters to note.** Copies of the correspondence and matters to note had been issued with the agenda.

**Correspondence**

01. Mr Stewart Barr - Project update
02. Mr Summerton - Cancellation of Tiverton Balloon Festival
03. Mr Everitt - Worn out zebra crossing outside Hayward's School
04. Destination Okehampton - Meeting agenda
05. Turning Tides - Invitation to Christmas Pub Jam
06. Mr Everitt - Zebra crossing outside Hayward's School
07. MDDC - Crediton Free Parking
08. CAHMS - Email re Grant Funding
09. Cllr J Binks - Reply to Mr Cann re Road Closure shambles
10. MDDC Planning Officer - Response re Fordton planning application
11. Cllr Brookes-Hocking - Devolution briefing sheet
12. Journey Counselling Service - Email re Grant Funding
13. TNMWD Citizens Advice - Letter re Grant Funding
14. Devon Senior Voice - Letter re Grant Funding

**Matters To Note**

01. Healthwatch Devon - November e-bulletin
02. Mr R Cuthbertson - Email re NHS Sell Off
03. Mr Agasee & Ms Hayes - Land for development at Fordton
04. Devon CCG - Crediton Steering Group November minutes
05. PCC Tony Hogg - Monthly Report November 2015





- 06. Cllr Brookes-Hocking - SWALC Regional Conference notes
- 07. Destination Okehampton - Notes of meeting
- 08. NHS - Blood donation sessions
- 09. Crediton Woods Action Group - Notes of Meeting
- 10. DCC - Community News Roundup Nov 2015
- 11. DALC - December Newsletter
- 12. Healthwatch Devon - December e-bulletin

Correspondence item 2 - Cllr Downes requested clarification which was provided by Cllr Letch.

Correspondence item 10 – Cllr Brookes-Hocking expressed concern that the planning officer doesn't seem to have addressed specific policy points raised by the Town Council. Cllr Downes confirmed that he had requested the application was considered by MDDC's Planning Committee and that a representative of the Council and public could attend the meeting and speak; he will advise Councillors when the meeting is being held. Cllr Brookes-Hocking suggested a few Town Councillors meet with local residents prior to the meeting.

Matters To Note item number 3 – Cllr Dixon requested clarification which was provided by Cllr Letch.

It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Letch)

**1512/217 Business brought forward**

Cllr Szabo:

- Advised that Tuckers Meadow and Tuckers Close now had brand new signs.
- Several homeless people are sleeping in cars at the railway station car park. It was agreed the matter should be brought to the attention of Devon County Council who own the car park.

Cllr Letch:

- He had sent a thank you card to Mr Martin Binks for all his hard work in restoring the Jockey Hill fingerpost and had invited him to this Council meeting so all members of the Council could thank him, however, he had not attended.
- Had received complaints regarding vehicles speeding at the bottom of Jockey Hill and the noise the speeding cars make. He advised that he would be raising the issue with Neighbourhood Speed Watch.

Cllr Wyer:

- The road signs on Lords Meadow Industrial Estate are so dirty you can't read them.
- The large hole on Common Marsh Lane is still there and the barriers surrounding it have been blown into the hole. The issue has been reported by the Clerk on numerous occasions. Cllr Way confirmed he would take the matter further as it has been 2 years and is clearly a health and safety issue.

Initials.....

Cllr Way:

- Has requested that MDDC provide free parking in St Saviours Way car park whilst the High Street is closed in January/February 2016. A similar situation occurred in Tiverton some time ago and Crediton should not be treated differently.
- He has met with several residents at the bottom of Jockey Hill to discuss their safety concerns and suggestions have been forwarded to Devon County Council. Cllr Brooks-Hocking requested a copy of the e-mail in order to keep members informed.
- Requested that the need for a bus stop flag to be installed outside Crediton Railway station be a future agenda item.

