



Credon Town Council



Minutes of the Meeting of the Town Council held on 20 January 2009

Present:	Councillors	Mr F Letch (Chairman) Mr W Brown (part meeting) Mr J Downes Mrs A Hughes (part meeting) Mr N Way Mr R Adams (part meeting) Mr D Nation (part meeting) Mrs L Scarbrough Mr R Wright (part meeting)
In Attendance:	Councillor Clerk Press Public	Mrs M Squires (MDDC Chairman) Mr M Maggs 1 6

AGENDA ITEMS

185. Apologies

Apologies were received from Councillors Harris (illness), Brookes-Hocking (personal) and Finnegan (personal). Councillor Way informed the meeting that, depending on circumstances, he may need to leave part way through the agenda.

It was reported that, due to Code of Conduct issues, Councillors Brown and Wright would arrive after item 3 (Presentation).

186. Declarations of Interest

Prejudicial	Councillor Downes	Minute 186
Prejudicial	Councillor Hughes	Minute 192b Application 08/02156/MFUL
Prejudicial	Councillor Wright	Minutes 193d and 196
Prejudicial	Councillor Brown	Minute 193c and 196
Prejudicial	Councillor Downes	Minute 193d and 196
Code of Conduct	Councillors Downes, Nation, Way and Wright.	As members of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

187. Presentations by the Credon Climate Action Group and Credon & District Community Transport Group

Councillor Downes left the meeting for the duration of the discussion on this item.

The Chairman acknowledged the presence of members of the public for this item and invited them, at his discretion, to raise any issues or questions they may have following the presentations made by representatives from the two town organisations.

Details of the presentations are appended.

188. Public Question Time

None. See minute 187 above.

189. Chairman's & Clerk's Announcements

The Clerk had no announcements to make.

The Chairman reported that he, the Clerk and Councillor Hughes together with other representatives attended the opening of the first Polish school in Devon on Saturday 17 January at the Montgomery Primary School, Exeter. He emphasised the importance of supporting the whole of the local community. Details would be reported in the next Town Council newsletter.

190. Town Council Minutes

The minutes of the Town Council meeting held on 16 December 2008 were received and approved as a correct record.

191. Matters Arising

Minute 169d: the need to inform DCC was emphasised. It was reported that a planning seminar had been provisionally arranged for 2 or 5 February in Council Chamber. Members were encouraged to attend and contact the Clerk with their date preferences.

Minute 175: MDDC response in correspondence file. A copy of the street cleaning schedule had now been provided.

192. Planning

a) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

b) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended.

Councillor Hughes left the meeting for the duration of discussion on application 08/02156/MFUL.

c) *Planning Applications/Items for Determination week ending 20 January 2009*

None.

d) *Presentation on Exeter Road Development*

It was confirmed that the presentation by Tesco on the revised planning application should take place on 3 February in the Boniface Centre. It was further agreed that the General Purposes Committee scheduled for that date would be replaced by an Extraordinary Meeting of the Council in order to facilitate the decision making process.

193. Finance

a) *Schedule of Accounts*

The schedule of accounts, numbers 002903 to 002911 amounting to £8245.67 was approved.

b) *Finance Committee Minutes 6 January 2009*

The minutes of the Finance Committee meeting held on 6 January 2009 were received and noted. The following correction was suggested:

Minute 6.5 (Property – Street Furniture – Bins): it was reported that a total 5 bins had been installed not 4.

c) *Finance Committee Recommendations, Budget & Precept*

The recommendations of the Finance Committee meeting held on 6 January 2009 were approved with the following changes and adjustments:

1. The appointment of a Clerical Assistant would be discussed and confirmed by the Administration & Personnel Sub Committee who would submit a report to Council as soon as possible.
2. It was agreed to introduce a £3000 saving by cutting the Election allocation (£500) and removing the reserve allocation for the wall at Peoples Park (£2500). It was further agreed that this saving should be used to subsidise the precept.
3. Consequently, a formal motion to approve the report and the recommendations of the Finance Committee meeting held on 6 January 2009 was carried, setting a precept of £112,000 for the financial year 2009/10 with a total budget of £115,000.

Councillor Adams requested that his vote against be recorded.

d) *Donation Request – Crediton Arts Centre*

Councillors Downes and Wright declared prejudicial interests and left the meeting for the duration of the debate on this item.

Councillor Adams left the meeting.

It was agreed to donate £400 towards the Crediton Arts Centre's Primary School Project for the forthcoming Crediton Festival.

194. Appointment of Representatives

a) *CCTV Partnership*

Councillor Frank Letch was appointed as the Council's representative and would attend the proposed partnership meeting on 21 January.

b) *CISCO (Crediton International Social & Cultural Organisation)*

Councillor Anne Hughes was appointed as the Council's representative.

195. Councillor Reports

None.

