



Credition Town Council



Minutes of the Meeting of the Town Council held on
18 January 2011

Present:	Councillors	Mr F Letch (Chairman) Miss J Harris Mrs A Hughes Mr R Adams Mrs E Brookes-Hocking Mr P Finnegan Mr D Nation Mr T Connell Mr R Wright (Part Meeting) Mr N Way (Part Meeting) Mr W Brown Mr J Downes
In Attendance:	Clerk DCC Youth Officer Press Public	Mr M Ashley Mr N Mussell 2 9

AGENDA ITEMS

142. To receive apologies

Apologies were received and accepted from Councillor Way for late arrival.

143. Declarations of Interest

Prejudicial Personal	Councillor Adams	Minute 152a: Cheque 3207 Minute 156a & b: On-Street Parking
Prejudicial Prejudicial	Councillor Nation	Minute 152a: Cheque 3204 Minute 152c: CAHMS Donation Request
Prejudicial	Councillor Downes	Minute 152c: Credition Arts Centre Donation
Prejudicial	Councillor Brown	Minute 152c: Credition Area Transport Group
Personnel	Councillor Way	Minute 156a to c: DCC Issues; Ward Member
Personnel Personal	Councillor Letch	Minute 152e.2: HospicCare Minute 156a: Disabled Parking Bay
Code of Conduct	Councillors Nation, Downes, Way and Wright	As members of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

144. Meeting Management

It was agreed to advance agenda item 12 (Community Project & Funding) to before item 5 (Public Question Time) to accommodate members of the public who would be allowed to participate in accordance with the Council's policy on public participation.

145. Presentation

An officer from the Devon Youth Service, with assistance from other youth workers and young people, gave a short update and answered members queries on the Tanglewood Project finances as requested by members previously (see appended summary).

Members of the public left the meeting.

146. Public Question Time

None.

147. Chairman's & Clerk's Announcements

The Chairman reported that the Crediton Gazette's reporter was attending their last meeting before re-assignment and offered her thanks on behalf of Council. Also the Chairman reported attending the MDDC open day where he had had the opportunity of raising the issues of the upkeep of the Town Square and the distribution of Mid Devon Talk newsletter.

148. Town Council Minutes

The minutes of the Town Council meeting held on 23 November 2010 were received and approved as a correct record.

149. Matters Arising.

Minute 133: It was reported that HomeStart has ceased operations. The Chairman requested that the Council's thanks be recorded.

Minute 135a: Concern was expressed as to the activity of some of the bodies in question and the importance was re-emphasised of councillor representatives reporting back to Council.

Minute 136b: It was noted that the forthcoming changes to the NHS would have a significant impact upon services in Crediton and may have grave implications for the future of the hospital.

150. General Purposes Committee Minutes

a) *Minutes*

The minutes of the General Purposes Committee meeting held on 7 December 2010 were received and noted.

b) *Recommendations*

The recommendations of the Committee were approved as minuted.

151. Planning

a) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

b) *Planning Applications*

None.

c) *MDDC Electronic Notification of Planning Applications*

The District Council's consultation document on electronic planning applications was received and noted. Members unanimously objected to the proposals on the grounds of public interest in that many members of the public would be excluded from the planning process by lack of computer access and they are dependant upon the paper copies at the local area office.

d) *Planning Applications/Items for Determination week ending 18 December 2011*

None.

152. Finance

a) *Schedule of Accounts*

Councillor Adams declared a Prejudicial Interest in Cheque Number 3207, Councillor Nation declared a Prejudicial Interest in Cheque Number 3204. There was no debate on these items and both Councillors remained in the meeting.

The Schedule of Accounts, cheque numbers 3204 to 3209 and including direct debit 4162, totalling £5,213.10, was approved.

b) *Finance Committee Minutes*

The minutes of the Finance Committee meeting held on 4 January 2011 were received and approved as a correct record. It was noted that the Payroll allocation was subject to confirmation following a forthcoming meeting of the Administration and Personnel Sub-Committee. Any surplus created by amendments to the Finance Committee recommendations would be transferred to reserves.

c) *Revised Donation Allocation Recommendations*

Councillor Brown declared a Prejudicial Interest in the Crediton and District Community Transport Group. There was no debate on this issue and the Councillor remained in the meeting.