Cllr Sansom:

- The fingerpost situated outside Nessie's Bistro that she reported in July has still not been sorted. The Clerk apologised for this explaining that other priorities had taken precedence. She confirmed the matter would be looked into.
- The St Saviours Way car park directional sign is facing the wrong direction and the smaller sign immediately in front of St Saviours Way has been obstructed by a Christmas tree.
- Asked if Tesco could be asked to clean the graffiti off the bus stops located by Tesco.

Cllr Walters:

- The lights at the railway station car park are still not working.
- She had received a request for a rubbish bin at Searle Street
- The drains at Fordton are blocked. The Clerk confirmed she would report this to DCC but did not hold out much hope of the drains being cleared due to DCC's current policy.

Cllr Hughes:

- Asked if anything has happened regarding Wellparks bus stop. The Clerk advised that she had asked MDDC to send the street cleaner to the bus stop to collect all rubbish. She had also requested MDDC to site a bin at the location. She confirmed that once the litter has been removed as a 'one-off' she would ask the Town Council's cleaners to clean the bus stop.

Cllr Brookes-Hocking:

- Asked Cllr Way to chase DCC for the traffic count figures, which should have been released some time ago.

Cllr Hughes left the meeting at 8.29 pm.

## PART TWO

**1512/218** It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Harris)



Initials.....

1512/219 To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree any actions required.

Due to the confidential nature of the business being transacted no further information can be disclosed at this time.

1512/220 Close

The meeting closed at 8.30 pm.

Signed.....

