



To All Credition Town Councillors

You are hereby summoned to attend a meeting of **Full Council**, which will be held on **Tuesday, January 21, 2025, at 19:30, at The Boniface Centre, Church Lane, Credition, EX17 2AH.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

**Rachel Avery FSLCC**

**Town Clerk**

**Thursday, 16 January 2025**

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Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

## **AGENDA**

### **2025/082 - Welcome and Introduction**

Opening of meeting by the Chair and member introductions

### **2025/083 - Public Question Time**

To receive questions from members of the public relevant to the work of the council (a maximum of 15 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

### **2025/084 - Apologies**

To receive, note, and where requested approve, Town Councillor apologies (apologies should be made to the Town Clerk)

### **2025/085 - Declarations of Interest and Requests for Dispensations**

**2025/085.1 - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

**2025/085.2 - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)**

### **2025/086 - Order of Business**

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

### **2025/087 - Chair's and Clerk's Announcements**

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

### **2025/088 - Town Council Minutes**

To approve and sign the minutes of the meeting held on **Tuesday 19 November 2024**, as a correct record

### **2025/089 - Town Council Committees and Sub-Committees**

To receive and ratify the minutes of the following meetings:

Community Committee held on 05 November 2024

Oversight Committee held on 12 November 2024

Community Committee held on 03 December 2024

Oversight Committee held on 10 December 2024

Oversight Committee held on 17 December 2024

### **2025/090 - Reports from Outside Bodies**

Hayward's Educational Foundation

Crediton United Charities

Devon Association of Local Councils (& Larger Councils Sub Committee)

Crediton Twinning Association

Boniface Link Association  
Friends of Crediton Station  
Sustainable Crediton  
Boniface Trail Association  
Crediton Chamber of Commerce  
Okehampton Rail Forum  
League of Friends of Crediton Hospital  
Age Concern Trustee  
North Devon Line Stakeholder Forum

**2025/091 - Newcombes Meadow Paddling Pool**

To receive a verbal report from the Town Clerk

**2025/092 - Budget and Precept 2025/26**

**2025/092.1 - To receive and approve the 2025/26 budget, as recommended by the Oversight Committee**

**2025/092.2 - To approve the 2025/26 precept, as recommended by the Oversight Committee**

**2025/093 - Grant application 2024/25**

To consider a grant application, requesting £200.00 from Earmarked Reserves, from Crediton Methodist Church

**2025/094 - English Devolution White Paper**

To note the English Devolution White Paper

**Attachments**

[English Devolution White Paper](#)

**2025/095 - Strengthening the standards and conduct framework for local authorities in England**

To receive the report and accompanying information regarding the consultation by HM Government on introducing a mandatory minimum code of conduct for local authorities in England, and measures to strengthen the standards and conduct regime in England, and to consider and agree a corporate response

**Attachments**

[Strengthening the standards and conduct framework for local authorities in England](#)

**2025/096 - Palestinian Flag flying**

**2025/096.1 - To note the decision made by MDDC regarding the flying of the Palestinian Flag**

**2025/096.2 - To consider flying the Palestinian flag, following a request from a member of the public, and to agree any further action**

**2025/097 - Climate and Nature Bill**

To consider a member of the public's request to write to Mel Stride MP, endorsing the Climate and Nature Bill, as recommended for approval by the Community Committee

**2025/098 - Date of next meeting**

To note that the date of the next meeting will be **Tuesday 18 March 2025**

**2025/099 - Part II**

To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

**2025/100 - Council Offices**

To receive a verbal update from the Town Clerk

**2025/101 - Reports Pack**

**Attachments – for internal use only**

[2024-11-19 - Full Council - Minutes.pdf](#)

[AI 110 - 2024-11-05 - Community Committee - Minutes.pdf](#)

[2024-11-12 - Oversight Committee - Minutes.pdf](#)

[AI 130 Community Committee - Minutes.pdf](#)

[2024-12-10 - Oversight Committee - Minutes.pdf](#)

[2024-12-17 - Oversight - Minutes.pdf](#)