Councillor Nation declared a Prejudicial Interest in the Crediton Area History & Museum Society, made a brief representation on the Society, (under Paragraph 12.2 of the code of conduct), and left the meeting for the duration of the debate on this item.

Councillor Downes declared a Prejudicial Interest in the Crediton Arts Centre and left the meeting.

Councillor Way entered the meeting.

After some debate it was agreed to increase the annual donations to both the Crediton Area History & Museum Society and to Crediton Arts Centre to one thousand pounds each. As there was some differences of opinion of the status of a recipient organisation's status, it was agreed to maintain the volunteer charities combined annual donation at four hundred pounds. It was agreed that the increase in the donations allocation of a total of eight hundred pounds would be covered by release of unallocated reserves. The Clerk stressed that whilst there was sufficient funds in unallocated reserves to support this budget increase this year, this allocation would probably have to be covered by precept allocation in the future.

d) *To approve a budget and set the precept for 2011-2012.*

The chairman confirmed that the increase in the overall precept would have no impact on individual Council Tax bills as the increase came from an increase in revenue due to additional residential developments in the town. Subject to the possible amendment to the Payroll allocation and the alteration of the donations allocation, **a budget of £117,980 was approved and the precept set at £117,100-** Councillor Adams requested his vote against approving the budget be recorded.

e) *Donation Requests*

1. *Christmas Tree*

It was agreed to part fund the costs of installing the mounting hole for the Town Square Christmas Tree to the sum of two hundred and fifty pounds' plus VAT as requested by the contractor.

2. *HospiceCare*

Councillor Letch declared a Personal Interest.

It was suggested that many volunteer groups are under severe pressure from District and County Council funding cuts forced upon them by Central Government and that the implication that Town and Parish Council's should have pressure to fund them pushed down upon them should be opposed. The important work done by the group in supporting a number of people in the town was highlighted and it was emphasised that the proposed Hospice in Tiverton would be serve Crediton residents. It was agreed to make an Ad-Hoc donation of five hundred pounds, additional money being released from reserves over and above remaining ad hoc donations budget available.

3. *Home-Start Mid Devon*

Councillor Hughes clarified the position of Home-Start Mid Devon in that it had gone into hibernation, rather than had ceased operating, and that the organisation was applying for additional grant funding to return to viable operation. The donation request was deferred until further notice.

f) *Other Donation Requests*

None.

153. Community Project & Funding

a) *The CREDITON Youth Service presentation on the Tanglewood Project.*

Advanced to beginning of meeting. *See Minute 145.*

b) A vigorous debate took place over the various merits and benefits of both the Tanglewood Project proposal and the installation of a teen shelter in the town. The issues of usage and accessibility of both projects, current use by young people of the bandstand, public support for the projects, ownership and maintenance of the shelters as well as other funding sources required were all emphasised in the discussions. Finally, it was proposed to split the funding equally, two thousand five hundred pounds each, between the two projects and that in the event of either project not going ahead, that part of the grant not used could be considered for payment to the extant scheme. The Committee approved the proposal five votes to four. The Chairman did not vote.

154. Red House Support

The report and request for support from the Red House supported housing for young people project was received and noted. It was agreed to lobby the District and County Councils, the constituency MP and the Government Minister responsible in support of the Red House and opposing cuts to the project funding.