Date: 19/1/2016

7 December 2015 (2015-2016)

**Crediton Town Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
230	19/11/2015		Lloyds TSB curren	004271	Postage - Stamps	Post Office Ltd	Z	171.00	0.00	171.00
231	08/12/2015		Lloyds TSB curren	004272	Sign for Flower Tub	Touchwood Signs Ltd	S	34.00	6.80	40.80
232	08/12/2015		Lloyds TSB curren	004273	Weed Spraying - Town	Mr A E Jewell	E	236.00	0.00	236.00
233	08/12/2015		Lloyds TSB curren	004273	Plants for Floral Crediton	Mr A E Jewell	E	72.90	0.00	72.90
234	08/12/2015		Lloyds TSB curren	004274	Councillor Training	DALC	S	130.00	26.00	156.00
235	08/12/2015		Lloyds TSB curren	004275	Christmas in Crediton - re	Grape & Grain Wine Me	S	18.33	3.67	22.00
236	08/12/2015		Lloyds TSB curren	004276	PRS License	PRS for Music	S	149.90	29.98	179.88
237	08/12/2015		Lloyds TSB curren	004277	Christmas in Credion - Cc	Contact Radio Communi	S	170.00	34.00	204.00
238	08/12/2015		Lloyds TSB curren	004278	Stationery	Devon Commercial Stati	S	14.21	2.84	17.05
239	08/12/2015		Lloyds TSB curren	004279	Stationery	Devon Commercial Stati	S	39.22	7.84	47.06
240	08/12/2015		Lloyds TSB curren	004280	Whisky - Christmas in Cre	Michael Summerton (Te	X	25.00	0.00	25.00
241	08/12/2015		Lloyds TSB curren	004280	Ink Cartridges - Christma	Michael Summerton (Te	S	18.33	3.67	22.00
242	08/12/2015		Lloyds TSB curren	004281	Christmas in Crediton - Li	Mrs C Dalley (Mole Valle	S	4.96	0.99	5.95
243	08/12/2015		Lloyds TSB curren	004282	Salaries - November	Mid Devon District Coun	E	3,593.50	0.00	3,593.50
244	08/12/2015		Lloyds TSB curren	004282	PAYE/National Insurance	Mid Devon District Coun	E	184.94	0.00	184.94
245	08/12/2015		Lloyds TSB curren	004282	Pension Contributions	Mid Devon District Coun	E	747.45	0.00	747.45
246	08/12/2015		Lloyds TSB curren	004282	Payroll Administration	Mid Devon District Coun	S	10.00	2.00	12.00
247	08/12/2015		Lloyds TSB curren	004283	Christmas in Crediton - R	AA Media Ltd	S	1,441.39	288.28	1,729.67
248	08/12/2015		Lloyds TSB curren	004283	Christmas in Crediton - R	AA Media Ltd	S	394.61	78.92	473.53
249	08/12/2015		Lloyds TSB curren	004284	Christmas in Crediton - P	Crediton Arts Centre	E	1,528.54	0.00	1,528.54
250	08/12/2015		Lloyds TSB curren	004285	Christmas in Crediton - E	J D Ward (Electrical Ser	S	1,677.00	335.40	2,012.40
251	08/12/2015		Lloyds TSB curren	004286	Christmas in Crediton - E	J D Ward (Electrical Ser	S	374.63	74.93	449.56
252	08/12/2015		Lloyds TSB curren	004287	Stationery	Devon Commercial Stati	S	14.21	2.84	17.05
253	08/12/2015		Lloyds TSB curren	004288	Printing Charges	Concorde	S	31.50	6.30	37.80
254	08/12/2015		Lloyds TSB curren	004289	IT Support	Mid Devon District Coun	S	180.00	36.00	216.00
255	08/12/2015		Lloyds TSB curren	004290	Youth Provision	Crediton Methodist Chur	E	4,000.00	0.00	4,000.00
256	08/12/2015		Lloyds TSB curren	004291	SLCC Membership	Society of Local Council	E	235.00	0.00	235.00
257	20/11/2015		Petty Cash	petty cash	Postage - Stamps	Post Office Ltd	Z	6.48	0.00	6.48
258	24/11/2015		Petty Cash	petty cash	Postage - Recorded Deliv	Post Office Ltd	Z	2.78	0.00	2.78
259	27/11/2015		Petty Cash	petty cash	Christmas in Crediton - S	High Street Saver	S	1.92	0.38	2.30
260	27/11/2015		Petty Cash	petty cash	Storage Box	High Street Saver	S	4.33	0.87	5.20
261	30/11/2015		Petty Cash	petty cash	Postage - Avranche/Dokk	Post Office Ltd	Z	4.56	0.00	4.56
<b>Total</b>								<b>15,516.69</b>	<b>941.71</b>	<b>16,458.40</b>