The Chairman of the District Council thanked the Council for its invitation to attend the presentation and would be delighted to remain for the rest of the meeting.

SPECIFIC AGENDA ITEMS

196. Crediton Information Centre

Councillors Brown, Downes and Wright declared prejudicial interests and left the meeting for the duration of the debate on this item.

Members thanked both organisations for their presentations. It was generally considered that there was sufficient scope for the success of both proposals and, as a consequence, it was agreed that the Finance Committee's recommendations to assist both groups should be supported.

197. Town Guide

a) *To receive the recently published Crediton Town Guide*

The guide was considered excellent and thanks were expressed to all involved in its production, especially Councillor Brookes-Hocking for her efforts.

b) *Launch and Distribution*

It was agreed that the official launch should take place at the March Farmers' Market and that Councillor Brookes-Hocking should officiate.

Various suggestions were made about suitable points of distribution, including estate agents, surgeries, offices and shops in addition to the normal distribution points.

198. "Power of Wellbeing" Legislation

Due to pressure of business it was agreed to defer this item to a future meeting.

199. Communities in Control - Consultation

Due to pressure of business it was agreed to defer this item to a future meeting.

200. Freedom of Information & Data Protection Training

The Clerk explained that he had been approached by the MDDC Data Protection and Freedom of Information Officer to arrange a training event for councils in this part of the district.

It was agreed to proceed, conditional on costs, resources and sufficient local interest.

201. Town Bus Services

a) Town Bus Report

The Chairman asked Councillor Brown to present his report.

It was agreed to support Councillor Brown's recommendations. Councillor Brown to finalise the report and draft a covering letter for the Clerk to send to DCC.

Councillor Brown received a formal vote of thanks for his efforts.

b) Additional Bus Stops

The need for additional bus stops along Western Road was restated in line with the Council's previous requests.

The County ward member agreed to follow up and the Clerk would resend previous requests.

202. Public Toilets

It was agreed that both items would be discussed together.

Councillor Brown summarised the government's response to the Select Committee's report on the provision of public toilets.

Public consultation should take place before any proposals are implemented. It was agreed to ask MDDC to take into account government guidance and seek local consultation before any decision is made to close the St Lawrence Green toilets.

It was reported that initial problems with the new Market Street toilets were being addressed. However, there would be no provision of baby changing facilities until MDDC would be in a position to review its current policy.

203. CountryMile Project

Councillor Hughes supported the need for a presentation particularly in an attempt to address the problem with "boy racers".

It was agreed to make provisional arrangements for someone from DCC to attend the February Council meeting.

The MDDC Chairman left the meeting.

The Press left the meeting.

204. CCTV

In view of the sensitive and confidential nature of the business to be transacted, it was agreed to defer to a Part Two item at the end of the meeting.

205. Correspondence Received

1. Exchange of emails on CCTV – CSP officer/Clerk/TC representative*.
2. Devon & Cornwall Police Authority – Appointment of Independent Members (deadline 13 Feb).
3. Mr David Gosling (Friends of Crediton Station) – letter to MDDC on Street Naming & Numbering.
4. East & Mid Devon Community Safety Partnership – details on Local Action Group meetings.
5. Blackrock – investment fund dividend payments.
6. DCLG – Consultation document on Local Authority Publishing – future agenda item. Deadline 12 March.
7. Councillor Nation –email to MDDC on Town Square issues.
8. Clerk – email to MDDC on Council Office issues.
9. MDDC – Enforcement Officer - response to TC queries on enforcement issues.
10. Mr Ingman – letter on parking problems in Mill Street area.
11. MDDC – Acknowledgment of TC comment son DPD Preferred Options.
12. Exchange of emails Clerk/Tesco –details from Regional Manager on forthcoming presentation to Council.
13. SLCC – details on ILCM (Institute of Local Council Management) membership. Clerk's intention to pursue following Council's support for CPD.

14. DAPC – Parish Planning Drop-in Surgery – 30 January, Hatherleigh.
15. Mr Bill Jerman – exchange of emails with Clerk on new Town Trail Leaflet.
16. BOW IT Solutions – details on services for 2009.
17. MDDC – exchange of emails between Councillor Nation and MDDC officer on Market Street toilets.
18. DCC – response to TC complaint on provision of bus timetables.
19. DCC – LGPS Monitoring Survey request.
20. CCA – agenda and papers for hub meeting held on 7 January.
21. MDDC – response for portfolio holder on TC complaint about Street Cleansing.
22. DCC – response from Chief Assistant Engineer following TC request for action on Parking Order. Agenda item at next meeting.
23. DCC – response from Chief Assistant Engineer following TC comments on accessibility and road safety issues at Jockey Hill. Agenda item at next meeting.
24. Mr C B Davies – copy letter on perceived parking problems at Station Road.

*Confidential

Councillor Nation and Hughes left the meeting.