[Proposals 2025.26 FC .xlsx](#)

[CMC Warm Spaces.docx](#)

[MDDC resolution regarding Palestinian Flag.docx](#)

[MOP motion request - Climate and Nature Bill.docx](#)



**Minutes of the Full Council meeting held on Tuesday, November 19, 2024 at 19:30, in the Boniface Centre, Church Lane, Credition, EX17 2AH.**

|                       |  |
|-----------------------|--|
| <b>Present:</b>       | Cllrs Guy Cochran, Liz Brookes-Hocking, Giles Fawssett, Steve Huxtable, Frank Letch, Natalia Letch, Rachel Backhouse, Paul Perriman, John Downes and Jim Cairney |
| <b>Apologies:</b>     | Cllr Joyce Harris  |
| <b>Absent:</b>        | Cllr Georgina Stone  |
| <b>In Attendance:</b> | One member of the public   |
| <b>Minute Taker:</b>  | Rachel Avery, Town Clerk   |

## MINUTES

### 2024/061 PUBLIC QUESTION TIME

A member of the public made the following comments:

- concerns about the transfer of responsibilities from county and district councils to the town council with no additional funding
- the significant increase in the precept over the years
- the lack of regular reports in the Credition Courier.

### 2024/062 APOLOGIES

Cllr Cochran opened the meeting and members introduced themselves.

**Decision:** It was **resolved** to approve the apologies of Cllrs Harris. (Proposed by Cllr Cochran)

### 2024/063 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

#### 2024/063.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interests.

#### 2024/063.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There were no dispensation requests.

### 2024/064 COUNTY AND DISTRICT COUNCILLOR REPORTS

County Cllr F Letch had provided a written report, which forms part of the minutes.

District Cllr Cairney reported that the Southwest was becoming a major destination for retirees, which was accelerating the ageing demographic and putting pressure on housing. He also mentioned an initiative to encourage taxi drivers to switch to

electric cars, though there were concerns about the lack of charging points in rural areas.

District Cllr Downes had provided a written report but reported on a possible new recycling initiative (for disposable nappies), aimed at making the district the most efficient in the country, though there were questions about the feasibility and costs involved.

#### **2024/065 ORDER OF BUSINESS**

There were no changes to the order of business

#### **2024/066 CHAIR'S AND CLERK'S ANNOUNCEMENTS**

There were no announcements

#### **2024/067 TOWN COUNCIL MINUTES**

**Decision:** It was **resolved** to approve the minutes of the meeting held on Tuesday 17 September 2024. (Proposed by Cllr Brookes-Hocking)

#### **2024/068 TOWN COUNCIL COMMITTEES AND SUB-COMMITTEES**

**Decision:** It was **resolved** to approve the minutes of the Youth Sub-Committee on 27 July 2024. (Proposed by Cllr Backhouse)

**Decision:** It was **resolved** to approve the minutes of the Community Committee on 03 September 2024. (Proposed by Cllr Huxtable)

**Decision:** It was **resolved** to approve the minutes of the Oversight Committee on Tuesday 10 September 2024. (Proposed by Cllr Huxtable)

**Decision:** It was **resolved** to approve the minutes of the Community Committee held on Tuesday 01 October 2024. (Proposed by Cllr Cochran)

**Decision:** It was **resolved** to approve the minutes of the Oversight Committee held on Tuesday 15 October. (Proposed by Cllr Huxtable)

**Decision:** It was **resolved** to approve the minutes of the Oversight Committee held on 24 October 2024. (Proposed by Cllr Huxtable)

#### **2024/069 REPORTS FROM OUTSIDE BODIES**

**DALC** - Cllr Brookes-Hocking advised that the DALC Annual Report is available and

**Boniface Link** - In Cllr Harris' absence, Cllr Huxtable had attended the last meeting which was informative. A talk, by Tony Gale, will take place in January.