**Crediton Town Council**  
**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
280	Exhibition Rd - Allotmer	17/11/2015	Lloyds TSB curren	cash	Exhibition Road - Allotme	Mr K Gillham	E	11.12	0.00	11.12
281	Boniface Allot Ass. Mem	17/11/2015	Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Mr K Gillham	E	1.70	0.00	1.70
282	Christmas Lights	17/11/2015	Lloyds TSB curren	cheque	Christmas lights donation	Susan's Flower Shop	E	50.00	0.00	50.00
283	Christmas Lights	17/11/2015	Lloyds TSB curren	cheque	Christmas lights donation	Grape & Grain Wine Me	E	50.00	0.00	50.00
284	Christmas Lights	17/11/2015	Lloyds TSB curren	BACS	Christmas lights donation	Olivia James Design	E	50.00	0.00	50.00
285	Exhibition Rd - Allotmer	23/11/2015	Lloyds TSB curren	cheque	Exhibition Road - Allotme	Mr T Lewis	E	20.14	0.00	20.14
286	Boniface Allot Ass. Mem	23/11/2015	Lloyds TSB curren	cheque	Boniface Allot Ass - Meml	Mr T Lewis	E	3.07	0.00	3.07
287	Barnfield - Allotment Re	23/11/2015	Lloyds TSB curren	cheque	Barnfield Allotment Rent	Mr S Densham	E	10.45	0.00	10.45
288	Boniface Allot Ass. Mem	23/11/2015	Lloyds TSB curren	cheque	Boniface Allot Ass - Meml	Mr S Densham	E	1.60	0.00	1.60
289	Barnfield - Allotment Re	23/11/2015	Lloyds TSB curren	cheque	Barnfield Allotment Rent	Mr S Densham	E	10.26	0.00	10.26
290	Boniface Allot Ass. Mem	23/11/2015	Lloyds TSB curren	cheque	Boniface Allot Ass - Meml	Mr S Densham	E	1.57	0.00	1.57
291	Moffats - Allotment Ren	23/11/2015	Lloyds TSB curren	cash	Moffats Allotment Rent	Mr A Phillips	E	26.41	0.00	26.41
292	Boniface Allot Ass. Mem	23/11/2015	Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Mr A Phillips	E	4.03	0.00	4.03
293	Barnfield - Allotment Re	24/11/2015	Lloyds TSB curren	cheque	Barnfield Allotment Rent	Ms C Wilson	E	13.68	0.00	13.68
294	Boniface Allot Ass. Mem	24/11/2015	Lloyds TSB curren	cheque	Boniface Allot Ass - Meml	Ms C Wilson	E	2.09	0.00	2.09
295	Exhibition Rd - Allotmer	23/11/2015	Lloyds TSB curren	BACS	Exhibition Road - Allotme	Mr P Wright	E	31.73	0.00	31.73
296	Boniface Allot Ass. Mem	23/11/2015	Lloyds TSB curren	BACS	Boniface Allot Ass - Meml	Mr P Wright	E	4.84	0.00	4.84
297	Christmas Lights	25/11/2015	Lloyds TSB curren	cash	Christmas lights donation	Ile Ashcroft - Medical he	E	25.00	0.00	25.00
298	Exhibition Rd - Allotmer	26/11/2015	Lloyds TSB curren	cheque	Exhibition Road - Allotme	Ms Kerry Jones	E	8.23	0.00	8.23
299	Boniface Allot Ass. Mem	26/11/2015	Lloyds TSB curren	cheque	Boniface Allot Ass - Meml	Ms Kerry Jones	E	1.26	0.00	1.26
300	Exhibition Rd - Allotmer	30/11/2015	Lloyds TSB curren	cash	Exhibition Road - Allotme	Mr A Bowyer	E	21.85	0.00	21.85
301	Boniface Allot Ass. Mem	30/11/2015	Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Mr A Bowyer	E	3.34	0.00	3.34
302	Stoney Park - Rent	04/12/2015	Lloyds TSB curren	cash	Stoney Park - Rent	Mrs Hennig	E	175.00	0.00	175.00
303	Exhibition Rd - Allotmer	04/12/2015	Lloyds TSB curren	bacs	Exhibition Road - Allotme	Mrs K Wellaway	E	9.34	0.00	9.34
304	Boniface Allot Ass. Mem	04/12/2015	Lloyds TSB curren	bacs	Boniface Allot Ass - Meml	Mrs K Wellaway	E	1.43	0.00	1.43
305	VAT Repayment	07/12/2015	Lloyds TSB curren	bacs	VAT Repayment	HMRC	R	0.00	1,354.05	1,354.05
<b>Total</b>								<b>538.14</b>	<b>1,354.05</b>	<b>1,892.19</b>

## Crediton Town Council

	<b>Bank Reconciliation at 08/12/2015</b>		
	Cash in Hand 01/04/2015		130,567.48
	<b>ADD</b>		
	Receipts 01/04/2015 - 08/12/2015		180,241.90
	<b>SUBTRACT</b>		
	Payments 01/04/2015 - 08/12/2015		120,092.97
<b>A</b>	<b>Cash in Hand 08/12/2015</b> (per Cash Book)		<b>190,716.41</b>
	Cash in hand per Bank Statements		
	Cash 07/12/2015	0.00	
	Lloyds TSB current a/c 034522 07/12/2015	13,336.33	
	Lloyds TSB precept a/c 034525 07/12/2015	143,725.74	
	Lloyds TSB reserve a/c 067835 07/12/2015	50,037.31	
	Petty Cash 07/12/2015	75.83	
			<b>207,175.21</b>
	Less unrepresented cheques As attached		16,458.80
			190,716.41
	Plus unrepresented receipts As attached		0.00
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>190,716.41</b>
	<b>A = B Checks out OK</b>		