BUSINESS BROUGHT FORWARD

206. QE Single Site School

The County ward member outlined the government's future proposals for the schools programme. The criteria for the QE single site proposal had been reduced.

207. Bus Stops

Agenda item at next meeting on the provision of bus stops at Okefield Avenue.

208. St Lawrence Green Toilets

Agenda item on the retention of seating at the St Lawrence Green toilets.

PART TWO

In view of the sensitive and confidential nature of the business to be transacted, it was agreed, in the public interest, that the press and public be excluded and instructed to withdraw.

209. CCTV (Minute 204)

a) Update

The Chairman and Clerk provided an update on the current situation. There was an urgent need to resolve all outstanding issues and a special meeting (21 January) of the partnership group had been called to address matters. The Chairman and Clerk would attend and represent the Council's position but would need clear guidance on how the Council wished to proceed.

b) Action

The Council's previous position was restated. There would be no extension of the current system. The Council had not allocated any additional funding in its budget for 2009/10. Any current obligations and any future proposals would need to gain the Council's approval. The Council would need to be satisfied that all issues had been addressed properly.

Meeting closed at 10.10 pm.

Signed:

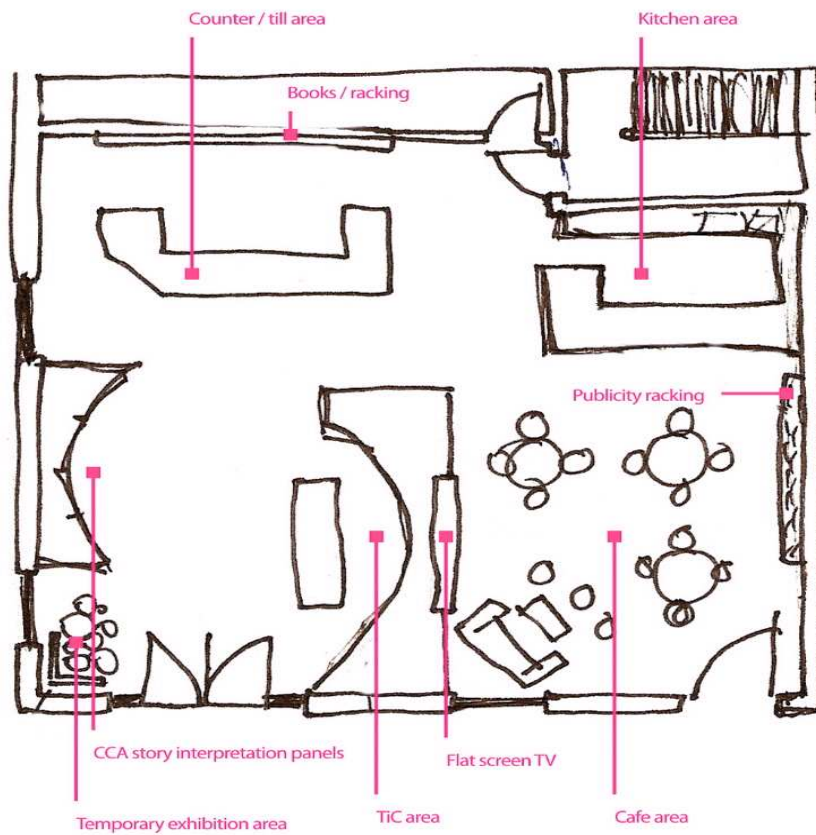
(F Letch, Chairman)

Date:



The Hub Project

Community Resource and Information Centre with Cafe



Floorplan

Not to scale



CCA PLANS FOR COMMUNITY RESOURCE CENTRE – 'THE HUB'

Aims

1. To make optimal use of the Old Town Hall building for the benefit of the **whole** community, especially in the light of the economic situation which requires us to find new resourcefulness and to work together to enable our community to thrive.
2. To provide a tourist and local information centre (IC) for Credition visitors, residents and prospective residents/businesses.
3. To provide premises to promote the benefits of sustainable living in Credition to the general public eg to promote good health through healthy eating and outdoor exercise.
4. To provide information and skill sharing facilities for the changes we need to make to improve life in a low carbon community.
5. To promote the philosophy of 'doing it for ourselves' and so bringing the whole community together including the variety of organisations already established.
6. To provide a base for future projects eg car club, credit union, community orchard, community farm, community renewable energy.

Background

CCA was formed in January 2007 serving Credition and the surrounding area. It became a member of the international transition town movement in May 2008. There are currently around 280 voluntary supporters. Our first efforts to help the Credition community play its part in tackling climate change and preparing for a low carbon future have been endorsed by the Town Council. To date we have held numerous awareness raising events, stalls, etc. and formed groups to work on transport, energy, trees, plastic bags/waste, personal wellbeing, co-housing, education and awareness raising and food and farming. We are associated with Credition Womens' Environmental Network (WEN) and Slow Food groups. We already have links with the Chamber of Commerce, the Arts Centre, CRAMP and QE and aim to establish links with other local organisations of all sectors.