**Age Concern** - Cllr Cairney advised of the financial pressures due to a lack of grants.

**Chamber of Commerce** - Cllr Cochran had attended a meeting, but there was currently nothing to report.

**2024/070 ENABLING REMOTE ATTENDANCE AND PROXY VOTING AT LOCAL AUTHORITY MEETINGS**

The council received the report and accompanying information regarding the consultation by HM Government on allowing remote and hybrid attendance at local authority meetings. Cllr Cochran emphasised the importance of all members filling out the consultation form, which had been sent out twice due to initial issues with the link. Members were encouraged to submit their responses via the government website and to provide their opinions.

**Decision:** It was **resolved** to delegate the responsibility of responding to the Oversight Committee. (Proposed by Cllr Brookes-Hocking)

**2024/071 COMMITTEE APPOINTMENTS**

**Decision:** It was **resolved** to approve the following appointments:  
Cllr N Letch to the Oversight Committee (Proposed by Cllr Cochran)  
Cllr Huxtable to the Youth Sub-Committee. (Proposed by Cllr Cairney)

**2024/072 MDDC ASSETS**

**2024/072.1 TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK REGARDING THE PADDLING POOL AND OTHER MDDC ASSETS**

The Town Clerk provided an update on the meeting with Mid Devon District Council (MDDC) regarding the paddling pool and other assets. CTC was asked to consider providing a contribution towards the running costs of the paddling pool, estimated at £12,000.00 per year. Cllr Cochran recommended paying on invoice to ensure transparency and accountability. There was a discussion about the importance of the paddling pool to the community, balanced with the need for detailed cost breakdowns.

**2024/072.2 TO RESOLVE TO DELEGATE DECISION-MAKING RESPONSIBILITY TO CLLRS COCHRAN, HUXTABLE AND BROOKES-HOCKING REGARDING THE PADDLING POOL**

**Decision:** It was **resolved** to delegate decision-making responsibility to Cllrs Cochran, Huxtable, and Brookes-Hocking, with the authority to approve spending up to £20,000 for the paddling pool's annual costs from earmarked reserves. (Proposed By Cllr Cairney) (9 in favour, Cllr Backhouse abstained)

**2024/073 PULSE HUB INSTALLATIONS**

General enthusiasm was expressed for the project and it was agreed to engage with the company to explore potential locations in the town, including the High Street, Town Square, car parks, leisure centre, and railway station.

**Decision:** It was **resolved** to approve that the Town Clerk continue investigating the installations.

**2024/074 EARMARKED RESERVES****2024/074.1 TO APPROVE TO SPEND £430.00 FROM UPPER DECK EARMARKED RESERVES TO PAINT THE HANDRAIL, AS RECOMMENDED BY THE COMMUNITY COMMITTEE**

**Decision:** It was **resolved** to approve the expenditure of £430.00 from Upper Deck Earmarked Reserves to paint the handrail, as recommended by the Community Committee. (Proposed by Cllr F Letch)

**2024/074.2 TO RECEIVE THE REPORT REGARDING ADDITIONS TO EARMARKED RESERVES AND TO APPROVE THE RECOMMENDATIONS THEREIN**

**Decision:** It was **resolved** to approve the recommendations in the report regarding additions to Earmarked Reserves, which included increases for the Council Building Plan, CCTV, Local Authority Services, and Old Landscore School. (Proposed by Cllr Brookes-Hocking)

**2024/074.3 TO RECEIVE THE REPORT REGARDING MERGING OF EARMARKED RESERVES AND TO APPROVE THE RECOMMENDATIONS THEREIN**

**Decision:** It was **resolved** to approve the merging of several legacy earmarked reserves into a single footpaths reserve for better budget management. (Proposed by Cllr Cochran)

**2024/075 INTERIM INTERNAL AUDIT REPORT**

The interim internal audit report was noted, with recommendations to be considered at the December Oversight Committee meeting. The Town Clerk highlighted that the report contained numerous recommendations, many of which were minor adjustments that could be quickly implemented.