155. Mid Devon District Council Distribution of Mid Devon Talk

It was reported to members that the distribution of the newsletter Mid Devon Talk, with the Mid Devon Star newspaper, was subject to the Scrutiny Committee and its members were themselves concerned, not only about CREDITON, but with distribution to rural communities in general. Councillors were also shown the number of uncollected copies, from the Local Area Office alone, of the previous issue that were now being sent for recycling, having now been superseded. Whilst it was noted that the decision as to whether to distribute door to door was a commercial one taken with the Mid Devon Star, concern was expressed that the District Council's sole official notification to the public of planning applications was an appropriate method. Members agreed that the current distribution arrangements in CREDITON were totally unacceptable and the Clerk was asked to write to the District Council expressing this.

156. Devon County Council Issues

a) *Disabled Parking in the High Street (item requested by Councillor Brown)*

Councillor Letch declared a Personal Interest as a Blue badge holder

Councillor Brown outlined the problem of parking in the new disabled bay outside Evans Newsagents. It was noted that this bay is replacing the one on the opposite, northern side of the High Street, outside Boots, which has proved very awkward for mobility limited people due to the severe camber. Councillor Brown's proposal to recommend the County Council reshape and cut back the pedestrian sanctuary or island to allow easier vehicular access to this bay was approved by the Committee.

b) *Pay & Display*

It was reported to members that the County Council proposals were being put on hold but that the County Council cabinet & portfolio officers were very much in favour of charging for on-street parking and all indications were that the issue will be revisited later in the year. The County Council's report was compared to the report from the Yorkshire Forward's report on their regional market towns car-parking research, upon which Devon's relied for substantiating their points, and it was noted that only positive indicators had been emphasised whilst negative indicators had been played down. It was also noted from the reports that the best results of on-street pay and display were achieved with a concurrent resident's parking scheme, which members believed was highly unlikely to be instituted in CREDITON. It was agreed that a representative would still attend the meeting in Totnes to see the results on the town of the High Street pay and display scheme there. It was requested that the Yorkshire Forward report be

distributed to all Councillors and a paper copy retained in the office.

c) **Bus Stop Clearway at Threshers (item requested by Councillor Way)**

The problems that buses have experienced getting into the current space due to traffic congestion were outlined to members. The County Council ward member reported that the problem could be solved by enlarging the bay, either by reducing or removing the pedestrian sanctuary island or by extending the length of the bay with yellow painted road markings. The Council agreed to support the Ward Member's suggestion and recommend the bay is lengthened by extended road markings.

157. Town Council Transport Working Group

Councillor Brookes-Hocking proposed the formation of a Town Council Transport Working Group to address the large number of issues extant and to develop a transport infrastructure policy. Members approved and emphasised that other external organisations and individuals should be encouraged to participate.

158. Town Centre Improvements

Members agreed that Councillor Brookes-Hocking should continue to investigate the use of flags or banners to improve the appearance of the High Street. It was noted that there had previously been liaison with the Farmers' Market Committee on this issue but that nothing concrete had come of it. Members were also informed that the District Council had appointed an officer with responsibilities for high street regeneration and that their Environmental Health department had some guidance as to what would likely to be permitted.

159. Notice of Motion

Notice of Motion received from Councillor Brown: "This Council welcomes Devon County Council's decision on the Link Road, (Hillside Route), and asks for the planning application to be brought forward as soon as possible."

After spirited debate where members emphasised that the hillside route had only been supported by the Council as it was the only likely route to be actually built, that it was only a partial solution to Crediton's traffic problems and that the infrastructure at the Lord's Meadows end must be addressed in due course, the motion was passed. Councillor Brookes-Hocking requested that her vote against the motion be recorded. A proposed amendment to the motion was not approved.

Councillor Wright Left Meeting

160. Councillor Reports

- a) Councillor Way briefly reported on the performance of the County and District Councils during the recent adverse weather and requested an agenda item on provision of services during adverse weather.
- b) Councillor Brookes-Hocking commended the District Council for their open day but believed that attendance eligibility should be broadened to all councillors.
- c) Councillor Brookes-Hocking reported briefly on the District Council's Landscape Assessment workshop and recommended all councillors should familiarise themselves with the policy.

