



# Credition Town Council



Minutes of the Meeting of the Town Council held on 24 July, 2007

<b>Present:</b>	<b>Councillors</b>	<b>Miss J Harris (Chairman)</b> <b>Mrs E Brookes Hocking</b> <b>Mr R Adams (part meeting)</b> <b>Mr W Brown</b> <b>Mr N Way (part meeting)</b> <b>Mr D Nation</b> <b>Mr P Finnegan</b> <b>Mr D Sansom</b> <b>Mr R Wright</b> <b>Mr F Letch</b> <b>Mr J Downes</b>
<b>Absent:</b>		
<b>In Attendance:</b>	<b>Clerk Press</b>	<b>Mr M Maggs</b>

## AGENDA ITEMS

### 59. Apologies

Received from Councillor Baker (personal commitment).

### 60. Declarations of Interest

Personal	Councillor Nation	Minute 65b - 07/01349/LBC
Personal	Councillor Wright	Minute 65b - 07/01349/LBC
Prejudicial	Councillor Nation	Minute 65c – Area Development Plan (specific issue not discussed)
Prejudicial	Councillor Brown	Minute 65c – Area Development Plan (specific issue not discussed)
Prejudicial	Councillor Brookes-Hocking	Minute 66
Prejudicial	Councillor Brookes-Hocking	Minute 74
Code of Conduct	Councillor Nation Councillor Way Councillor Wright	As members of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

### 61. Public Question Time

None.

### 62. Chairman's Announcements

The Chairman reminded councillors of the need to complete and return to the Clerk the Register of Members' Interest forms following the adoption of the revised code on 19 June.

Councillors were also reminded to complete and return forms covering the period between the election and the adoption of the revised code. Councillor Brown questioned the need for this. Both the Chairman and Clerk pointed out that this was a requirement and forms had been sent out by the monitoring officer for this purpose.

### **63. Town Council Minutes**

Councillor Adams arrived.

- a) The minutes of the Town Council Meeting held on 19 June 2007 were approved and signed as a correct record.
- b) The minutes of the Extraordinary Town Council Meeting held on 3 July 2007 were approved and signed as a correct record.

### **64. Matters Arising**

*Town Council Meeting – 19 June*

*Minute 33:* it was reported that, despite a prior arrangement, the Town Council had not been given the opportunity to comment on the advertising for the public meeting.

*Extraordinary Town Council Meeting – 3 July*

*Minute 54:* the problem had been resolved.

### **65. Planning**

#### a) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

#### b) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended. Councillors Nation and Wright declared personal interests in application 07/01349/LBC.

#### c) *Area Development Plan - Issues and Options Reports*

Deferred to next meeting when a presentation would be made by the MDDC Forward Planning team. The Clerk to publicise.

Councillors Nation and Brown declared prejudicial interests in relation to specific issues in the Area Development Plan which were not discussed.

#### d) *S106 Mechanism*

The MDDC letter outlining the mechanism for S106 Developer Contributions for Open Space Enhancements was noted.

#### e) *Planning Applications and Items for Determination-week ending 24 July 2007*

##### 1) *Planning Applications*

Application 07/01434/LBC, comments appended.

##### 2) *Items for Determination and Information*

None.

### **66. Licensing**

*Application to vary premises licence for the Three Little Pigs, Parliament Street.*

Councillor Brookes-Hocking declared a prejudicial interest and left the meeting.

Councillors were uncomfortable with the proposals to extend opening hours to 1.30am in a predominantly residential area of the town. Similarities between this application and the recent one for the King's Arms, Park Street were discussed. Members felt that there should be two distinct categories for licensing – one for the High Street where a certain degree of disturbance is tolerated and another for more residential areas where additional noise and inconvenience late at night would be unacceptable. Members did not stipulate any particular closing time but gave a clear indication that the Licensing Authority should give serious consideration to any extension beyond midnight particularly if there was any intention to use available space outside the premises.

It was agreed that the Clerk should convey the Council's views to the MDDC Licensing Officer.

### **67. Finance**

#### a) *Schedule of Accounts*

The schedule of accounts, numbers 002674 to 002695 amounting to £13774.91 was approved.