**2024/076 DEVON COUNTYWIDE LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN (LCWIP) PUBLIC CONSULTATION**

The council received documentation regarding Devon County Council's consultation on the Devon Countywide Local Cycling and Walking Infrastructure Plan (LCWIP). Some members advocated for a multi-use path close to the main road (A377), citing potential to serve commuter cyclists and reduce traffic congestion. Others suggested that a quieter lanes route might be more suitable for leisure use and safety, particularly for families and less experienced cyclists. Councillor Fawsett highlighted the practical challenges and financial constraints, suggesting that the council should push for the most beneficial route for the community, even if it is more expensive and complex, which is the direct A277 route. The discussion also touched on the long-term benefits of the project, including health, safety, and environmental impacts. Ultimately, the council decided to support the route adjacent to the A377.

**Decision:** It was **resolved** to support the route adjacent to the A377 for the cycling and walking infrastructure, recognising its importance for commuter cyclists and its potential to attract funding and support from higher authorities. (Proposed by Brookes Hocking) (9 in favour, Cllr N Letch voted against)



**2024/077 DATE OF NEXT MEETING**

The date of the next meeting was noted as Tuesday, January 21, 2025.

**2024/078 PART II**

**Decision:** It was **resolved** to move into Part II under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, excluding the public and press. (Proposed by Cllr Cochran)

**2024/079 UNION ROAD TOILETS**

**Decision:** It was **resolved** to approve the recommendation in the report. (Proposed by Cllr Brookes-Hocking)

**Decision:** It was **resolved** to approve the additional proposal. (Proposed by Cllr Huxtable)

**2024/080 COUNCIL OFFICES**

**Decision:** it was resolved to approve the recommendation in the report. (Proposed by Cllr Cochran) (9 in favour, Cllr Backhouse abstained)

**2024/081 REPORTS PACK**

Signed .....

Dated.....



**Minutes of the Community Committee meeting held on Tuesday,  
5 November 2024 at 19:00 in The Bungalow, 8 North Street, EX17 2BT**

|                       |  |
|-----------------------|--|
| <b>Present:</b>       | Cllrs Liz Brookes-Hocking, Steve Huxtable, Giles Fawssett, Guy Cochran, Paul Perriman, Jim Cairney |
| <b>Apologies:</b>     | Cllrs Natalia Letch and Joyce Harris   |
| <b>In Attendance:</b> | Penni Tearle, Chair of Boniface Allotments Association   |
| <b>Minute Taker:</b>  | Emma Anderson  |

## MINUTES

### 84 WELCOME AND INTRODUCTION

The meeting was opened at 19.00 and the Chair welcomed everyone. Each member introduced themselves briefly.

### 85 PUBLIC QUESTION TIME

There were no questions.

### 86 APOLOGIES

**Decision:** It was **resolved** to receive and accept apologies from Cllrs N Letch and J Harris. (Proposed by Cllr Brookes-Hocking)

### 87 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were no declarations.

### 88 CLIMATE EMERGENCY

It was noted that all decisions would be made with the climate emergency at the forefront of decision and policy making.

### 89 ORDER OF BUSINESS

**Decision:** It was **resolved** to bring item 95 forward to item 92.

### 90 CHAIR'S AND CLERK'S ANNOUNCEMENTS

The Deputy Clerk announced the following:

In relation planning application 23/01196/FULL and its appeal, Mid Devon District Council Enforcement have advised us that the play equipment has now been removed.

However, the fence is still in situ, and they will be writing to advise further action may be taken as the compliance date was 14 October.

Cllr Brookes-Hocking reminded members of the drop-in session on Saturday, 16 November, at The Hub, 8 North St. The session will include consultations on budgeting, DCC's transport consultations, and the land south of Barnfield.

## 91 PLANNING AND TOWN STRATEGY COMMITTEE MINUTES

**Decision:** It was **resolved** to approve the minutes of the Community Committee meeting held on 01 October 2024. (Proposed by Cllr Cairney)

## 92 MID DEVON DISTRICT COUNCIL PLANNING APPLICATIONS:

The following planning applications were discussed:

24/00840/FULL: Erection of a building for machinery and equipment storage at Hooper Services (South West) Ltd, Crediton, Devon EX17 3DH.

