



Credition Town Council



Minutes of the Meeting of the Town Council held on
26 June 2012

| | | |
|-----------------------|--|---|
| Present: | Councillors | Mr F Letch (Chairman) Miss J Harris Mr R Adams Mrs L Brookes-Hocking Mr M Szabo Mr W Dixon Mr J Downes Mr N Way (Part Meeting) |
| In Attendance: | Clerk MDDC Public Press | Mr M Ashley 1 Member and 2 Officers re. Leisure Centre. Approximately 12 persons 1 |

AGENDA ITEMS

20. To receive apologies

Apologies were received and accepted from Councillors Conyngham and Leighton Plom (personal) and Councillor Connell (ill health).

21. Declarations of Interest

| | | |
|-----------------|----------------------------|---|
| Code of Conduct | Councillors Way and Downes | As member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority. |
| Personal | Councillor Way | Minute 22 & 29: Lords Meadow Leisure Centre. |
| Personal | Councillor Downes | Minute 22 & 29: Lords Meadow Leisure Centre. |
| Personal | Councillor Harris | Minute 38: Shared Use Parking Bays. |
| Prejudicial | Councillor Adams | Minute 38: Shared Use Parking Bays. |

22. Presentation by Mid Devon District Council on Leisure Services at Lords Meadow Leisure Centre

A presentation by the District Council on proposed development plans for the Lords Meadows Leisure Centre was made. Current income, development options, an outline of the preferred option, provisions for maintaining current services, projected income increase from proposed changes and additional improvements to other areas were all discussed. District Council Officers and the Cabinet Member took questions from Town Councillors. It was noted that there were two amendments to the Cabinet's recommendation proposed for the District Council meeting of 27 June 2012.

23. Public Question Time

A number of members of the public present asked questions, through the meeting Chairman, concerning the District Council's proposal for the leisure centre. It was apparent from the questions asked that the feelings of the public at the meeting were overwhelmingly against the proposed development and subsequent loss of sports hall facility.

24. Chairman's & Clerk's Announcements

The Clerk reported that the Property and Allotments Sub Committee on 3 July was postponed.

The Chairman announced that the Council raised an armed forces day flag on the Council Offices. He emphasised that the support was for members of the armed services, not the decisions on their deployment or use.

25. Town Council Annual General Meeting Minutes

The minutes of the Town Council Annual General meeting held on 29 May 2012 were received and approved as a correct record.

26. Town Council Minutes

The minutes of the Town Council meeting held on 29 May 2012 were received and approved as a correct record with the following correction:

Minute 11a: Amend "totalling £12,251.21" to read "totalling £12,237.31" and that the amended Finance Schedule be appended to the minutes.

27. Matters Arising

Minute 14b: Councillor Dixon was informed, upon request, that a reply had still not been received.

Minute 15: Councillor Brookes-Hocking was informed that Local Authority Publishing had started to gather advertising for the next edition of the Town Guide.

28. Finance & General Purposes Committee Minutes

a) *Minutes*

The minutes of the Finance and General Purposes Committee meeting held on 2 June May 2012 were received and noted.

b) *Recommendations*

The recommendations of the Finance and General Purposes Committee meeting held on 2 June May 2012 were approved.

29. Planning (*This item was brought forward at the discretion of the Chairman to facilitate public participation*)

Lords Meadows Leisure Centre Development

Councillors expressed a great deal of dismay and concern at the manner and timing of public consultation on this proposal. Councillor Way made a proposal, with an amendment proposed by Councillor Brookes-Hocking which was unanimously approved by Council; namely:

The Town Clerk's Office write to the Chairman as well as the Chief Executive of Mid Devon District Council to strongly object to the very short period of consultation allowed to consider these very important proposals. Councillors considered it unrealistic to expect to take on-board community feedback and to give this project the serious and proper consideration it deserves. The Council is unable to support the District Council's proposals in their current form. In addition, the District Council was strongly urged to defer any decision on the present proposal to allow proper consultation and also the time properly to consider other amendments to the proposal that could reduce the loss of sports facilities.

