



**Christmas in Crediton Sub-Committee Minutes**  
**Tuesday, 29<sup>th</sup> September 2020 at 2.00 pm held via Zoom**

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**Present:** Liz Brookes-Hocking, Stephanie Jones, Louise Martin, Jack Robson, Paul Fallon, Lisa Blake (Special Projects Officer) and Rachel Avery (Town Clerk)

**Apologies:** Alan Quick

**26. To receive and accept apologies**

The meeting was opened at 2.00pm. It was **resolved** to receive and accept apologies from Alan Quick.

**27. Declarations of Interest**

None declared.

**28. Christmas in Crediton Sub-Committee Minutes.**

It was **resolved** to agree and sign, as a correct record, the minutes of the meeting held on 14<sup>th</sup> September 2020.

**29. Christmas lighting**

- **To receive an update**

A testing date should be agreed with Jo Ward as soon as possible.

**Action: Lisa to arrange with Jo/Paul/Steph.**

There were concerns raised regarding the stability of the stars when in position on buildings.

**Action: Arts Centre to find out what if dowels are available from the flags.**

It was noted that lights would be put up on Sunday 8<sup>th</sup> November.

- **To discuss the purchase of replacement lighting**

New festoon lights for St Lawrence Green and additional string lights for the main tree were discussed.

**Agreed: Warm white lights to be purchased for St Lawrence Green. Warm white lights to be purchased for tree.**

**Action: Lisa to order festoon lighting and speak to Jo Ward regarding tree lighting.**

- **To discuss the complaint regarding damage to guttering**

It was noted that a complaint had been received regarding alleged damage to a property on the High Street when the contractor was testing the catenary wire in 2019. The complaint was received in July 2020 and a response has been received from the contractor. Rachel would be investigating this further and arranging a meeting with the owner.

**Action: Rachel to update as soon as possible.**

**30. To discuss and agree any actions regarding communication with businesses, schools and other organisations.**

Steph had contacted all schools and nurseries regarding the competition. Haywards had expressed an interest in decorating a window and Landscore had expressed an interest in providing a video. Steph had included all participation options and information in the letter, which she would send to the clerk for information.

It was noted that Mole Avon would be approached to request that the Town and Country shop window be used to display winning entries.

**Action: Lisa to check where there are large windows on the High Street and to contact Mole Avon.**

The competition was discussed and the categories and prizes were agreed.

**Agreed: Category 6 and under, one first prize. Category 7 and under, one first prize. Smaller prize (already purchased and in council offices) for winner of each school year group.**

**Action: Lisa to contact Andrew Drayton regarding prizes to be donated by Tesco.**

Steph had arranged for Rivka Jacobs, a milliner based in Exeter, to judge entries alongside two other judges from the community.

**Action: Lisa to approach Rev. Matthew Tregenza and new Youth Worker regarding judging.**

**31. To consider the proposals for a Christmas puppet show on the Town Square.**

Peter Hamilton had approached Liz regarding the possibility of a Russian fairytale puppet show on the Town Square and had requested financial support from the Town Council.

**Agreed: The sub-committee supports the idea in principle, but social distancing and risk assessments would be integral.**

Jack advised that the Arts Centre would support this event with appropriate risk assessments and ensuring social distancing.

Rachel would be meeting with Peter next week to discuss the idea.

**Action: Agenda item for next meeting.**

**32. To consider and agree any actions regarding the use of virtual viewing platforms.**

There was nothing further to discuss. It had been agreed at the last meeting that using a smart phone would be the cheapest and easiest way to provide a virtual switch on event.

**33. To agree the date of the next meeting.**

**Agreed: Tuesday 13<sup>th</sup> October 2020 at 11.00am.**

**34. Close**

The meeting closed at 2.57pm.

Signed .....

Date:..... (Chairman)