**Decision:** It was **resolved** to OBJECT due to the excessively large size of the building for the site and the following comments were made:

- Crediton Town Council's previous objections, regarding this application and the certificate of lawfulness, still stand
- The application does not mention the nearby water course (the leat), nor is it mentioned in the flood risk assessment. If approved, Crediton Town Council recommends users make sure electricity cannot be compromised (anything that could be damaged by floodwater should be above 60cm) - the Flood Risk Assessment mentions on pages 16 & 25 that the building is at 40.2m, but the majority of the proposed building will be at 40.0m or less thereby increasing the risk to the structure, contents and life should flooding arise, especially in the north west corner.
- Crediton Town Council requests clarification as to whether a soak away or water butt will be used to manage the roof water
- Crediton Town Council supports the comments made by Public Health at MDDC that no machinery shall be operated in or in association with the new building except between the hours of 7.30am and 7pm Monday to Friday, or 8am to 1pm on Saturdays, and not at all on Sundays or Bank Holidays. Reason: To protect the amenities of local residents from noise

(Proposed by Cllr Huxtable)

24/01457/LBC | Listed Building Consent for integrated CosyGlazing system to 3 sash windows | 4 Manor House Parliament Street Crediton Devon EX17 2BP

**Decision:** It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

## 93 MID DEVON DISTRICT COUNCIL PLANNING DECISIONS:

Noted.

## 94 CREDITON URBAN TASKFORCE [CUT!]

**94.1 TO RECEIVE A VERBAL UPDATE FROM MEMBERS OF [CUT!]**

Cllr Huxtable advised that [CUT!] actions days are continuing on the second Saturday of every month, but volunteer numbers have not been increasing. The next action day is taking place on Saturday, 9 November at Jockey Hill.

**94.2 TO RECEIVE A VERBAL UPDATE REGARDING A THANK YOU MEAL FOR [CUT!] VOLUNTEERS (CLLR HUXTABLE)**

Cllr Huxtable advised members that following delayed trains on his journey with Cllr Fawssett to and from Bath for the Britain in Bloom Civic Reception, two refunds had been received from the train companies. The Town Council has been reimbursed all monies, and this has left an additional refund amount of £152.20. In order to thank the [CUT!] volunteers for their hard work, this money would be used towards a thank you meal on Friday, 8 November. All members supported this.

**95 FUTURE USE OF ALLOTMENT B5A**

*Item taken as number 92*

**Decision:** It was **resolved** to approve the request to turn B5A into a communal plot holder allotment and trial this for one year.

*Penni Tearle left the meeting at 7.14 pm.*

**96 DEVON COUNTYWIDE LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN (LCWIP) PUBLIC CONSULTATION**

It was agreed to include this on the Full Council agenda for 19 November, following the drop-in session on Saturday, 16 November, to discuss residents' views and compile a response. Documentation and links were circulated prior to the meeting and members were encouraged to review the documents.

**97 LAND SOUTH OF BARNFIELD**

Cllr Brookes-Hocking provided an update on the land south of Barnfield. Crediton Town Council has engaged PJ Associates to undertake feasibility studies on the land. It is anticipated that an update will be received soon. Requests for mapping and data support have been made to Mid Devon District Council.

**98 ANTI-SOCIAL BEHAVIOUR/STREET-DRINKING COMPLAINTS**

Following a meeting held on 5 November 2024, Mid Devon District Council and the local policing team, supported by Crediton Town Council, are exploring the possibility of implementing a Public Spaces Protection Order (PSPO) in Crediton. This order would give police officers the power to disperse individuals engaging in anti-social behaviour or street-drinking.

**99 REPLACEMENT TREE PLANTING**

Members discussed the background of this item, and the quotations received.

It was agreed for the Deputy Clerk to obtain quotations for younger trees with sufficient protection to increase their chances of survival.

The expenditure of up to £375 was approved, with delegated authority given to the Community Committee Chair, in conjunction with the Town Clerk, to instruct a contractor. The Deputy Clerk will also investigate the cost of watering the trees.