In addition, a District Ward Member urged that all Councillors who could, should attend the District Council meeting on the following evening, Wednesday 27 June 2012.

Councillor Way Left meeting.

30. Peoples Park and Scout Memorial Gardens Working Group

Councillor Brookes-Hocking considered that the time given for consideration of these meeting notes was too short given the importance and large financial implications of the project. Councillor Brookes-Hocking proposed that this item be deferred to the next suitable meeting to give enough time for the notes to be properly considered. The motion was seconded by Councillor Dixon and approved by Council.

31. Planning

a) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

b) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended.

c) *Proposed Sale of Land at the end of Common Marsh Lane*

Members objected to the sale of this land on the end of Common Marsh Lane as it is in the path of potential future infrastructure development at that end of the industrial estate, not only towards the Tiverton Road but also potentially on the hillside to the South and Southeast. Councillors also noted that the District Council had still not responded to the Town Council's request for a list of District Council owned public assets and the Clerk was asked to once again contact the District Council to follow this up.

- d) *Harconville in Western Road, (application 12/00007/FULL)*
The approval of the applicants request to the lifting of condition 9 of the original planning application approval, the formation of a proper footway in front of the new development, by the Planning Authority was considered. Members accepted that under the circumstances there was very little that could be done to re-institute this footway but expressed their disappointment at the loss of the opportunity to improve pedestrian facilities in Crediton. It was emphasised that footways and improvements to the footway system are very important to the people of the town and that the Council needs to ensure it's voice is heard at District and County Council levels. It was requested that the issue of footways and planning for footways be a future agenda item.
- e) *Planning Applications/Items for Determination week ending 26 June 2012*
None.

32. Finance

- a) *Schedule of Accounts*
The Schedule of Accounts, numbers 3496 to 3512 totalling £2,638.41 was approved.
The Clerk reported an incidence of a Council Member inadvertently duplicating an expenses claim. The matter had been investigated by the Clerks and there was absolutely no evidence to suggest the error had been anything other than accidental. It was also reported that the matter had been corrected within the Council accounts and that the money had been promptly repaid upon the Councillor concerned being notified of the error.
- b) *Donation Requests*
A funding request had been received from Crediton Parish Church for assistance in paying for the printing of the orders of service for the Jubilee Civic Service. The payment of the requested sum of £60- was approved.

33. Code of Conduct

The two revised model codes of conduct were received and noted, (NALC and the District Council's). It was also noted that it was not a requirement for Town and Parish Council's to have adopted the new code of conduct by July 1 2012, but that Councillors were required to declare their interests from 1 July 2012 in accordance with Statutory Instrument Number 1464 of 2012, Disclosable Pecuniary Interests, (copy appended to minutes). Members considered that it would be much more sensible to stay in line with the District Council as much as possible, as the Town Council's monitoring authority and The Town Clerk was thus asked to concentrate solely on the District Council's code of conduct as the model for the Town Council's own code.

34. Councillor Vacancy

The single application received for Co-Option to fill the vacancy of Town Councillor in Boniface Ward was received and considered. Councillor Adams proposed the candidate be Co-Opted into the vacancy which was approved by Council.

35. Mid Devon District Council Dog Control Orders Consultation

The Dog Control Consultation survey from the District Council was received and considered. Members agreed that the survey should be completed by Councillors on an individual basis.

36. Devon County Council Issues

- a) *Review of Winter Services 2012*
The County Council's review of Winter Services 2012 was received and considered.
Members agreed that the survey should be completed by Councillors on an individual basis.
- b) *Waste Management Strategy Review Consultation*
The County Council's consultation on the Waste Management Review was received and considered. Members commended the department concerned for a very thorough and comprehensive job. It was noted that the top priority for the County Council is to try to reduce waste in the first place, not merely recycle more. Members again raised the issue of the doorstep collection of recyclable plastics, other than plastic milk bottles, but accepted that this was a function of the District Council. Councillors considered that people would be more likely to increase their effort in recycling if there were some form of incentive, that is if Crediton residents increase their recycling the town receives some form of reward. It was, however, noted that the recycling records were probably not specific enough to target such a small area. It was also noted that recycling rates have an impact upon the Landfill Tax payable by Principle Authorities and that the County Council should perhaps publicize the positive impact upon local tax payers of reducing landfill volumes. Council agreed that the survey should be completed by Councillors on an individual basis but that the points made, (above), should be highlighted to the County Council.