CCA now need to reach out to the wider community. In order to do this we have identified a need for a permanent base in an accessible location and funding for resources including a paid development worker. The former TIC space in the Old Town Hall would suit our requirements.



Project Plan and Timeline

The project is currently being developed and managed by CCA volunteers using a networked project team approach and in accordance with the Project Plan, a draft of which is attached at Appendix 3. The Plan has been formulated after several hundred hours of research by volunteers. We have consulted with the Old Town Hall, Chagford Community Café, Tiverton TIC, DRCC, Gordon Cleaver of MDCC, Town, District and Devon County Councillors and local businesses. Delivery of this Plan is dependent on having sufficient volunteers and gaining the necessary funding to finance the capital works and any on-going revenue shortfall. We are currently developing the necessary legal entity for the Hub enterprise before any contracts for employment, major work or leases are entered into. This legal entity may be a charitable social enterprise or a community interest company or other such vehicle. A paid development worker is a fundamental part of the business plan.

Objectives of The Hub

1. Social inclusion

The Hub will have an informal, relaxed atmosphere, welcoming to all members of our community. We will, as a minimum:

- make simple refreshments available at affordable prices
- provide comfortable seating with newspapers, magazines, etc
- make parents with children welcome – provide toys and simple activities
- offer a venue for Upstream activities
- in consultation with young people, provide a social meeting place and suitable activities for them
- ensure that the venue is suitable for members of the Access Group and involve adults with learning and physical disabilities in the early stages
- provide a space for informal meetings of local groups

2. Information provision

We will provide information and advice with displays and resources [eg computer, books, magazines, DVDs] on:

- tourism, including local walks and cycling opportunities (see Appendix 1 for detailed tourist Information Centre proposal).
- energy and water efficiency and grant information and other advice on money saving measures
- cutting waste – reuse and repair
- public transport, including special offers, and car sharing
- local businesses
- low budget cooking with fresh local ingredients
- community housing projects
- growing and producing food



3. Activities

These sessions and workshops will develop in stages in consultation with users; our initial ideas are:

Phase 1

- seed and plant swap sessions, sale of surplus garden produce
- measuring domestic carbon footprints, energy meters on loan
- development of car club[s] for car sharing
- re-skilling sessions – pairing people up to learn knitting, sewing, gardening
- garden matching service where people with gardens they can't manage are paired with others who need more gardening space
- outlet for local products and produce, fair trade products
- collection point for used low energy light bulbs and batteries

Phase 2

- “bring and take” events for household items
- energy efficiency for businesses – events featuring local suppliers, energy audits
- base for credit union and perhaps local currency, Local Exchange Trading Scheme
- workshops on fashions with second hand clothes aimed at young people
- food group for young people
- workshops on how we deal with difficult times
- video showings of local microgeneration renewable energy installations and other green activities
- toy library/swap shop

Phase 3

- crafts workshops [eg felt making, paper making], mending, reusing materials, gift making
- more ambitious community cafe
- pensioners lunches, special celebration meals
- cooking from local fresh ingredients – demos, tasting, cook-ins, shared meals
- beginner gardeners' club; 'apprenticeships' – matching to experienced gardeners;
- music workshops
- cinema club upstairs
- workshops and displays on eco-friendly building materials and products



Financial Section

1. Income generation

To begin we will require grants for both capital and revenue costs. We have begun to apply for suitable grants related to community development, food growing, health, young people, etc.

In addition another idea is to set up 'Friends of the Hub' and ask for donations and to hold fundraising events.

We intend to generate income from:

- the sale of refreshments – this will increase as the cafe side is developed
- sale of local goods, recycled goods and tourist related items
- sale of books on activities related to the project
- acting as an agency for green businesses and organisations such as Devon Energy Efficiency Advice Centre and Back to Earth.
- commission on bookings and ticket sales
- fees for workshops
- advertising sales of goods by individuals

Fundraising Strategy

For Capital Works – plumbing, redecoration, equipment, furnishings etc (see below) to get the doors open.

Applications for Grants to DCC: - Investing in Devon, Locality Fund = £ tba

Small Green Projects Fund Application = £tba

Other eg Grassroots Fund DCF = £tba

We are currently compiling a project estimate for capital works.