**Decision:** It was **resolved** for the Deputy Clerk to obtain quotations for younger trees to be sourced, with sufficient protection installed. (Proposed by Cllr Brookes-Hocking)

**Decision:** It was further **resolved** to approve the expenditure up to £375 with delegated authority being given to the Community Committee Chair, in conjunction with the Town Clerk, to instruct a contractor.

**Task:** Obtain quotations for younger trees with sufficient protection. @Deputy Clerk

**Task:** Investigate the cost of watering the trees. @Deputy Clerk

**100 BRITAIN IN BLOOM**

The committee discussed entering the Britain in Bloom Competition 2025.

**Decision:** It was resolved to enter the South West in Bloom Main Competition in 2025, with an entry fee of £50. (Proposed by Cllr Brookes-Hocking)

**101 DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Tuesday, 03 December 2024. The meeting was closed at 20:18. Cllrs Jim Cairney and Steve Huxtable submitted their apologies for this meeting.

**102 REPORTS PACK**

Signed .....

Dated.....



**Minutes of the Oversight Committee held on Tuesday, November 12, 2024 at 19:00 in the Bungalow, 8 North Street, Credition, EX17 2BT**

**Present:** Cllrs Steve Huxtable, Liz Brookes-Hocking, Guy Cochran, Giles Fawssett, Rachel Backhouse and Jim Cairney

**Apologies:** Joyce Harris, Frank Letch

**Minute Taker:** Rachel Avery, Town Clerk

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## MINUTES

### 98 WELCOME AND INTRODUCTION

Cllr Huxtable opened the meeting at 19.04 and members introduced themselves.

### 99 PUBLIC QUESTION TIME

There were no members of the public in attendance.

### 100 APOLOGIES

**Decision:** It was **resolved** to approve apologies from Cllr F Letch (personal) and Cllr Harris (holiday). (Proposed by Cllr Huxtable)

### 101 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

#### 101.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interest.

#### 101.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There were no dispensation requests.

### 102 CLIMATE EMERGENCY

It was noted that decisions will be made with the climate emergency at the forefront of decision and policy making.

### 103 ORDER OF BUSINESS

There were no changes to the order of business.

### 104 CHAIR'S AND CLERK'S ANNOUNCEMENTS

There were no announcements.

**105 OVERSIGHT COMMITTEE MINUTES**

**Decision:** The minutes from the Oversight Committee meeting held on Tuesday, 15 October 2024, were approved as a correct record. (Proposed by Cllr Cochran)

**Decision:** The minutes from the Oversight Committee meeting held on Thursday, 24 October 2024, were approved as a correct record. (Proposed by Cllr Cairney)

**106 FINANCE****106.1 TO RECEIVE AND APPROVE TRANSACTIONS BETWEEN 01 OCTOBER AND 31 OCTOBER 2024**

**Decision:** The transactions between 01 October 2024 and 31 October 2024 were approved. (Proposed by Cllr Cochran)

**106.2 TO RECEIVE AND APPROVE THE BANK RECONCILIATION TO 31 OCTOBER 2024**

**Decision:** The bank reconciliation to 31 October 2024 was approved. (Proposed by Cllr Cochran)

**106.3 TO NOTE BANK ACCOUNT BALANCES TO 31 OCTOBER 2024**

The bank account balances as of 31 October 2024, were noted.

**106.4 TO NOTE YEAR TO DATE REPORT**

The year-to-date report was **noted**.

**107 RESERVES**

Cllr Huxtable initiated a review of all reserves and proposed recommendations, for approval by Full Council. Consideration was given to the proposed reallocating funds to various earmarked reserves, which were aimed at rounding up balances and ensuring sufficient funds for future projects.