**Mrs C. Dalley**

## Your accounts

Last login: 04 December 15 (11:05 AM)

Crediton Town Co..

<b>Business Account</b>	£13,336.33
30-93-14, 03452274	

<b>BUS BANK INSTANT</b>	£50,037.31
30-93-14, 06783514	

<b>BUS BANK INSTANT</b>	£143,725.74
30-93-14, 03452509	

Outstanding Debts as at 7th December 2015

Invoice Date	Invoice Number	Amount	In relation to
Apr-15			
Barnfield		£26.13	
Sep-15			
Exhibition		£55.63	
Nov-15			
Hillbrow Cup		£100.00	
Barnfield		£48.18	
<b>TOTAL AMOUNT OUTSTANDING</b>		<b>£229.94</b>	





## Year To Date Budget 2015-2016

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Remaining	Total Spend
Administration	10,548	307.81	705.01	418.00	952.45	574.89	728.51	780.11	826.29	581.96				55.7	4,572.97	5,875.03
Council & Councillors	9,640	905.49	973.56	252.89	1,342.50	179.53		206.20	243.40	156.00				44.2	5,380.43	4,259.57
Property & Parks	25,659	4,962.20	574.69	738.60	1,330.84	456.00	878.00	2,043.96	1,574.00					49.0	13,080.71	12,578.29
Insurance	2,500	-	1,712.54											68.5	787.46	1,712.54
Parish Paths (P3)	250	-	-											-	250.00	-
Grants	15,000	14,660.00	-			340.00								100.0	0.00	15,000.00
Amenities	12,150	-	-	680.08		42.00	141.73	382.85	6,162.15	5,272.56				104.4	-531.37	12,681.37
Localism Projects	15,000	-	-	5,000.00										33.3	10,000.00	5,000.00
<b>Sub Total</b>	<b>90,747</b>	<b>20,856</b>	<b>3,966</b>	<b>7,090</b>	<b>3,626</b>	<b>1,592</b>	<b>1,748</b>	<b>3,413</b>	<b>8,806</b>	<b>6,011</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>33,640.20</b>	<b>57,106.80</b>

Salaries/PAYE/NI	Budget													%Budget	Balance	Total Spend
Salaries	46,690	-	3,639.88	3,593.50	3,593.50	3,593.50	3,593.50	3,593.50	3,593.50	3,593.50						28,794.38
PAYE/NI	4,856	-	189.76	184.94	184.94	184.94	184.94	184.94	184.94	184.94						1,484.34
Pension Payments	9,805	-	757.10	747.45	747.45	747.45	747.45	747.45	747.45	747.45						5,989.25
<b>Sub Total</b>	<b>61,351</b>	<b>-</b>	<b>4,586.74</b>	<b>4,525.89</b>	<b>4,525.89</b>	<b>4,525.89</b>	<b>4,525.89</b>	<b>4,525.89</b>	<b>4,525.89</b>	<b>4,525.89</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59.1</b>	<b>25,083.03</b>	<b>36,267.97</b>

Budget Spend																
	152,098.00	20,855.50	8,552.54	11,615.46	8,151.68	6,118.31	6,274.13	7,939.01	13,331.73	10,536.41	-	-	-	61.4	58,723.23	93,374.77