37. Street Cleansing (*item requested by Councillor Dixon*)

The feasibility study into options for the control of weeds and street cleansing in the town by Councillor Dixon was confirmed. It was noted that there would be a future agenda item once the Councillor was ready to report.

38. Shared Use Loading Bays on The High Street (*Item requested by Councillor Adams*)

Councillor Adams declared a prejudicial interest on this item, tabled a draft letter and, at the Chairman's discretion, made a short representation before leaving the meeting for the duration of the debate and vote on the issue. Councillor Harris declared a Personal Interest and remained in the Chamber for the debate.

The draft letter to be sent by the Mayor was considered and Councillor Dixon proposed the Mayor should send the letter. Councillor Brookes-Hocking seconded the motion which was approved by Council. It was also stressed that the letter needed to be distributed widely, including the local press. Members noted the concern that the longer term aim was for dual use loading bays be phased out.

39. Bandstand Electricity Supply (*Item requested by Councillor Adams*)

Councillor Adams explained how the circuit breakers at the Bandstand in Newcombes Meadow had kept "tripping out" during the Diamond Jubilee celebration. It was noted that this was because of the circuit breaker rating of the sockets, not the overloading of the actual supply to the bandstand. It was proposed that a heavy duty, external use socket be fitted inside the meter box on the outside of the structure to provide a supply from the bandstand equivalent to the supply into the bandstand. Council agreed to the provision of the socket up to a maximum cost of two hundred pounds without further referral to Council.

40. Councillor Reports

a) *Councillor Szabo*

Reported that Ashton's Coffee Shop had employed a paid volunteer to help clear and tidy the Town Square. The meeting clerk reported that the proprietor of Ashton's had spoken to the Town Clerk about the matter.

b) *Councillor Szabo*

It was reported that the sign for the Trawlers Catch take away shop had been re-orientated and was thus now better visible to people traveling down the High Street.

c) *Councillor Brookes-Hocking*

Reported that the Larger Councils Sub-Committee of the Devon Association of Local Councils last meeting report was a bit complex and requested an agenda item at the next meeting for the Council to receive a written report.

41. Correspondence Received and Items of Information

Correspondence

1. Tarka Rail Association – Letter: Thank You Letter for Council's Annual Donation.
2. Crediton Volunteer Centre – Letter: Thank You Letter for Council's Annual Donation.
3. Churches Housing Action Team Mid Devon – Letter: Thank You Letter for Council's Annual Donation.
4. Mrs J Macpherson – Agreement for Services: Administration and Accounts Services Provision from 27 April 2012.
5. Crediton Swimming Club – Letter: Representation Against the Size of Increase in Pool Charges. (*Future Agenda Item*)
6. Blackrock Investment Management – Remittance Advice: Peoples Park Charity Dividend & Interest Payments.
7. Sustainable Crediton – Information Leaflet: Credit Union in Crediton; "Plough & Share" (*Poster on Noticeboard*).

Information

1. Nightstop Devon – Newsletter: Spring 2012.
2. Crediton Area Children's Centre – Minutes: Core Purposes Group Meeting of 23 April 2012.
3. Macmillan Cancer Support – Poster & Mayor's Invitation; "4/2 The Bar" at the Waie Inn, Thursday 19 July 2012.

