



# Credition Town Council



## Minutes of the Meeting of the General Purposes Committee held on 9 November 2010

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<b>Present:</b>	<b>Councillors</b>	<b>Miss J Harris (Chairman)</b> <b>Mr F Letch</b> <b>Mrs L Brookes-Hocking</b> <b>Mr P Finnegan</b> <b>Mr T Connell</b>
<b>In Attendance:</b>	<b>Councillors</b>	<b>Mr N Way (part meeting)</b>
	<b>Clerk</b>	<b>Mr M Ashley</b>
	<b>Public</b>	<b>2 (Allotment Association Representatives)</b>
	<b>Press</b>	<b>1</b>

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### **AGENDA ITEMS** *(for discussion and determination)*

#### **95. Apologies**

Councillor R Wright and Councillor A Hughes for personal reasons.

#### **96. Declarations of Interest**

Code of Conduct	Councillors Way	As a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
Personal	Councillor Way	Minute 106a/106b: Devon County Council Issues.
Personal	Councillor Letch	Minutes 106c: Disabled Bay.

#### **97. Public Question Time**

A member of the public raised the issue of a lack of dropped kerbs on Union Terrace. The Clerk agreed to query the progress of this with the Highway Authority.

#### **98. Chairman's & Clerk's Announcements**

The Council Chairman reported on the successful Mayor's surgery he held at the last Farmers' Market and noted the number of positive comments made, especially by visitors to the town. The Chairman also announced that he would be attending the Queen Elizabeth Community College's event to mark the end of the visit by overseas students and visitors.

#### **99. General Purposes Committee Minutes**

The minutes of the General Purposes Committee meeting held on 5 October 2010 were received and approved as a correct record.

#### **100. Matters Arising**

*Minute 73a:* Councillor Letch requested a brief update on the progress with the Union Terrace bench from the Clerk.

*Minute: 73b:* Councillor Brookes-Hocking updated members on the progress of the Farmers' Market stall.

### **101. Floral Crediton Working Group Meeting Notes**

- a) The meeting notes of the Floral Crediton Working Group meeting held on 2 November 2010 were received and noted.
- b) The recommendations of the Floral Crediton Working Group were approved.

### **102. Allotments**

- a) The Clerk updated members on current issues, vacancies and the present state of the waiting list.
- b) The Boniface Allotments Association representative asked Councillors the result of the Committee and the Council Chairs' visit to the site. It was reported that the newly reformed entrance appeared to cause no problems with access to the allotments. It was also emphasised that the entrance and path down the middle of the allotment were not large enough for the very large, modern agricultural tractors and associated trailers. Options for dealing with the issue, especially in the light of the near accident recently, were debated. It was agreed that a sign needs to be placed on the allotment notice-board requesting that tenants inform delivery drivers not to take large vehicle beyond the flat area at the top of the entry ramp where manure can be unloaded. Mr Stewart of the Association informed members that the gate would be re-hung when there was sufficient dry weather to bed in the posts properly. It was noted and accepted that this may not now be until next Spring.
- c) The circumstances of the tenancy and condition of one plot in Moffat's Land allotments were noted and the Clerk was asked to continue pursuing the matter.
- d) Following the points made previously by the Allotment Association representatives, it was agreed that no further action be taken at this stage on the entrance ramp at the Barnfield site.

### **103. Planning**

- a) *Planning Decisions*  
The Planning Decisions were noted.
- b) *Planning Applications*  
Comments made in respect of planning applications considered at this meeting are appended.
- c) *Supplementary Applications and Applications/Items for Determination week ending 9 November 2010*  
The District Council's adoption of the Allocations And Infrastructure Development Document was received & noted.

### **104. Property**

#### *Councillor Way entered meeting*

- a) *Peoples Park & Scout Memorial Garden*

The Clerk updated members on steps the Town Clerk had taken on finding out which statutory regulations apply to any development of the Scout Memorial Garden. The Committee was also informed that the District Council had offered technical advice to assist the Council in drawing up a proper, detailed plan. It was noted that the County Council had been requested to provide details of utility services in the vicinity of the Scout Memorial Garden. Concern was expressed that the Peoples' Park & Scout Memorial Gardens Working Group had not provided much in the way of proposals or recommendations to Council recently although it was noted that there was currently no Chair of this group. Members agreed that the Peoples' Park & Scout Memorial Gardens Working Group should be properly reconstituted, with an elected Chair and serviced by a clerk, to provide a detailed plan for a proper tendering process. In the meantime, the Town Clerk was authorised to continue pursuing MDCC's offer of help with providing a detailed plan. Suggestions that the project could be done in two parts were discounted by members as prohibitively increasing the cost and it was stressed that the project should be completed as a whole.

