



## Christmas in Crediton Sub-Committee Minutes

Wednesday, 8<sup>th</sup> July 2020 at 10.00am held via Zoom

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**Present:** Liz Brookes-Hocking, Stephanie Jones, Jack Robson, Louise Martin, Alan Quick, Lisa Blake (Special Projects Officer) and Rachel Avery (Town Clerk)

**Absent:** John Ross

**1. To Elect a Sub-Committee Chairman for 2020-2021.**

It was **resolved** to elect Liz as Committee Chairman for 2020/21. (Proposed by Alan).

**2. To Elect a Sub-Committee Vice Chairman for 2020-2021.**

It was **resolved** to elect Louise as Committee Vice Chairman for 2020/21. (Proposed by Liz).

**3. To receive and accept apologies**

There were no apologies.

**4. Declarations of Interest**

None declared.

**5. Christmas in Crediton Sub-Committee Minutes** – To approve and sign as a correct record the minutes of the Christmas in Crediton meeting held on 11<sup>th</sup> February 2020. It was **resolved** to agree and sign, as a correct record, the minutes of the meeting held on 11<sup>th</sup> February 2020.

**6. To consider how Christmas in Crediton 2020 can proceed due to current restrictions imposed due to Covid-19.**

Provisional bookings for the land train, two-way radios, road closure and St John's Ambulance had been made, but it was agreed that due to restrictions on gatherings, it would not be possible to hold Christmas in Crediton in its usual form this year due to lack of control of stewarding social distancing and ensuring that it is a safe event for all involved.

**Agreed: The usual decorating of the town would take place as normal.**

**Agreed: Light switch on to take place on Saturday 28<sup>th</sup> November.**

**Action: Lisa to obtain provisional date for cross street lighting to be put up by Lamps and Tubes and to confirm that Jo Ward is willing to install other lighting in the town. Lisa to contact Rotary Club regarding putting up trees.**

**Action: Lisa to cancel provisional bookings.**

The Hat-tastic theme had already been agreed, and the infrastructure of this year's event would need to change. Ideas discussed included a virtual light switch on, design a hat competition, virtual involvement of schools, nurseries, guides, scouts etc, a selfie frame in the town to encourage posting photographs online and shop window dressing with a hat theme.

Businesses would not be asked for donations to the event this year, but would be invited to plug in to lighting.

A leaflet should be sent to businesses outlining the plans for this year's event.

**Agreed: Leaflet to be sent to all business in the High Street.**

**Action: Rachel to create leaflet.**

A letter to schools would also be required, to ensure that they would be included in the events as they have previously.

**Action: Stephanie to talk to schools and nurseries about involvement.**

The main sponsors of previous events would need to be contacted, as they may still wish to be involved, which would be appreciated.

**Action: Lisa to contact sponsors.**

Prizes would be required for the design a hat competition.

**Action: Lisa to contact Tesco.**

**7. To agree the date of the next meeting.**

**Agreed: Monday 20<sup>th</sup> July 2020 at 10.00am.**

**8. Close**

The meeting closed at 11.17am.

Signed .....

Date:..... (Chairman)