**Decision:** The committee **approved** the proposals to reallocate funds to various earmarked reserves, including £62,916.00 to the building fund, £11,000.00 to CCTV, £25,000.00 to local authority services, and £2,800.00 to Old Landscore School, for approval by Full Council. (Proposed by Cllr Huxtable)

**108 PUBLIC BUDGETING WORKSHOPS**

The Town Clerk provided a verbal report on the upcoming public budgeting workshops. She announced a drop-in session scheduled for Saturday, intended to gather public input on budget priorities. The session would involve discussions and activities where members of the public could comment on the service areas they felt were important for budget allocation. Another session was planned for the following Tuesday prior to the Full Council meeting. Cllr Huxtable encouraged all members to attend and engage with the public during these workshops.

**109 MDDC ASSETS**

Cllr Huxtable advised on an upcoming meeting with the Section 151 Officer and the Finance Manager from Mid Devon District Council to discuss the paddling pool and other assets. The three Chairs of CTC committees would be attending, alongside MDDC portfolio holders. The Town Clerk advised that she had received a rough process and

task overview from MDDC regarding the operation of the paddling pool, which she would circulate to members. The discussion highlighted the need for a comprehensive understanding of the responsibilities involved in managing the pool, and other assets.

**110 ENABLING REMOTE ATTENDANCE AND PROXY VOTING AT LOCAL AUTHORITY MEETINGS**

The committee discussed the consultation by HM Government on enabling remote attendance and proxy voting at local authority meetings. There was a general consensus against proxy voting due to concerns about predetermination and the importance of councillors being present to hear discussions before voting. However, there was some support for remote attendance, especially for those unable to attend due to health or work reasons. It was agreed that the Town Clerk would gather individual responses via a form, and it would be requested to Full Council that a response is delegated to this committee.

**111 DATE OF NEXT MEETING**

**Decision:** It was **noted** that the next scheduled meeting will take place on Tuesday, December 10, 2024.

**112 PART II**

**Decision:** It was **resolved** to approve the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (Proposed by Cllr Huxtable)

**113 COUNCIL OFFICES**

The Town Clerk provide a verbal update.

**114 REPORTS PACK**

Signed .....

Dated.....





**Minutes of the Community Committee held on Tuesday, 3 December 2024  
at 19:00 in The Bungalow, 8 North Street, EX17 2BT.**

**Present:** Cllrs Liz Brookes-Hocking, Joyce Harris, Guy Cochran, Paul Perriman and Giles Fawssett

**Apologies:** Cllrs Steve Huxtable, Natalia Letch and Jim Cairney

**Minute Taker:** Emma Anderson

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## MINUTES

### 103 WELCOME AND INTRODUCTION

The meeting was opened at 19.00 and the Chair welcomed everyone. Each member introduced themselves briefly.

### 104 PUBLIC QUESTION TIME

There were no questions.

### 105 APOLOGIES

**Decision:** It was **resolved** to receive and accept apologies from Cllrs N Letch, S Huxtable, and J Cairney. (Proposed by Cllr Brookes-Hocking)

### 106 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were no declarations.

### 107 CLIMATE EMERGENCY

It was noted that all decisions would be made with the climate emergency at the forefront of decision and policy making.

### 108 ORDER OF BUSINESS

There were no changes to the order of business.

### 109 CHAIR'S AND CLERK'S ANNOUNCEMENTS

The Chair expressed her gratitude to the events officer and the town clerk for their hard work in organising a successful switch-on event, which attracted many attendees.

She also thanked Cllrs Fawssett, Cochran, Backhouse and Cairney for their contributions and any other councillors who attended. The Deputy Clerk added two announcements: Hi-Line had reached out regarding maintenance of Birch trees at Peoples Park to prevent interference with overhead cables and a fallen tree at the back of Exhibition Road allotments is due to be cleared.

#### 110 COMMUNITY COMMITTEE MINUTES

**Decision:** It was **resolved** to approve the minutes of the Community Committee meeting held on 05 November 2024. (Proposed by Cllr Cochran)

#### 111 MID DEVON DISTRICT COUNCIL PLANNING APPLICATIONS

The following planning application was discussed:

[24/01672/CAT | Notification of intention to reduce canopy of 1 Apple tree from 8.4 x 5.4m to 6 x 4m and remove 1 Variegated Portugese Laurel within a Conservation Area | North View Cottage Union Road Crediton Devon EX17 3AL](#)

**Decision:** It was **resolved** to recommend no objection, subject to the Tree Officer recommendations. (Proposed by Cllr Brookes-Hocking)

#### 112 MID DEVON DISTRICT COUNCIL PLANNING DECISIONS

Noted.