The Chairman requested an update on the situation with regard to the condition of the path along the top of Peoples' Park. The Clerk reported that wood chippings were

being provided by the County Council but that, as yet, it was uncertain when volunteers would be available to lay them. The Committee agreed that when chippings become available and if there was not the volunteer labour to lay them, the Clerk should use the British Conservation Trust Volunteers at an estimated cost of £180- to do this.

b) *War Memorial & Bus Stop*

The preparations for the Remembrance Day and Remembrance Sunday were noted.

c) *CCTV Meeting Report*

The notes of the Crediton CCTV Group meeting held on Monday 1 November 2010 were received & noted.

**105. Mid Devon District Council**

The public consultation papers on future arrangements for the MDCC Executive were received and noted. Members agreed that the Council should take a collective view and after some debate on the merits of the two options it was agreed that the Council supported the option of a District Council appointed leader.

**AGENDA** (*items for discussion and recommendation*)

**106. Devon County Council – Highways & Transport**

a) *Winter Services Review*

The County Council Ward Member reported that it had been agreed that locality funds would be used to provide for any additional grit and salt bins needed in the ward but that the funding needed to be spread across the whole ward. It was also emphasised that the Local Service Group would also need to be consulted to ensure any new bins would be safely sited where they could be replenished. The Ward member informed members that he had the five locations suggested by members of the public, but that he would also like the input of the Council as well. After some debate, members agreed to recommend to the Ward Member new bins at the following sites in descending priority:

- Chapel Downs Drive – Alexandra Road junction.
- People' Parl Road – Deep Lane junction.
- Pounds Hill – Longmeadows junction.
- Winswood – Butt Parks junction.

It was noted that the last location is quite hazardous anyway and that a handrail for the pavement had already been requested here.

b) *Town Bus Services*

The County Council ward member gave an update on recent developments in discussions with the County Council's Transport Co-Ordination Service. All parties had felt that one way to get the town bus service better known by the public was to provide timetables at all stops on the routes. These timetables would be individual stop specific which would impose a resource issue on the administrators of the scheme. Discussions had taken place with the Crediton and District Community Transport Group, who already have experience providing transport information to the public and also had volunteers who would be prepared to undertake the updating of timetables around the bus routes and who were prepared to undertake this task.

c) *Disabled Parking in the High Street*

This item was deferred pending further information from the sponsoring councillor.

d) *Peoples Park Road – Alexandra Road Parking Issues*

The sponsoring councillor was not present, however the Chairman reminded members that items cannot continually be deferred and that if Councillors are not going to be at a meeting, papers or sufficient details, should be provided so that the item can still be debated. Members agreed to refer this parking matter to the Highways Authority.

e) *Cycle Path Along Belle Parade*

Councillors were reminded of the minute from May 2009's Town Council meeting referring to this suggestion. It was agreed to request that the Highway Authority consider this proposal and that the Authority should refer any queries for further information to the original sponsoring Councillor, Councillor Downes.

**107. Shop Front**

Members considered that the alterations made to the front of Costcutter had suitably improved the appearance of the shop to warrant no further action on the part of the Council. Individual Councillors could, of course, approach the shop manager if they felt strongly enough about the premises' appearance.

**108. Correspondence Received**

**Correspondence**

1. MDDC – Summons & Agenda: Council Meeting 27 October 2010.
2. CTC Chairman – Letter: Letter to Avranches following recent visit.
3. MDDC – Letter: Notification of works to Town Square surfacing.
4. DCC – Letter: Useful contacts list – Emergency Planning.
5. DCC – Notification: Road closure; North Street; 19 -20 December 2010.
6. Project 65 – The Veterans' Charity – Letter: Request for assistance in publicising "The Forces March" 25 – 29 May 2011 (*Future Agenda Item?*).
7. J.Roach – Letter: Confusion of the naming of the new Tesco site as "Wellparks".
8. MDDC – Invitation: Economic recovery & growth seminar event, Cullompton; 18 Nov. 2010 (*Chairman attending*).
9. Homestart Mid-devon – Letter: Request for a donation (*Future agenda item*).
10. MDDC – Invitation: Parish Planning drop in surgery; Friday 19 Nov. 2010; Tiverton Rugby Club.
11. Dept. for Communities & Local Gov. – Letter: Notification of freeze on Council Tax – Follow up correspondence NALC & CTC.
12. Friends Of Crediton Station – Letter (cc CTC): To DCC re. parking proposals in vicinity of Crediton Station.
13. MDDC – Notification: Parish Precept Form; 2011-12.
14. DCC – Notification: Consultation; third Devon & Torbay Local Transport Plan (*Agenda Item – November's Town Council*).
15. Hospice Care; Devon –Letter: Donation Request for new outreach centre. (*Future agenda item*).