Estimated Revenue Generation Year 1

Café Income (100 drinks sale a week at £1 each = £100/wk x 50 weeks)	£5,000
TIC Revenue Grants	
Town Council	£1,000
MDDC	£7,000
Selling wall advertising space (100 ads a month @ £1ea)	£1,000
Profit on Charity Xmas Card sales	£1,000
Agency Activities/Retailing – profit on sales etc	£4,000
Total estimated income Year 1	£19,000

2. Estimated Costs in Year 1 (once doors open and project underway)

Salary/NI for a full time development worker/manager	£20,000
Rent/Heat/Light	£6,000
Insurance	£500
Accountants Fees	£500
Cost of sales of drinks (milk, coffee, tea etc)	£1,000
General maintenance, other costs (breakages, repairs, phone, credit card etc)	£3,000
Total estimated costs Year 1	£31,000
Estimated Shortfall in Year 1	£12,000

Shortfall would need to be covered by Revenue funding currently being sought from various grant sources

In Years 2 and 3 and beyond profits from Café activities and retailing will increase and so need for Grant funding could be phased out. TIC involvement is critical to Year 1 projections in this scenario both to assist in getting people through doors to increase café income and to assist with on-going costs



Capital expenditure costings estimates to get doors opened

Plumbing	£tba
Electrical	£tba
Sink/ counters/ shelving/ Cupboards and joiner work	£tba
chilled food unit	£2500
fridge	£500
microwave	£300
water heater	£600
Cutlery/crockery	£700
Café Tables/Chairs	£1000
Screens to divide up space	£tba
Sofas	£500
Coffee tables	£100
Notice Boards for walls	£tba
Carpeting/flooring	£tba
Branding to windows/Signage/ exhibition boards etc	£2500
Redecoration	£tba
Computer/wallscreen/projection equipment	£tba
Initial Café Stocks	£500
Total Capital Costs	£tba

Appendices

Appendix 1 Crediton Tourist and Local Information Centre Proposal

Appendix 2 Conceptual designs

Appendix 3 Draft Project Plan and Timeline as separate attachment



APPENDIX 1 Credition Tourist and Local Information Centre Proposal

1. History.

Credition has had a Tourist Information Centre for a number of years. Since it moved from a portacabin on the Town Square to permanent premises it has been run by various groups and at more than one location. It has always struggled to be financially viable due to premises, staffing and ancillary expenses outstripping income.

The latest TIC at the Old Town Hall in Credition High St closed down suddenly in Oct 2008 due to financial difficulties. Clearly any new proposal to host a TIC facility in Credition has to take a different approach to that of the past in order to be sustainable.

2. A New Approach

Credition Climate Action are putting forward a proposal to **run a local and tourist information service** at the Old Town Hall in the High St as part of a larger Resource Centre and Café project currently known by the working title The Hub.

The Information Centre (hereinafter referred to as IC) part of this project would provide a facility to Credition and district residents, prospective new residents and businesses and to tourists.

3. How would it operate?

- a. A full time development worker who would also have responsibility for other aspects of the project outlined in other parts of this document would oversee it. From the IC perspective this person's role would include a comprehensive training in how to run an IC and then being responsible for smooth day to day running and also liaising with suppliers, service and contract providers.
- b. A team of volunteers would be recruited and trained in accordance with recent Government Volunteering Strategies. These volunteers would come from among Credition Climate Actions 280 supporters and also the Credition public. They would be trained to deal with day to day queries from the public, to make telephone and computerised bookings, and to retail goods. The development worker would oversee this team.
- c. Opening Hours – the Centre would be open Mon to Saturday weekly. Opening hours would be adjusted to provide a service commensurate with the needs of the community, the season, and to fit with other Centre activities, but would include regular 'core hours'.



4. What Services would be provided?

There is currently no Service Level Agreement for TIC's in Mid Devon. We have consulted with Tiverton TIC, a thriving resource and the only one currently operating in Mid Devon. With their assistance where appropriate, we propose to develop and provide the following list of goods and services during the first year of operation:

- Accommodation listing and booking service for accredited bed and breakfast and self-catering accommodation in Credition and Mid Devon area.
- Booking service for theatres and other attractions in mid Devon and adjoining areas.
- Bookings service for Credition and area local events such as Credition Festival 2009 and Credition Arts Centre
- Sale of Carnet train tickets for the Tarka Line
- Sale of tickets for Berrys coaches and Stage Coach Explorer
- Stocking a comprehensive range of free booklets and leaflets on local accommodation, businesses and attractions
- Sale of books and pamphlets on Credition and Devon history/geography/food and tourist attractions.
- Sale of local maps and guides
- Provision of advertising space for the general public to sell/trade/swop private goods and services
- Provision of advertising/display space for local approved companies to advertise.
- Provision of space to advertise local community events.
- Development of a Credition Town Map and second 'Credition Town Trail' starting and ending at the centre.
- Provision of an 'out of hours' emergency numbers and accommodation list visible from the exterior.
- We anticipate that other services will be identified and developed alongside these as the IC becomes established and other local needs identified.
- One area of primary interest to our project as a whole is to develop and encourage all aspects of 'green tourism' in Mid Devon.