- b) *Donation Requests*  
*Crediton Bowling Club*  
 It was agreed to grant £150 to assist with the costs of providing fully accessible toilet facilities.  
*Causeway Project*  
 Councillor Way arrived.  
 It was agreed to provide £100 to help provide meeting facilities.  
*Vitalise*  
 It was agreed that, due to limited funding, grants needed to be restricted to local organisations only. The Clerk to inform.
- c) *Other Donation Requests*  
 None.

## **SPECIFIC AGENDA ITEMS**

### **68. New Litter Bin at Peoples Park**

It was reported that a local business had agreed to sponsor two litter bins. The location of the bins was discussed and the Clerk was asked to obtain suitable quotations for discussion at a future meeting. He was also asked to write a letter of thanks on behalf of the Council.

### **69. Crediton Hospital**

Councillors reported on the recent public meeting which was well attended. The Town Mayor (Chairman) was thanked for agreeing to act as Chairman for the meeting. General dissatisfaction was expressed over the failure to provide a suitable response to the written questions provided in advance. It was felt that the campaign group would meet again in order to maintain the pressure to retain existing in-patient services. The Clerk was asked to bring the Council's concerns to the attention of the Health Scrutiny Committee.

### **70. Appointment of Committees and Sub Committees**

It was agreed to complete the appointment of councillors to the following Committees/Sub Committees:

#### *Finance Committee*

Chairman, Vice Chairman, Councillors Nation, Adams and Wright.

#### *Allotment Sub Committee*

Councillors Adams, Letch, Harris and Sansom.

#### *Floral Crediton Sub Committee*

Councillors Brookes-Hocking, Letch and Sansom.

#### *Administration and Personnel Sub Committee*

Chairman, Vice Chairman, Councillors Adams and Letch.

### **71. Recess Delegation**

It was agreed to delegate decisions during the August recess to the Clerk in consultation with the Chairman and Councillors, particularly in association with planning applications.

### **72. Twinning Association**

A request had been received from the Crediton Twinning Association asking for Town Council support for a small reception for visitors from Avranches. It was agreed to provide assistance; the Clerk to liaise with the Twinning Association in making the arrangements for Saturday 13 October.

### **73. St Lawrence Green & War Memorial Bus Bays (AQMA programme)**

Disappointment was expressed over the failure to invite the Town Council's AQMA representative to the meeting.

The County ward member provided a brief verbal report outlining the discussion which took place. It was suggested that the proposal for St Lawrence Green would be deferred due to serious objections and the lack of definitive air quality information. The proposal for Union Road (War Memorial Bus Bay) would be given consideration and plans would

be drawn up for further discussion. A tripartite agreement would also be considered involving the Town Council and the two principal authorities on issues relating to the future maintenance of bus shelters and street furniture. The Clerk emphasised the need to involve other bodies in the discussions, particularly the local Police and the Community Safety Partnership, in order to help alleviate the current problems with anti-social behaviour in this area.

#### **74. Town Square Sculptures**

Councillor Brookes-Hocking declared a prejudicial interest and left the meeting for the duration of the debate on this item.

Councillors' views were generally supportive of the proposal to erect sculptures on the Town Square, however, some concern was expressed over any major divergence from the design brief which specifically restricted the amount of "street clutter". Councillors welcomed any attempt to encourage greater use of the space and make the area more attractive and comfortable to sit in. To that end, the Council indicated that it had no objection, in principle, subject to its approval of the design and location and that suitable provision was made to secure the long term care and maintenance of the sculptures. Additionally, the Council asked if the sculptures could also incorporate comfortable seating as seen in other locations eg RD&E Hospital.

The Clerk was asked to convey the Council's views to MDDC and its thanks to the initiator of the proposal.

#### **75. NHS Foundation Trust Consultation**

It was agreed to defer discussion to the next meeting to provide members with more time for consideration.

#### **76. MDDC Democratic Process**

Following a short discussion, it was agreed that the Council was generally supportive of the need for change but did not specifically favour any particular option:

- Directly elected Mayor with executive
- Leader and executive
- Committees and scrutiny panels

However, councillors hoped that MDDC would be able to incorporate a suitable mechanism for local decision making in whatever system it felt most appropriate to adopt. Members would also return response forms on an individual basis. The Clerk to inform MDDC.