**Information**

1. MDDC – Newsletter: Parish Matters; Oct. 2010.
2. DPFA – Newsletter: The Playing Field; Autumn 2010.
3. Census 2011 – Poste3r: employment opportunities associated with the 2011 census.
4. Baker Associates – Advertisement: Town Planning Consultants; information.
5. Clerks & Councils Direct – Newsletter: Nov. 2010.
6. SLCC – Newsletter: The Clerk; Nov. 2010.

## **Business Brought Forward**

### **109. Overgrown Hedge at 124 Butt Parks**

Councillor Letch noted that the overgrown hedge outside 124 Butt Parks had still not been cut back, despite the responsible authority having agreed to do this in the absence of the owner.

### **110. Exercise Watermark**

Councillor Way requested that information be circulated to all councillors on the national flooding emergency planning exercise, Exercise Watermark.

### **111. Planning Enquiry Concerning Proposed Fordton Industrial Site**

Councillor Way updated members of the recently held planning enquiry into the Fordton site proposal and the subsequent site meeting. It was noted that the decision is expected in six to eight weeks and also that both the District and the County Councils' opposed the application.

### **112. Mill Street Parking Restrictions**

Councillor Connell noted that there had been a recent head on accident in Mill Street and wondered if the Highway Authority would consider amending the parking restrictions on this stretch of road.

### **113. Election Candidates**

It was reported that a local political party was newly active and that it was understood that they would be fielding numerous candidates in the local elections next year.

### **114. Future Agenda Item**

Councillor Finnegan informed members that he would be requesting an agenda item, probably in part II, once he had met with the Council Chairman and possibly the Town Clerk.

### **115. Town Square CEDEC**

The Assistant Town Clerk reported that the resurfacing of the Town Square would be delayed by approximately one week as the workmen had originally arrived with the wrong colour material and that this had to now be re-ordered.

Meeting closed at approximately 20:56.

Signed:

(J Harris, Chairman)

Date:

# Crediton Town Council

## PLANNING DECISIONS AND APPLICATIONS FOR GENERAL PURPOSES COMMITTEE MEETING 9 NOVEMBER 2010

**Planning Decisions** – as notified by the Planning Authority:

<b>DECISION</b>	<p><b>Type – Decision</b></p> <p>Reference: <b>10/01338/FULL</b> Full planning application Address: 9 Meadow Gardens Crediton Devon EX17 1EJ Description: Erection of a two storey extension Decision: <b>Grant permission</b></p> <p>Web link: <a href="http://10/01338/FULL">10/01338/FULL</a></p>
<b>DECISION</b>	<p><b>Type – Decision</b></p> <p>Reference: <b>10/01348/FULL</b> Full planning application Address: 15 Park Road Crediton Devon EX17 3ES Description: Erection of porch, formation of additional area of hardstanding, and removal of part of boundary wall Decision: <b>Grant permission</b></p> <p>Web link: <a href="http://10/01348/FULL">10/01348/FULL</a></p>

## Planning Applications

<b>APPLICATION</b>	<b>Type – Application</b>
	Reference: <b>10/01603/CAT</b> Conservation Area Tree Works, registered 2/10/2010
	Address: The Rectory, Church Street, CREDITON, Devon.
	Description: Notification of intention to reduce the crown of 1 Robinia tree within a Conservation Area.
	Web link: <a href="#">10/01603/CAT</a>
	<b>No Objections –</b>

## Planning Applications – For Information Only

<b>APPLICATION</b>	<b>Type – Application (CREDITON Hamlets)</b>
	Reference: <b>10/01381/FULL</b> Full Application, registered 25/10/2010
	Address: Land and Buildings at NGR 282247 100070 (Westwood Barn) Westwood Road Westwood CREDITON
	Description: Erection of 5 dwellings with associated parking, amenity area and repositioning of access (Revised Scheme)
	Web link: <a href="#">10/01381/FULL</a>
	<b>No Comment –</b>