5. What are the benefits of having an Information Centre at the Old Town Hall location and as part of the Hub project?

- Prominent High Street location easily visible to passing motorists
- High passing footfall.
- Incorporation in a café/resource centre so providing a friendly and welcoming place for tourists to browse and eat/drink/rest at the same time.
- Adjacent to main town bus stops
- Already well known as site of previous Tourist Information Centre.



6. How will the IC venture be financed?

We see the Information Centre as integral to the successful financing of the whole Hub project and would refer you to our general costing versus income section of this proposal.

However it is also worth noting that:

- Income will be generated from IC retailing and bookings as outlined above and in the general finance sector of this business plan
- Advertising income will be generated from activities listed above.
- We are costing this project on the assumption that Revenue resourcing of the Information Centre/Hub by Credition Town Council and Mid Devon District Council will be at a level equal to or greater than the funding supplied by these sources in 2008/9.
- A sum of £8,000 total was pledged from these sources in the 2008/9 financial year, £1,000 from CTC and £7,000 from MDDC.
- A sum equal to or greater than this would pay either
 - a) the rent, heat, light and water and most of the ancillary expenses for the premises as outlined for a financial year or:
 - b) approx 40% of the costs of the development worker.
- Additional income for the project will be generated by income from the café, other forms of retailing and agency activities, running workshops and renting out the café space for small group meetings.
- A reducing shortfall of income vs expenses is anticipated in Years 1 to 3 (see financial outline) and our experienced funding team is seeking additional revenue funding to cover this shortfall.
- With on going support from the Councils as outlined above as a minimum level, we confidently anticipate the Hub as a whole, with the IC as part of it, will be financially self supporting from Year 4 onwards.

7. Summary

This is an opportunity for Credition to have an effective and commercially viable Tourist and Local Information service as part of a wider project aimed at assisting the whole community adapt to the rapidly changing economic and climatic circumstances of the early 21st century. If Mid Devon communities are to survive and thrive in such rapidly changing times, the support of the local Councils and Funding bodies to such innovative approaches is vital and necessary.

