



Minutes of Credition Town Council's Assets & Amenities Committee Meeting held on Tuesday, 25th February 2020, at 6.00 pm, at The Old Landscore School, Greenway, Credition

Present: Cllrs Miss J Harris, Mr F Letch, Mr J Ross, Mr M Szabo and Mrs L Martin

In Attendance: Mrs Emma Anderson, Assistant Clerk

Absent Cllrs Mr P Vincent and Mr J Cairney

62 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Mrs H Zorlu. (Proposed by Cllr Letch)

63 Declarations of Interest

Cllr Letch declared a personal interest in item 11 "To consider tender applications received for the Credition Grounds Maintenance Contract for 2020 - 2023 and agree a course of action." as he is related to one of the contractors' employees.

64 Public Question Time

No members of the public present.

65 Order of Business

There were no changes.

66 Chairman's and Clerk's Announcements

There were no announcements.

67 Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Assets & Amenities Committee meeting held on 14th January 2020. It was **resolved** to approve the minutes of the Assets & Amenities Committee meeting held on 14th January 2020, as a correct record and they were duly signed by Cllr Harris (Proposed by Cllr Szabo).

68 Matters Arising

There were no matters arising.

69 To consider purchasing additional planters for the Town and agree any actions. Further information had been issued with the agenda. The Assistant Clerk informed members that Devon County Council's (DCC) Highways Officer advised that planters could not be located at the top end of Town near QE Upper School. It was **resolved** to continue with the original resolution made at the last meeting to purchase 1 x two-tier barrel planter at a cost of £339.50 + VAT and 2 x barrel planters from Amberol at a cost of £183.60 + VAT per planter to be located at Hillbrow Care Home, with the money being allocated from the Floral Credition budget. (Proposed by Cllr Szabo)

70 Clerk's Report

The Assistant Clerk had nothing to report.

PART TWO

71 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Harris)

72 To consider tender applications received for the Crediton Grounds Maintenance Contract for 2020 - 2023 and agree a course of action.

Copies of the tender applications had been issued with the agenda. It was **resolved** to award the Crediton Grounds Maintenance Contract for 2020-2023 to Hooper Services at a total cost of £6,174 + VAT per year. (Proposed by Cllr Ross)

Members requested for the Assistant Clerk to discuss the grass cutting at Peoples Park with the contractor to see if it could be left slightly longer when cut.

73 To consider quotations for the supply of Crediton's floral displays for 2020 and agree any actions.

Copies of the quotations received had been issued with the agenda. It was **resolved** for Taunton Deane Borough Council to supply Crediton's floral displays for 2020 at a total cost of £837 + VAT. (Proposed by Cllr Harris)

74 To consider quotations for the watering of Crediton's floral displays for 2020 and agree any actions.

Copies of the quotations received had been issued with the agenda. It was **resolved** for J Hewitt Maintenance Services to put up, take down and water Crediton's floral displays for 2020 at a total cost of £3,160 + VAT. (Proposed by Cllr Harris)

The Assistant Clerk advised members that the planter located at Hillbrow Care Home was not included in this quote and the additional cost would be presented to them at the next meeting in March. Cllr Szabo queried whether the Town Council would consider watering the planters being purchased by the Friends of Crediton Railway Station. It was agreed for this to be added to the next agenda for consideration.

75 Close

The meeting closed at 6.25 pm

Signed 
Chairman

Dated..... 10-3-20