4. DCC – Restricted Byway Definitive Map Notification Order 2011: Restricted Byway on border of Cryws Morchard Parish & Tiverton Town Council.
5. NALC – Newsletter: LCR – Summer 2012.
6. Crediton Book Shop – Poster: Community Book Shop meetings in Crediton; 27 June & 10 July 2012. (*Poster on Council Noticeboard*).
7. MDDC – Press Release: Electoral Registration Reminder; 21 June 2012.
8. MDDC – Summons & Agenda: Council Meeting of 27 June 2012.
9. Crediton Courier – Colour Supplement: Queen’s Diamond Jubilee Edition.

Business Brought Forward

At the discretion of the Chairman, to report on matters not on the agenda - strictly for information only or to request future agenda items.

42. Mid Devon District Council

Councillor Brookes-Hocking expressed concern that the District Council only pays attention to issues it wishes to accept the Town Council’s views on and disregards other issues the Town Council considers important. A future Agenda Item was requested.

43. July Finance & General Purposes Committee

The Assistant Town Clerk reported that the Town Clerk was presently investigating the implications of the new Code of Conduct and the legislation supporting it and noted that it may be necessary to convene an Extra-Ordinary Town Council meeting in place of the Committee meeting in July.

The meeting closed at approximately 21:03

Signed:

(Chairman)

Date:

Crediton Town Council

PLANNING DECISIONS AND APPLICATIONS FOR THE TOWN COUNCIL MEETING 26 JUNE 2012

Planning Decisions – as notified by the Planning Authority:

| | |
|-----------------|---|
| DECISION | <p>Type – Decision</p> <p>Reference: 10/00138/FULL/NMA Non-Material Amendments Address: 27 Exeter Road Crediton Devon EX17 3BW Description: Application to replace extant planning permission 07/00038/FULL (to extend time limit) Conversion of barn to dwelling Decision: Withdrawn</p> <p>Web link: 10/00138/FULL/NMA CTC Comments: N/A</p> |
| DECISION | <p>Type – Decision</p> <p>Reference: 12/00012/FULL Full planning application Address: Glendower Court Station Approach Crediton EX17 3PP Description: Erection of extension to form 4 flats Decision: Grant permission</p> <p>Web link: 12/00012/FULL CTC Comments: OBJECTION – A letter had been received from the developer, however, the Council upheld its previous comments – “The application is overdevelopment of the site and Councillors were seriously concerned that the outdoor amenity space will be reduced for existing residents.”</p> |

DECISION

Type – Decision

Reference: **12/00239/LBC** Listed Building Consent
Address: 3 Taw Vale Terrace Crediton Devon EX17 3BU
Description: Listed Building Consent for the installation of 2.2 kw solar panels on rear roof
Decision: **Grant permission**

Web link: [12/00239/LBC](#)

CTC Comments: No Objections – Provided the Planning Authority is satisfied that the alteration to a listed building is acceptable from the perspective of setting a precedent.

DECISION

Type – Decision

Reference: **12/00554/FULL** Full planning application
Address: Land at NGR 284284 100136 Commonmarsh Lane Lords Meadow Industrial Estate Crediton Devon
Description: Variation of condition (2) of planning permission 11/01174/FULL to allow the substitution of revised drawings
Decision: **Grant permission**

Web link: [12/00554/FULL](#)

CTC Comments: No Objections

DECISION

Type – Decision

Reference: **12/00596/FULL** Full planning application
Address: Arwen Alexandra Road Crediton Devon EX17 2DH
Description: Variation of condition (2) of planning permission 11/01966/FULL to change rear dormer from pitched roof to flat roof
Decision: **Grant permission**

Web link: [12/00596/FULL](#)

CTC Comments: No Objections

DECISION**Type – Decision**

Reference: **12/00597/FULL** Full planning application
Address: 6 Glen Creedy Court Crediton Devon EX17 1GD
Description: Erection of conservatory
Decision: **Grant permission**

Web link: [12/00597/FULL](#)
CTC Comments: No Objections

Planning Applications**APPLICATION****Type – Application**

Reference: **12/00768/FULL** Full planning application, registered 28/05/2012
Address: 27 Exeter Road Crediton Devon EX17 3BW
Description: Variation of condition 2 of planning permission 10/00138/FULL to vary approved plans