#### **77. CCTV**

The Clerk provided an update on the current situation.

Completion of the installation was on-going and the problems raised by DCC were being addressed. Policies, procedures and the necessary regulatory protocols were being prepared for future consultation with the Town Council. Legal documentation was being prepared to cover the installation of cameras on buildings for Town Council approval. The Clerk expressed some concern over the increasingly onerous responsibilities of ownership and the implications for staff time and Town Council accountability. He agreed to raise these issues at the next scheduled CCTV meeting.

#### **78. Correspondence Received**

1. DCC – e-mail; Crediton Bus Lay-Bys St Lawrence Green & War Memorial.
2. MDDC – Agenda; Standards Committee, 17 July 2007.
3. Mr D Huxtable – Letter to MP; Housing Situation. Clerk copied to MDDC ward member.
4. MDDC – Annual Meetings with Parish Clerks; Update.
5. Crediton & Area Tenant Group – Meeting Agenda; 23 July 2007.
6. Devon PCT- exchange of emails with Councillor Nation; Public Meeting, Crediton Hospital.
7. DCC – Press Release; "Devon Community Hospitals are clean!"
8. Department for Transport - The Street Works Noticing Regulations (England) 2007: Regulatory Impact Assessment.
9. MDDC – Summons & Minutes; Council Meeting 11 July 2007.
10. Crediton RBL – CTC – Letters; Crediton War Memorial Update.
11. DCC Annual Report and DCC & Devon PCT leaflet.

12. Mrs Helen Lawes – letter to MDDC- Proposed Development by Tesco at Wellparks.
13. Devon PCT – Press Release; NHS Services, Crediton.
14. Tiverton TC – e-mail; Councillor training.
15. Crediton Chamber of Commerce – Agenda; Meeting 24 July 2007.
16. DCC – CTC – e-mails; Midas development site road conditions.
17. Postwatch SW Panel – e-mail; Postwatch SW Panel Meeting.
18. MDDC – Draft Licensing Policy Document.
19. Devon PCT – Letter; Development of Older People’s mental Health Services; Crediton Hospital.
20. MDDC – Letter; Full Committee Site Inspection, Marlin Cars, Mill St. Crediton.
21. MDDC – Letter; Registration of Members Interests – section 10 changes.
22. Julia Ryder – e-mail; Crediton CCTV Project meeting.

## **BUSINESS BROUGHT FORWARD**

### **79. Post Box**

It was reported that the correct collection times were now being displayed on post box outside the Old Town Hall.

### **80. Pavements**

Concerns were expressed over the condition of the pavement outside Kevin Coopers (Pannier Market). It was pointed out that this section was in private ownership.

### **81. Park Street Alms Houses**

A problem with overgrowth of vegetation was reported. The Clerk to contact DCC Highways.

### **82. Meeting Dates**

Agenda item at next meeting on the finalising of municipal year meeting dates (April/May 2008).

Meeting closed at 9.45pm.

Signed:

(Chairman)

Date:

## PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 24 JULY 2007

**Planning Decisions** – as notified by the Planning Authority:

<b>DECISION</b>	<b>Type - Approved</b> <b>Number</b> 07/00713/FULL (05/07/2007)	<b>Applicant</b> Reynolds Associates 2 St Davids Hill Exeter Devon EX4 3RG	<b>Agent</b> Mr E Holden, Dip,Arch., RIBA Architect Tanners Yard 100 High Street Crediton EX17 3LF	<b>Location</b> 109A High Street Crediton Devon EX17 3LF	<b>Proposal</b> Change of use from Office to Residential and erection of extension	<b>Officer</b> Mr Delwyn Matthews
<b>DECISION</b>	<b>Type - Approved</b> <b>Number</b> 07/00726/LBC (05/07/2007)	<b>Applicant</b> Ms C Nicholl 31 High Street Crediton Devon EX17 3AJ	<b>Agent</b>	<b>Location</b> Charlesworth Nicholl & Co Solicitors 31 High Street Crediton Devon EX17 3AJ	<b>Proposal</b> Listed Building Consent for installation of hanging sign	<b>Officer</b> Mr Charles Bladon
<b>DECISION</b>	<b>Type - Approved</b> <b>Number</b> 07/00791/FULL (05/07/2007)	<b>Applicant</b> Mr & Mrs D Molyneaux 83 Queen Elizabeth Drive Crediton Devon EX17 2EH	<b>Agent</b>	<b>Location</b> 83 Queen Elizabeth Drive Crediton Devon EX17 2EH	<b>Proposal</b> Retention of shed and decking	<b>Officer</b> Mr Charles Bladon