APPENDIX 2

Conceptual Designs

Banner concept above main entrance



Window Graphics

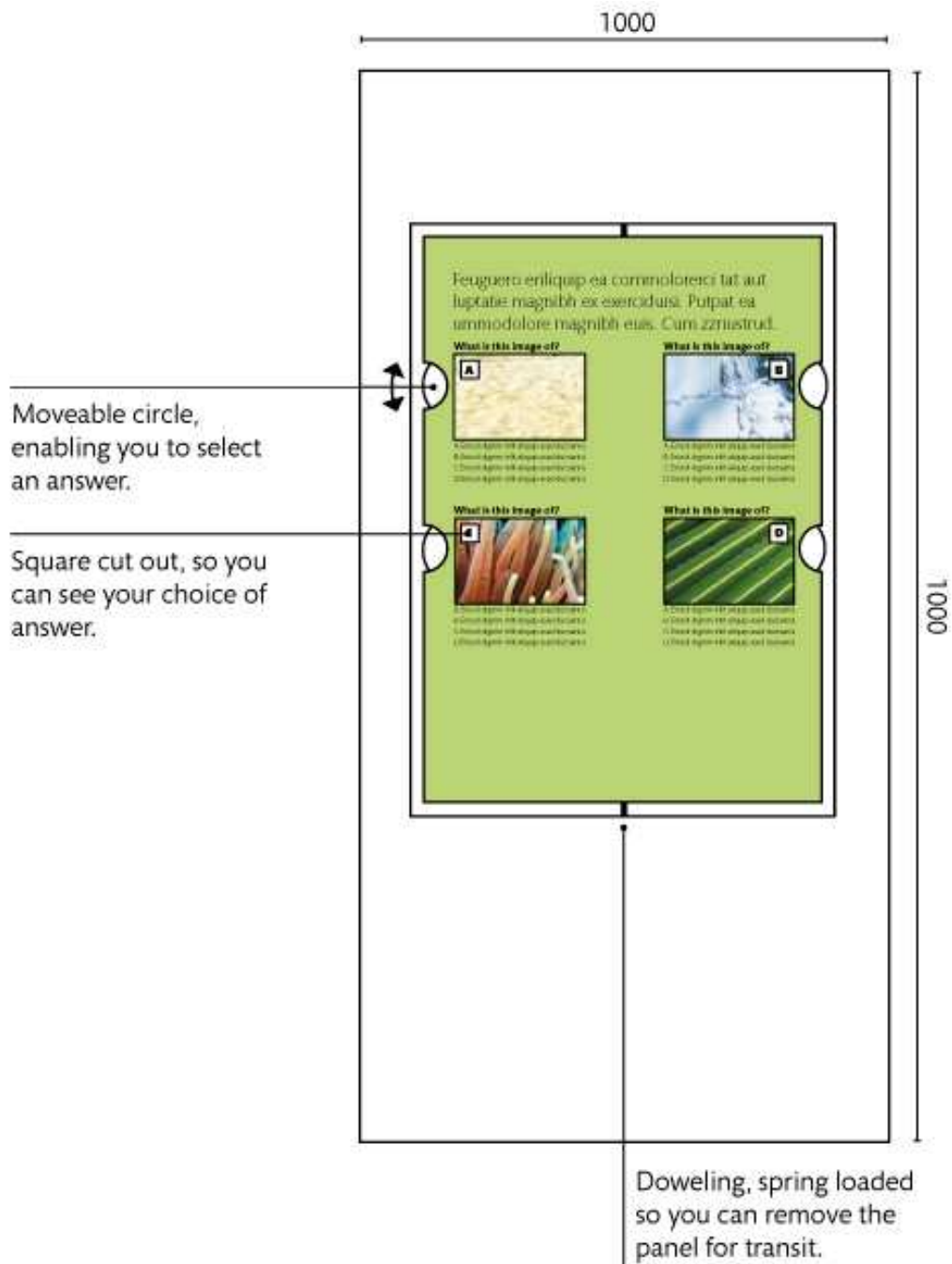


Window Graphics

A series of vinyl graphics applied to the windows, used to attract visitors.

Window concept

Interactive Display Panels Concept



Interactives

Encouraging multi-layered interpretation, for all ages.

Interactive concept

Credton and District Resource Centre

Proposal by Credton and District Community Transport

What do we do:

- Ring & Ride 5 days a week
- Voluntary Community Car Service
- Wheelchair Accessible Vehicle
- Community Group 16 seat Minibus Hire
- Hospital Vehicle (on behalf of Devon PCT)
- We also provide services on behalf of the County Council; these include School contracts and transport to Day Care.
- Services for other voluntary and not for profit organisations including Age Concern, Upstream HLC, MS Group, etc.

Why we want new premises:

- To operate a Shopmobility scheme. This would add to the services provided in Credton making the town more attractive to people with mobility needs as well as their friends and relations.
- To provide us with a more prominent position in Credton to enable us to advertise our services, provide a waiting area and point of contact for our clients and to give us the opportunity to advertise for sponsorship and fundraise.
- Ideally, the new premises would also provide us with a secure compound for our vehicles to be stored at night.

The Resource Centre:

- Old Social Services Offices in Market Street identified.
- Opportunity to develop a Resource Centre where voluntary and not for profit organisations can gather under one roof.
- Space for a small meeting/training room.
- CDCT too take on lease. Other organisations to lease office space under licence from CDCT.

What staff do we need?

- Full time employee to run the Shopmobility scheme.
- Nature of work will leave free time.
- Demise of TIC.
- We are already seen by many as a provider of information on transport.
- Full time employee can run both Shopmobility and TIC.
- Combined funding will make posts viable.

How will it be funded:

- Devon County Council.
- Mid Devon District Council.
- Town and Parish Councils.
- Devon Community Fund.
- National Lottery.
- Trusts and Foundations
- Generated income/sponsorship.

What the Resource Centre will Offer:

- Waiting area for users of CDCT services.
- Shopmobility scheme.
- Tourist Information Centre.
- Facilities for the disabled.
- Meeting/Training Room for Hire.
- Reception area/One stop shop for affiliated voluntary organisations.
- Advertising/Fundraising opportunities in the "shop window"
- Serviced office accommodation available for rent under licence by voluntary and non-profit organisations. The licence fee includes:
 - Heating
 - Electricity
 - Water
 - Telephones
 - Access to common services such as printing, copying, etc.
 - Use of the reception for visitors and telephone messaging
 - Access to a private/quiet room on first floor for sensitive interviews and telephone calls.
- Expressions of interest have so far been received from Crediton Volunteer Centre, Involve CVS, Upstream HLC.
- Further options may include Villages in Action, The Bare Project, Crediton Internet Café, Town Council.

Benefits for Crediton and District Community Transport:

- Will make us a more "visible" charity.
- Development of Shopmobility scheme.
- Waiting area for our passengers.
- Recompense for provision of tourist information.
- Extra room for the office staff.
- Incomes from Meeting/Training Room hire.
- Rental income from other occupants of the building.
- More fundraising opportunities.
- Become a financially sustainable organisation.

Benefits for Crediton Town:

- One stop shop for affiliated voluntary organisations.
- Sharing of voluntary sector resources leading to financial savings.
- Shopmobility scheme to assist in making Crediton a place to visit.
- Retention of Tourist Information Facility.
- Focal point for voluntary organisations.
- Position of facility is an ideal base for events taking place in Town.
- Meeting/training facilities available at competitive prices.
- Provide a base/facilities for future projects both short and long term.