161. Correspondence Received

Correspondence

1. MDDC – Summons & Agenda: District Council meeting, 15 December 2010.
2. NALC – e-Bulletin: Larger Councils Conference, Salient Points Summary.
3. MDDC – Notification: Mid Devon Landscape Character Assessment Workshop – 14 Jan. 2011.
4. CLAG – Letter & Template: Community Safety Issues Submissions Proforma.
5. MDDC – Loggin Details (Redacted): Electoral Register 2011 **Confidential**
6. MDDC – Press Release: "Waste Collections feel the effect of severe weather"
7. DCMS – Letter on Queen's Diamond Jubilee.
8. Cullompton Town Council – letter on refuse vehicle advertising.
9. NALC Policy & Parliamentary briefing paper on Localism Bill.

10. Mr M Moulton – email complaint about Milk Link plant.
11. MDDC Press Release – response to government funding announcement.
12. MDDC – issue 27 Parish Matters.
13. Tesco Community Champion – email on volunteer recruitment.
14. MDDC – Planning Committee and Standards Committee minutes for 1 above.
15. MDDC – email requesting ward member views on Lords Meadow Play Area.
16. Environment Agency –e-mail/letter: Copy “Noise Issues – Milk Link, Crediton”.
17. MDDC – Letter: Prospective Councillor Evenings Thu. 20 Jan. 2011 Crediton Council Chamber.
18. Cllr A Hughes – e-mail: Independent submission to DCC re. transport consultations.
19. BlackRock Investment Man. Ltd – Statement: Dividend & Interest, Peoples’ Park Investment Charity.
20. Cllr N Way – e-mail: Ward Member to DCC re. Winter conditions & grit bins.
21. Devon & Cornwall Police Auth. – Notification: Police Authority Conferences; 16 Feb. & 15 Mar. 2011.
22. DCC – e-mail: DCC response to Item 18, Transport Consultations.
23. K.Goss-e-mail: Local Resident’s street lighting complaint & TC Response.
24. ABF The Soldiers’ Charity – Letter: Request for Support from Mayor.
25. RBL – Letter: Request to organise a “Great Poppy Party Weekend” Event. (*Future Agenda Item*)
26. MDDC – Letter: Sectn.106 Public Open Space Contributions – Receipts & Expenditure. (*Distribute to all Councillors*)
27. Fields In Trust, (DPFA) – Notification & Invoice: Subscription Renewal.
28. R.Pearce – Letter: Request for information re. tracing family to the area. (*Forwarded to Cred. Courier & CAHMS*).
29. DCC – Briefing Note: Economic Impact of on-street parking charges.
30. Info. Commissioner’s Office – Confirmation: Renewal of Registration.
31. Wales & West Utilities – Notification: Closure of Dean Street; 11 – 14 April 2011.
32. DCC – Notification: Diversion of Footpath 28 along River Yeo at Salmonhutch.

Information

1. Environment Agency – Newsletter: Winter 2010 – Information on Exercise Watermark; Mar. 2011.
2. DALC – Newsletter: Jan.-Feb. 2011.
3. Clerks & Council Direct – Newsletter: Jan. 2011 & Suppliers Guide 2011.
4. SLCC – Newsletter: The Clerk; Jan. 2011.
5. Senior Council For Devon – Newsletter: Jan. 2011.
6. MDDC – Press Release: Meetings notification; Jan. 2011.

Business Brought Forward

162. **Footbridge on Footpath 5**
Councillor Nation requested a future agenda item on the re-instating of this footbridge.
163. **Christmas GP Doctors Cover**
Councillor Nation requested an agenda item on the level of GP cover available over the Christmas holiday period.
164. **Union Terrace Bench**
Councillor Adams requested an update on the installation of the bench seating and litter bin on Union Terrace. The Clerk would report back.
165. **Belle Parade Cycle Lane**
Councillor Downes requested an update on the request for a cycle lane along Belle Parade. The Clerk would report back.