Web link: [12/00768/FULL](#)
No Objections -

APPLICATION**Type – Application**

Reference: **12/00804/FULL** Full planning application, registered 01/06/2012
Address: G Woolacott & Son (Fix Auto) 33 Marsh Road Lords Meadow Industrial Estate Crediton Devon EX17 1EU
Description: Erection of extensions and alterations to existing industrial unit

Web link: [12/00804/FULL](#)
No Objections -

APPLICATION

Type – Application

Reference: **12/00459/MOUT** Major Outline Application, registered 12/06/2012
Address: Land at NGR 283829 99476 Former Railway Land Fordton Crediton
Description: Outline for the erection of 8 houses and 2 flats and formation of new vehicular and pedestrian access

Web link: [12/00459/MOUT](#)

Defer -

APPLICATION

Type – Application

Reference: **12/00874/FULL** Full planning application, registered 18/06/2012
Address: Westleigh Alexandra Road Crediton Devon EX17 2DZ
Description: Installation of bay window and demolition and rebuilding of single garage and outbuildings

Web link: [12/00874/FULL](#)

No Objections -

Crediton Town Council

SCHEDULE OF ACCOUNTS SUBMITTED TO A MEETING OF THE TOWN COUNCIL 26 June 2012

| Cheque Number | Ref. | Comment | Amount |
|---------------|------------------------|---|-----------------|
| 3496 | Crediton Arts Centre | 4479 Music Market Donation LGA 1972 S137 | 200.00 |
| 3497 | Cheque Cancelled | N/A Cheque Incorectly Completed LGA 1972 S111 | 0.00 |
| 3498 | MDDC | 4481 Jubilee Party Waste Removal LGA 1972 S111 | 100.00 |
| 3499 | Boniface Centre | 4482 Jubilee Reception Venue Hire LGA 1972 S111 | 30.00 |
| 3500 | Crediton Courier | 4483 Councillor Vacancy Public Notification LGA 1972 S111 | 192.00 |
| 3501 | DALC | 4484 Chairmanship Trainign, Cllr. Szabo LGA 1972 S111 | 30.00 |
| 3502 | John Gillard Cleaning | 4485 Bus Shelter Cleaning LGMPA 1953 S4 | 45.00 |
| 3503 | Jo Macpherson | 4486 Admin. & Floral Crediton Work LGA 1972 S111 | 30.00 |
| 3504 | SLCC | 4487 Chapter 8 Highways Training LGA 1972 S111 | 100.00 |
| 3505 | Cllr L.Conyngham | 4459 Cllr Tyravel Expenses LGA 1972 S111 | 13.90 |
| 3506 | A.M.Lane | 4490 Peoples Park Tree Survey OSA 1906 S10 | 576.00 |
| 3507 | Mrs C Jarvis | N/A Half Yearly Honorarium LGA 1972 S111 | 50.00 |
| 3508 | Hoopers Services | 4491 Peoples Park Grasscutting OSA 1906 S10 | 105.00 |
| 3509 | Crediton Garden Centre | 4492 Town Entrance Display Plants LGA 1972 S111 | 102.56 |
| 3510 | Lucy Halliday | 4493 Allotment Competition Judging SHAA '08 S26 | 120.00 |
| 3511 | Charlesworth Nicholls | 4494 Land Registration, War Memorial LGA 1972 S111 | 722.00 |
| 3512 | Concorde Copiers | 4480 Printer Costs May 2012 LGA 1972 S111 | 52.75 |
| | | 4488 Printer Toner Cartridges LGA 1972 S111 | 169.20 |
| | | | 221.95 |
| | | | 2,638.41 |
| Total | | | 2,638.41 |

Crediton Town Council

BANK BALANCES SUBMITTED TO A MEETING OF THE TOWN COUNCIL 26 June 2012 (As @ 21 June 2012)

| | |
|-------------------|------------------|
| Lloyds Current | 1,310.77 |
| Precept Reserve | 52,833.29 |
| Reserves | 42,558.43 |
| Petty Cash | 71.76 |
| Income Petty Cash | 11.15 |
| Total | 96,785.40 |