Kevin Yarnley

Crediton and District Community Transport, The Old Surgery, 55 High Street, Crediton, Devon, EX17 3JX
Telephone: 01363 773303
E-mail: Kevin@creditoncommunitytransport.org.uk

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 20 January 2009

Planning Decisions – The Town Council considered and noted the following decisions, as notified by the Planning Authority:

DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	KC/DCC/2715/2008 (10/10/2008)	Children & Young peoples Services Devon County Council County Hall Topsham Rd Exeter EX2 4QG	Mr S Hellier NPS South West Ltd County Hall Topsham Rd Exeter EX2 4QG	Newcombes Resource Centre Clifford Gardens Crediton	Single Story brick clad building for use as a children's centre adjacent to existing disused Newcombes Resources Centre	Kate Cantwell DCC
DECISION	Type - Application Refused					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01900/OUT (05/11/2008)	Mr John Cummings Altaso Threshers Crediton Devon EX17 3NL		Land at NGR 282011 100555 Western Road Crediton Devon	Outline for erection of single storey dwelling and garage	Mr Delwyn Matthews
DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01911/FULL (05/11/2008)	Mrs Claire Saunders Little Holm Down Head Mill Street Crediton Devon	Mr David Grabham Bridge Cottage 51 Fore Street North Tawton Devon EX20 2EF	56 East Street Crediton Devon EX17 3BA	Conversion of hairdressing and beauty salon to 1 flat and demolition of toilet block at rear (Revised Scheme)	Mr Delwyn Matthews

DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01925/FULL (05/11/2008)	Canon Paul Cummins The Chaplaincy Exeter University Glenthorne Road Exeter EX4 4QU	Mr E Holden, Dip Arch, RIBA Architect Tanners Yard 100 High Street Crediton EX17 3LF	St Boniface Church Park Road Crediton Devon EX17 3ES	Erection of single storey extension	Mr Keith Garside
DECISION	Type - Application Withdrawn					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01929/FULL (05/11/2008)	Mrs Claire Saunders Little Holm Downeshead Lane Crediton Devon EX17 1HQ	Mr Michael O'Connor Level One 2 The Old Fire Station Manor Road Chagford Devon TQ13 8AS	Little Holm Downeshead Lane Crediton Devon EX17 1HQ	Erection of extension	Miss Tina Maryan
DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/02010/FULL (19/11/2008)	Mrs Rachel Morgan 3 Hillside Ash Court Crediton Devon EX17 2JZ		Hillside Ash Court Crediton Devon EX17 2JZ	Erection of conservatory	Miss Tina Maryan
DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/02028/CAT (18/12/2008)	Dr R Terry White Cottage Belle Parade Crediton EX17 2AA		White Cottage Belle Parade Crediton EX17 2AA	Notification of intention to remove 1 fir tree within the Conservation Area	N/A

DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01945/CAT (18/12/2008)	Mr J Downes Blagdon House Blagdon Crediton EX17 1EH		Blagdon House Blagdon Crediton EX17 1EH	Notification of intention to prune sweet gum tree within a Conservation Area	N/A

Planning Applications

The Town Council considered the following applications:

APPLICATION	Type - Application					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/02084/FULL (17/12/2008)	Mr G R Lineker The Mews Deep Lane Crediton Devon EX17 2BY		The Mews Deep Lane Crediton Devon EX17 2BY	Erection of a dwelling (Revised Scheme)	Mr Delwyn Matthews
OBJECTION – as previously notified. “unless the maximum height of the building is no higher than previously approved due to the effect any increase in height would have on neighbouring properties”.						

APPLICATION	Type - Application					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/02156/MFUL (23/12/2008)	Reed Construction & Developments Ltd The Linhay Nymet Tracey Bow EX17 6DB		Land and Buildings at NGR 283969 99503 (Station Yard) Crediton Devon	Retention of 12 flats and associated parking	Mr Keith Garside
NO OBJECTION – councillors expressed their disappointment that the changes were not in keeping with the original proposals.						

APPLICATION	Type - Application					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/02301/FULL (23/12/2008)	Mr I T Bell C/o Mr K Mortimer Upper Park 2 Searle Street Crediton EX17 2AT		1 Hedgerow Close Crediton EX17 1DB	Erection of an extension	Miss Tina Maryan
	APPROVED					

APPLICATION	Type - Application					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/02256/FULL (07/01/2009)	Mr N Ayres Milk Link Limited Church Lane Crediton EX17 2AH	Mr M Faulkner Enviros Consulting Ltd Enviros House Shrewsbury Business Park Sitka Drive Shrewsbury SY2 6LG	Milk Link Processing Ltd Church Lane Crediton Devon EX17 2AH	Erection of chilled water plant surrounded by acoustic enclosure and replacement boilers with two exhaust stacks	Mr Delwyn Matthews
	APPROVED					