166. East Street Flats

It was reported that the ivy on the wall of the flats was very overgrown and that the weight of it was starting to peel it off the wall. It was also reported that the bells for the new door entry system were too quiet and residents were missing callers as they could not hear the bells over even moderate domestic noise.

167. Union Terrace Pavements

It was reported that there were no dropped kerbs anywhere along Union Terrace and that this made crossing the road very challenging for those with mobility problems, especially as the kerbs are relatively high along this street.

The meeting closed at approximately 22:13

Signed:

(F Letch, Chairman)

Date:



Costing for Tanglewood Project.

Devon Youth Service Crediton.

Key to this project is teaching young people skills that provide once mastered are passed onto the wider community. To do this it is imperative that over an extended period we engage skilled artisan crafts people.

The average cost to engage a professional with relevant skills is £150 a day. There is scope to negotiate with some individual practitioners for multiple days at reduced rate to provide added value.

To provide the optimum access for the community to expert tuition complementing other funding sources the aspiration is to provide with this funding the equivalent of 10 days of tuition. = **£1500**

It is imperative to maximise opportunities for the community and to support the diversity of individuals participating there will be a need to provide additional staffing some of which is for specialist workers to work with members of the community with additional needs.

At an average cost of £11 per hour including on costs, total cost; **£1100**

An important part of the project is to gain inspiration from other practitioners within their working environment.

Transport £600 (Community transport)

Tools £1300

Including:

Custom made multifunctional forge and tools (All fabricated by artisan blacksmith alongside young people)

Anvil

Associated safety equipment

Dedicated first Aid equipment

Specialist Green woodworking tools

Chisels

Drills

rounding planes

Draw Knives etc

Enhancement of site: £500

Upgraded timber floor to accommodate increased foot fall

Bark Chippings

Fencing

Skylight

Metal hearth

Description	Cost
Specialist tuition	£1500
Staffing	£1100
Transport	£600
Tools	£1300
Enhancement of site	£500
Total	£5000

Other funding for this project:

Aiming Higher for Children with Disabilities £2850

Community Safety Partnership £500

Mid Devon Housing £300

Extended Schools £600

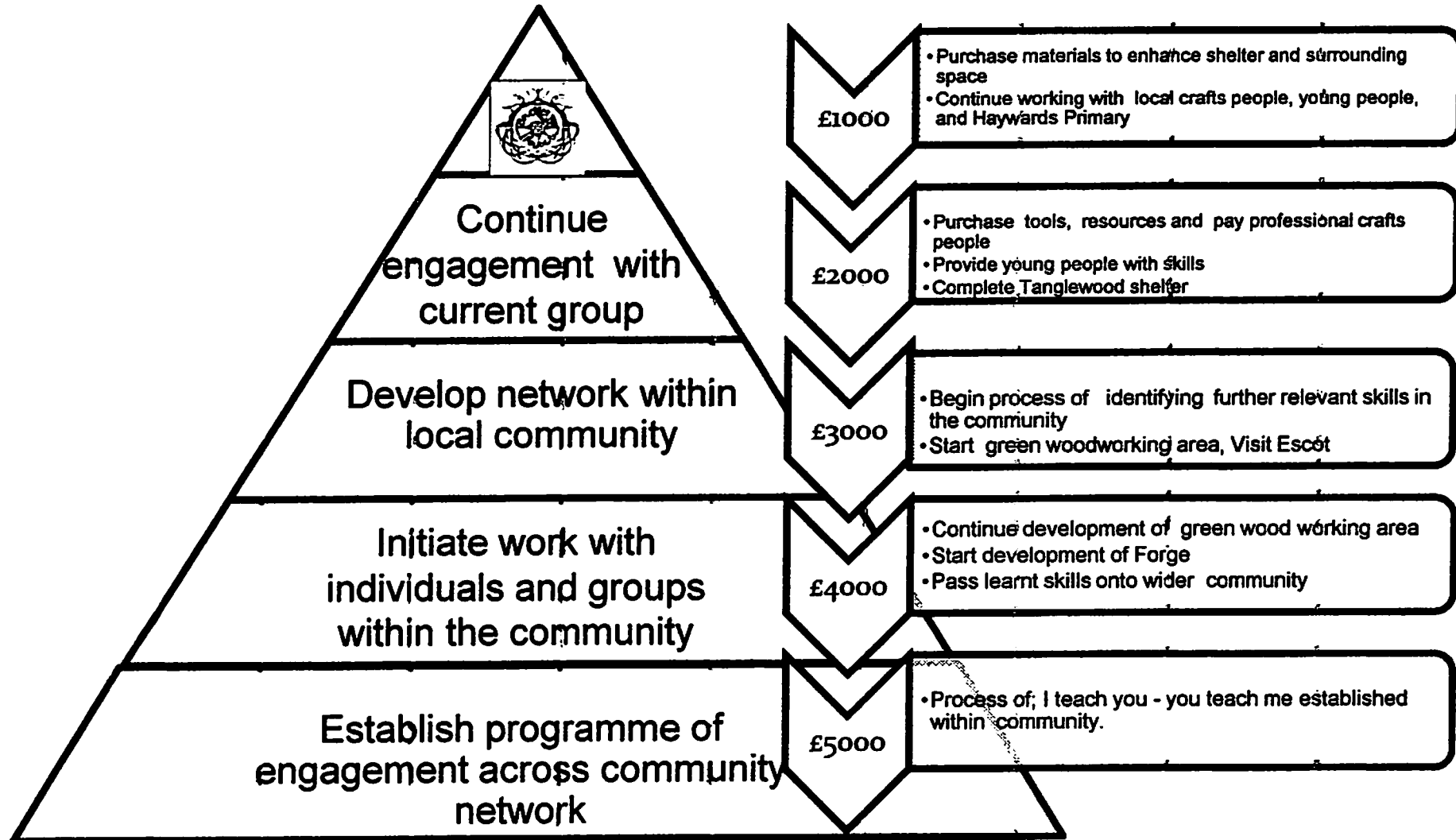


Tanglewood project


Youth Work **in Devon**
Devon Youth Service

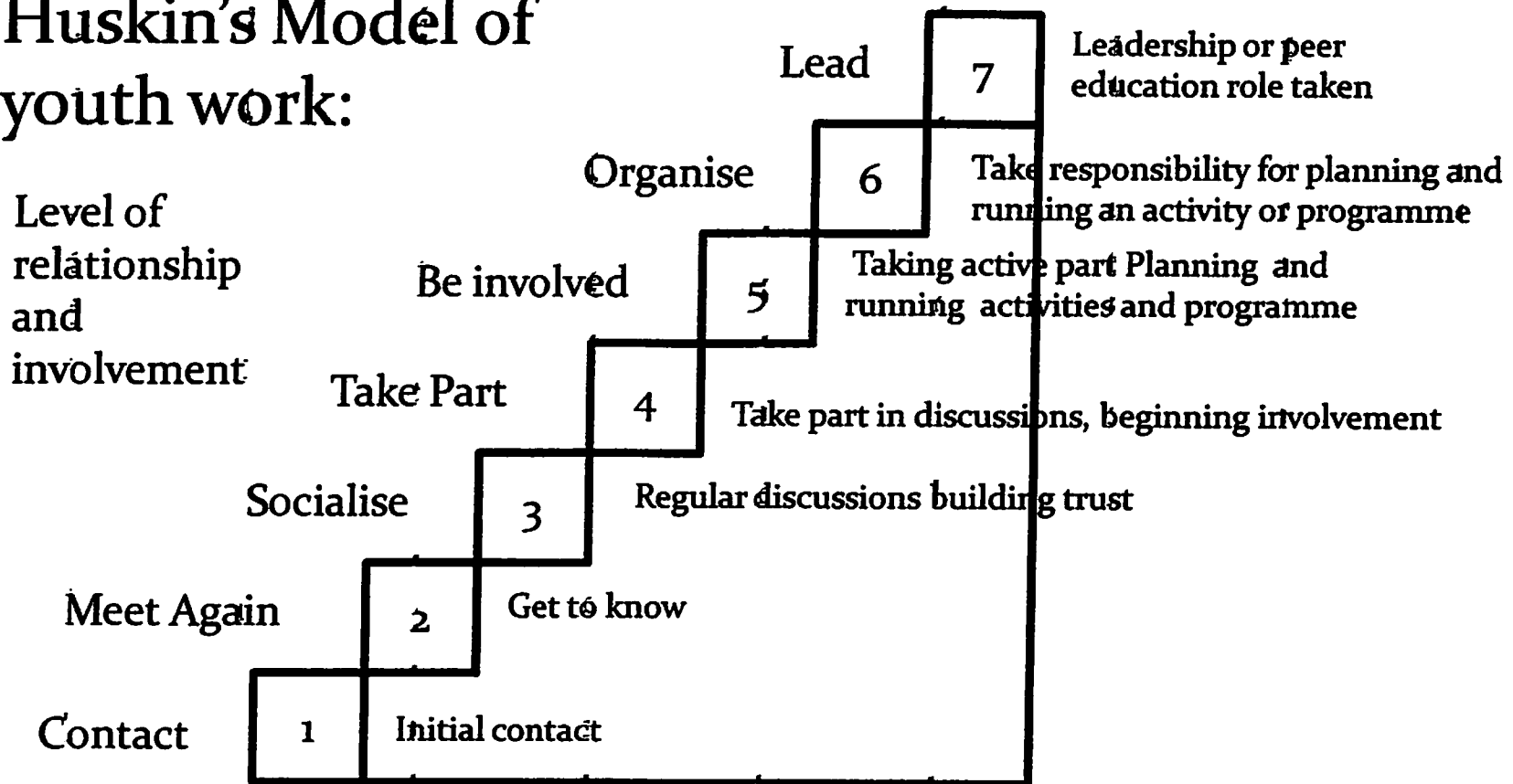
Devon 
County Council

Development of Tanglewood project



The future Tanglewood project

Huskin's Model of youth work:



Crediton Town Council

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 18 JANUARY 2011

Planning Decisions – as notified by the Planning Authority:

DECISION	Type – Decision
	Reference: 10/01601/CLU CLU EXISTING Use or Development
	Address: Helmores Estate Agents Shop 1 117 High Street Crediton Devon EX17 3LG
	Description: Certificate of lawfulness for the existing use of office as estate agents (Use Class A2)
	Decision: Grant permission
Web link: 10/01601/CLU	

DECISION	Type – Decision
	Reference: 10/01493/FULL Full planning application
	Address: The Corner House 113 High Street Crediton Devon EX17 3LG
	Description: Conversion of existing building to 1 flat and 1 maisonette; Erection of 2 dwellings and alterations to existing vehicular and pedestrian accesses
	Decision: Grant permission
Web link: 10/01493/FULL	

Planning Applications - NIL

Crediton Town Council

SUPPLEMENTARY PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 18 JANUARY 2011

Planning Decisions – as notified by the Planning Authority:

DECISION	Type – Decision
	Reference: 04/00593/FULL/NMA Non-Material Amendments
	Address: Land at NGR 283335 100449 Parliament Street Crediton Devon
	Description: Renewal of planning permission (comprising 4/18/96/491, 4/18/99/2902/R and 4/18/2001/1462) for the erection of block of 10 no. flats for elderly persons, together with formation of vehicular access and parking area
	Decision: Grant permission
Web link: 04/00593/FULL/NMA	

DECISION	Type – Decision
	Reference: 10/01887/CAT Works to Trees in a Conservation Area
	Address: Penton House Old Tiverton Road Crediton Devon EX17 1EF
	Description: Notification of intention to fell 1 Deodar Cedar within a Conservation Area
	Decision: Application Withdrawn
Web link: 10/01887/CAT	

Planning Applications - NIL