Ear Marked Reserves/Project Funds																
TAP Fund Grants	0	-	-	1,000.00											-1,000.00	1,000.00
Wildlife Garden	597	-	-	192.00	23.72			45.87						43.8	335.84	261.59
Neighbourhood Plan	4,666		2,100.00						2,419.44					96.9	146.18	4,519.44
Grants	715	500.00	-			215.00								100.0	0.00	715.00
Allotments	2,876			840.00	552.00	648.00								70.9	836.00	2,040.00
Street Furniture & Small Works	1,827				1,192.80	310.50	39.60							84.4	284.10	1,542.90
Upper Deck	1,805				78.00									4.3	1,727.00	78.00
General Fund	30,450					158.78		1,000.00								
War Memorial - Pointing	1,500					1,327.50										
Election Expenses	4,732					234.70										
Economic Development									3,467.82							
Christmas Lights Repair/Renewal									720.00							
Christmas in Crediton 14/15 carried fwd										1,729.57						
Localism Projects										4,000.00						
<b>Sub Total</b>	<b>5,978</b>	<b>500.00</b>	<b>2,100.00</b>	<b>1,032.00</b>	<b>2,846.52</b>	<b>2,894.48</b>	<b>39.60</b>	<b>1,045.87</b>	<b>6,607.26</b>	<b>5,729.67</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>22,795.40</b>

Creditors from 2014-2015 now paid																
BT - Telephone Charges	97	97.10	-													97.10
MDDC- Printing Charges	226	225.70	-													225.70
3 Tier Floral Planters		-	-	3,600.00												3,600.00
Grant		-	-													-
		-	-													-
<b>Sub Total</b>	<b>323</b>	<b>322.80</b>	<b>-</b>	<b>3,600.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>3,922.80</b>

Total Spend inc reserves																
	158,398.85	21,678.30	10,652.54	16,247.46	10,998.20	9,012.79	6,313.73	8,984.88	19,938.99	16,266.08	-	-	-		38,305.88	120,092.97

INCOME	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Balance	Total Income
Administration	50	5.77	7.91	6.43	6.05	5.76	4.64	4.97	8.22	185.77				100.7	-0.35	50.35
Council & Councillors	0													#DIV/0!	0.00	-
Property & Parks	4,334	24.33	222.12	4.81	161.18	6.06	171.49	2,727.06	323.22					88.3	507.96	3,826.04
Insurance	0													#DIV/0!	0.00	-
Parish Pairs (P3)	250	3,000.00	-	-	-	-	-	-	-	-	-	-	-	1,200.0	-2,750.00	3,000.00
Grants	0													#DIV/0!	0.00	-
Amenities	0			150.00			100.00	50.00	1,025.00					#DIV/0!	-1,325.00	1,325.00
VAT Refinement	5,000		2,141.21		1,747.77					1,354.05				104.9	-243.03	5,243.03
Sponsorship	600													100.0	-0.01	154,732.50
Precept	154,732	77,366.25	-	-	-	-	-	77,366.25	-	-	-	-	-	100.5	-32.98	7,164.98
Council Tax Support Grant	7,132	3,582.49	-	-	1,000.00	-	-	3,582.49	-	-	-	-	-	#DIV/0!	-1,000.00	1,000.00
TAP Fund Grants	0						3,750.00							#DIV/0!	-3,750.00	3,750.00
Neighbourhood Plan	0															
Peoples Park Wildlife Garden	0															
Earmarked - J Evening Bench	0					150.00										
Sub Total	172,098	83,978.84	2,371.24	161.24	2,915.80	161.82	4,028.13	83,730.77	1,356.44	1,539.82	-	-	-	104.7	-8,143.41	180,241.90
<b>Total Income</b>	<b>£172,098</b>	<b>£83,978.84</b>	<b>£2,371.24</b>	<b>£161</b>	<b>£2,916</b>	<b>£162</b>	<b>£4,026</b>	<b>£83,731</b>	<b>£1,356</b>	<b>£1,540</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>104.7</b>	<b>-£8,143.41</b>	<b>£180,241.90</b>