<b>DECISION</b>	<b>Type - Approved</b>					
	<b>Number</b>	<b>Applicant</b>	<b>Agent</b>	<b>Location</b>	<b>Proposal</b>	<b>Officer</b>
	07/00703/FULL (12/07/2007)	Glendower Trust C/O Keith Mortimer Upper Park 2 Searle Street Crediton Devon EX17 2AT		Crediton Railway Station Station Yard Crediton Devon EX17 3BY	Erection of 12 flats and associated parking	Mr Keith Garside

<b>DECISION</b>	<b>Type - Application Refused</b>					
	<b>Number</b>	<b>Applicant</b>	<b>Agent</b>	<b>Location</b>	<b>Proposal</b>	<b>Officer</b>
	07/00718/OUT (12/07/2007)	John Cummings Altaso Threshers Crediton Devon EX17 3NL		Land at NGR 282011 100555 Western Road Crediton Devon	Outline for the erection of 4 dwellings with associated parking	Mr Jeremy Ebdon

### Planning Applications

The Town Council considered the following applications:

<b>APPLICATION</b>	<b>Type - Application</b>					
	<b>Number</b>	<b>Applicant</b>	<b>Agent</b>	<b>Location</b>	<b>Proposal</b>	<b>Officer</b>
	07/01219/FULL (04/07/2007)	Mr & Mrs Elliott 24 Willow Walk Crediton Devon EX17 1DD		Land at NGR 283438 100110 (Treetops) Barnfield Crediton Devon	Variation of condition 4 of Planning Permission 05/02591/FULL	Mr Delwyn Matthews
	<b>APPROVED</b>					

<b>APPLICATION</b>	<b>Type - Application Number</b>	<b>Applicant</b>	<b>Agent</b>	<b>Location</b>	<b>Proposal</b>	<b>Officer</b>
	07/01311/ARM (04/07/2007)	PDS Ltd 1 Pear Tree Way Landkey Barnstaple Devon EX32 0UH	TFQ Architects Tern Point Odhams Wharf Topsham Exeter Devon EX3 0PB	Land Adjacent to 79 Willow Walk Crediton Devon EX17 1DD	Reserved Matters for the erection of 1 dwelling (Revised Scheme)	Mr Delwyn Matthews
<b>APPROVED</b>						

<b>APPLICATION</b>	<b>Type - Application Number</b>	<b>Applicant</b>	<b>Agent</b>	<b>Location</b>	<b>Proposal</b>	<b>Officer</b>
	07/01349/LBC (18/07/2007)	Martin Binks St Breock 1 Union Terrace Crediton Devon EX17 3DY		St Breock 1 Union Terrace Crediton Devon EX17 3DY	Listed Building Consent for internal alterations to create one dwelling from two	Mr Delwyn Matthews
<b>APPROVED</b>						

<b>APPLICATION</b>	<b>Type - Application Number</b>	<b>Applicant</b>	<b>Agent</b>	<b>Location</b>	<b>Proposal</b>	<b>Officer</b>
	07/01434/LBC (24/07/2007)	T. Connell Crediton Food Fayre 19-21 High Street Crediton Devon EX17 3AH	AJH Buildplan 13 Hedgrow Close Crediton EX17 1DB	T. Connell Crediton Food Fayre 19-21 High Street Crediton Devon EX17 3AH	Conversion of vacant residential rooms to form separate dwelling	Mr Delwyn Matthews
<b>APPROVED</b>						