



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

Telephone: 01363 773717

Email: townclerk@crediton.gov.uk

PUBLIC NOTICE

You are hereby invited to attend a Meeting of Crediton Town Council's Property & Allotments Committee, which will be held on **Tuesday, 12th September 2017**, in the **Council Chamber**, Market Street, Crediton at **6.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

5th September 2017

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
- 6. Property & Allotments Committee Minutes** – To approve and sign as a correct record the minutes of the Property & Allotments Committee Meeting held on 11th July 2017.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Property & Allotments Committee Meeting held on 11th July 2017, for information only.

8. Allotments [CTC Allotments](#)
- a) To consider the following issues and agree a course of action:
 - Vacant plots, Non-cultivation Notices and Notices To Quit
 - Annual allotment rent increase
 - Rent discounts
 - b) To consider matters raised by the Boniface Allotments Association and agree a course of action.
 - c) To consider matters and issues raised by allotment tenants and agree a course of action.
 - d) To discuss altering the current water provision at the Barnfield allotment site. (Further documentation will be issued with the agenda.)
 - e) To receive an update on the installation of new number posts on the allotment sites. (Further documentation will be issued with the agenda.)
 - f) To receive and approve the Pond Risk Assessment template for allotment plots. (A copy of the risk assessment will be issued with the agenda.)
9. To receive an update on the Exhibition Road Allotment Access Path Project and agree any actions.
10. To consider the following property inspection reports and agree a course of action:
- Upper Deck (following a further update)
 - Fulda Crescent Play Area
 - Spinning Path Gardens Play Area
 - Greenway Play Area
- (A copy of the full report will be issued with the agenda.)
11. To consider quotations received for the various pressure washing required throughout the town, following the annual property inspection, and agree a course of action. (Copies of the quotations will be issued with the agenda.)
12. To consider quotations received for the various paintwork required throughout the town, following the annual property inspection, and agree a course of action. (Copies of the quotations will be issued with the agenda.)
13. To consider quotations received for the various structural/building works required throughout the town, following the annual property inspection, and agree a course of action. (Copies of the quotations will be issued with the agenda.)
14. To consider a quotation received to replace the existing bird netting on the War Memorial next year. (A copy of the quotation will be issued the agenda.)
15. To consider quotations received to restore the inscription on the St Boniface Statue and agree a course of action. (Copies of the quotations will be issued the agenda.)
16. To consider quotations received to erect stock proof fencing at Stonypark and agree a course of action. (Copies of the quotations will be issued the agenda.)
17. To consider quotations received for the 2017/18 grass verge cutting. (Copies of the quotations will be issued with the agenda.)

18. To receive an update on the Lime Tree that was removed at Peoples Park and agree any further actions.
19. To receive an update on the metal bench located at Landscore following the Council's decision to adopt and maintain it and agree any further actions.
20. To consider the Town Street Furniture Inventory and agree any actions required. (A copy of the inventory will be issued with the agenda.)
21. To receive a report on the current condition of Newcombes Meadow toilets, following the Council's decision to purchase the building at the cost of £1 from Mid Devon District Council and agree any further actions. (A copy of the report will be circulated with the agenda.)
22. **Business brought forward** - At the direction of the Chairman, to report on matters not on the agenda and for information only.
23. Close