Draft 2016/2017 Budgetary Proposals - Crediton Town Council

	Budget 2015-2016	Anticipated 2015-2016	Proposed budget 2016-2017	
<u>General Council Budget</u>	2015-2016	2015-2016	2016-2017	
<u>EXPENDITURE</u>				
Salaries & IR	61,351	59,252	70,529	Appendix 1
Administration	10,548	8,403	11,108	Appendix 2
Council & Councillors	9,640	6,748	9,260	Appendix 3
Property & Parks	25,659	14,602	24,390	Appendix 4
Amenities	12,150	17,519	23,100	Appendix 5
Insurance	2,500	1,713	2,500	
Election Costs	0	0	0	
Parish Paths (P3)	250	0	0	
TC Grants	15,000	15,000	20,000	
Localism Projects	15,000	9,000	27,824	Appendix 6
<b>Sub Total</b>	<b>152,098</b>	<b>132,237</b>	<b>188,711</b>	

EAR MARKED RESERVES BUDGET

Christmas Lights Renewals/Repairs	1,500	1,500	1,500
Election Expenses	2,000	2,000	0
Floral Crediton	0	0	1,000
CCTV Renewals/Repairs	500	500	500
Boniface Statue	500	500	0
War Memorial Maintenance/Repair	500	500	1,000
Localism Projects	15,000	15,000	5,000
MDDC Building	0	0	15,000
Allotments	0	0	1,000
<b>Sub Total</b>	<b>20,000</b>	<b>20,000</b>	<b>25,000</b>

<b>TOTAL EXPENDITURE</b>	<b>172,098</b>	<b>152,237</b>	<b>213,711</b>
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INCOME

Administration	50	80	60
Council & Councillors	0	0	0
Property & Parks	4,334	3,731	4,481
Insurance	0	0	0
Parish Paths (P3)	250	0	0
TC Grants	0	0	0
Amenities	0	6,350	3,200
VAT Repayments	5,000	6,250	6,500
Sponsorship	600	0	0

<b>Sub Total</b>	<b>10,234</b>	<b>16,411</b>	<b>14,241</b>
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<b>Precept</b>	<b>154,732</b>	<b>154,732</b>	<b>193,234</b>
MDDC grant	7,132	7,132	6,236
<b>Precept + MDDC grant</b>	<b>161,864</b>	<b>161,864</b>	<b>199,470</b>

<b>TOTAL INCOME</b>	<b>172,098</b>	<b>178,275</b>	<b>213,711</b>
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<b>DIFFERENCE</b>	<b>-0</b>	<b>26,038</b>	<b>0</b>
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**Anticipated Earmarked Reserves as at 1st April 2016**

£5,000	DCC Feasibility study money
£6,497	Elections
£416	Wildlife Area (Peoples Park)
£343	Crediton Town Plates
£691	Street Furniture & Small Works
£7,710	Economic Development
£1,212	P3 Parish Paths
£1,344	Floral Crediton
£500	Town Clock
£1,740	Upper Deck
£2,200	Premises
£1,500	CCTV
£1,500	Boniface Statue
£1,894	War Memorial (General)
£500	Band Stand
£1,000	Mayors Chain
£747	Allotments
£1,500	Repair of brick planters (entrances to Town)
£895	Tesco Community Fund
£4,650	Neighbourhood Planning
£3,148	Christmas Lights Renewals/Repairs
£3,000	P3 Grant - Bridge Project
£15,000	Localism Projects
£100	Incredible Edible Town Square Garden
£2,500	General Legal & Professional Fees
£5,000	Stonypark Legal/Professional Fees
<b>£70,587</b>	<b>Total Earmarked Reserves approx</b>
<b>£50,000</b>	<b>General Revenue Reserve</b>
<b>£36,018.48</b>	<b>General Fund approx</b>
<b><u>£156,605.48</u></b>	