Crediton Town Council

Crediton Town Council

ASSETS & COMMITMENTS SUBMITTED TO A MEETING OF THE TOWN COUNCIL 26 June 2012 (As @ 21 June 2012)

| | |
|-------------------------------------|-------------------|
| Bank & Cash Holdings | 96,785.40 |
| VAT | 13,897.35 |
| Creditors (Suppliers & Liabilities) | -2,638.41 |
| Debtors (Customers) | 1,512.13 |
| Total | 109,556.47 |

2012 No. 1464

LOCAL GOVERNMENT, ENGLAND

**The Relevant Authorities (Disclosable Pecuniary Interests)
Regulations 2012**

| | |
|-------------------------------|----------------------|
| <i>Made</i> - - - - | <i>6th June 2012</i> |
| <i>Laid before Parliament</i> | <i>8th June 2012</i> |
| <i>Coming into force</i> - - | <i>1st July 2012</i> |

The Secretary of State, in exercise of the powers conferred by sections 30(3) and 235(2) of the Localism Act 2011(a), makes the following Regulations.

Citation, commencement and interpretation

1.—(1) These Regulations may be cited as the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and shall come into force on 1st July 2012.

(2) In these regulations—

“the Act” means the Localism Act 2011;

“body in which the relevant person has a beneficial interest” means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest;

“director” includes a member of the committee of management of an industrial and provident society;

“land” excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income;

“M” means a member of a relevant authority;

“member” includes a co-opted member;

“relevant authority” means the authority of which M is a member;

“relevant period” means the period of 12 months ending with the day on which M gives a notification for the purposes of section 30(1) or section 31(7), as the case may be, of the Act;

“relevant person” means M or any other person referred to in section 30(3)(b) of the Act;

“securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000(b) and other securities of any description, other than money deposited with a building society.

(a) 2011 c.20.
(b) 2000 c. 8.

Specified pecuniary interests

2. The pecuniary interests which are specified for the purposes of Chapter 7 of Part 1 of the Act are the interests specified in the second column of the Schedule to these Regulations.

Signed by authority of the Secretary of State for Communities and Local Government

Grant Shapps
Minister of State

6th June 2012

Department for Communities and Local Government

SCHEDULE

Regulation 2

| <i>Subject</i> | <i>Prescribed description</i> |
|---|---|
| Employment, office, trade, profession or vacation | Any employment, office, trade, profession or vocation carried on for profit or gain. |
| Sponsorship | Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992(a). |
| Contracts | Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged. |
| Land | Any beneficial interest in land which is within the area of the relevant authority. |
| Licences | Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer. |
| Corporate tenancies | Any tenancy where (to M's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest. |
| Securities | Any beneficial interest in securities of a body where— (a) that body (to M's knowledge) has a place of |

(a) 1992 c. 52.

business or land in the area of the relevant authority; and

(b) either—

(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

EXPLANATORY NOTE

(This note is not part of the Regulations)

Section 30 of the Localism Act 2011 provides that a member or co-opted member of a relevant authority as defined in section 27(6) of the Localism Act 2011, on taking office and in the circumstances set out in section 31, must notify the authority's monitoring officer of any disclosable pecuniary interest which that person has at the time of notification. These Regulations specify what is a pecuniary interest. Section 30(3) of the Act sets out the circumstances in which such an interest is a disclosable interest.

A full impact assessment has not been produced for these Regulations as no impact on the private or voluntary sectors is foreseen.

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STATUTORY INSTRUMENTS

2012 No. 1464

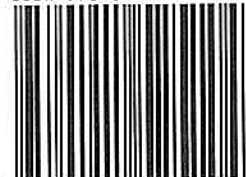
LOCAL GOVERNMENT, ENGLAND

The Relevant Authorities (Disclosable Pecuniary Interests)
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