#### 113 CREDITON URBAN TASKFORCE [CUT!]

The committee received an update on the activities of the Crediton Urban Taskforce. The taskforce meets once a month, and the latest meeting saw three new volunteers join. There was a discussion about managing the waste collected during these activities, with a suggestion to keep the waste locally and use it for composting. The taskforce plans to continue their efforts and seek permission from relevant authorities for waste management solutions. The next action day is scheduled for Saturday, 14 December.

#### 114 DCC DISABLED PARKING AMENDMENT ORDER

Noted.

#### 115 LAND SOUTH OF BARNFIELD

Councillor Brookes-Hocking provided an update on the land south of Barnfield. The committee is still waiting for information from PJ Associates and a meeting with the Town Clerk is scheduled in the next couple of weeks. Further updates expected after Christmas.

#### 116 REPLACEMENT TREE PLANTING

The committee reviewed three quotations for replacing two dead trees at Peoples Park. There was a discussion about the high costs and the importance of ensuring the trees are properly watered.

It was decided to explore additional options and get more information before making a final decision. It was agreed for Councillor Cochran to look to source two smaller trees directly from a wholesaler. The Deputy Clerk and Councillor Fawssett will communicate with those interested in the tree warden scheme and investigate volunteers planting the trees instead. The watering options were discussed with members undecided between the use of a hydration bag versus traditional watering with a bowser and pipe/gutter to direct water to the roots.

**Decision:** It was **resolved** to delegate the purchase of two smaller trees to the Deputy Clerk and Chair of the Committee, with Councillor Cochran obtaining the wholesale prices. (Proposed by Cllr Brookes-Hocking)

**Task:** Research and provide cost estimates for smaller trees and further watering costs  
*@Guy Cochran @Deputy Clerk*

## 117 WAR MEMORIAL

The committee considered adding the names of Crediton residents who have died in service in recent years to the War Memorial. It was agreed to liaise with the Royal British Legion to identify the names and get permission from families. The committee will seek input from Crediton Hamlets Parish Council and obtain costings from local stonemasons as well as the cost of applying for listed building consent. This information will be available at the Full Council meeting in January.

**Decision:** It was **resolved** to make a recommendation to Full Council to add names of individuals who have fallen in conflicts since WWII to the war memorial, pending family permissions and further research. (Proposed by Cllr Cochran)

**Task:** Communicate with the Royal British Legion and investigate costs involved in adding names to the War Memorial. *@Emma Anderson*

**Task:** Contact Crediton Hamlets Parish Council about the proposal to make additions to the names on the War Memorial. *@Emma Anderson*

**Task:** Include recommendation to add names to the War Memorial on Full Council agenda in January. *@Rachel Avery*

## 118 FLORAL DISPLAYS 2025

**Decision:** It was **resolved** to continue with drought-resistant perennials and grasses in next year's floral displays. (Proposed by Cllr Brookes-Hocking)

## 119 DOG-FRIENDLY RETAILER SCHEME

Councillor Cochran proposed the creation of a dog-friendly retailer scheme in Crediton. The scheme aims to identify businesses that allow dogs and provide them with stickers to display. Members supported the proposed scheme and agreed on the next steps:

- Councillor Cochran will walk the high street to ascertain which businesses would be interested in joining the scheme.
- Following this, window stickers will be purchased for participating businesses.
- A list of dog-friendly businesses will be included on the town council website.

**Decision:** It was **resolved** to support the creation of a dog-friendly retailer scheme in Crediton. (Proposed by Cllr Cochran)

**Task:** Approach businesses on the High Street about the proposed dog-friendly retailer scheme and obtain costings for window stickers. @Guy Cochran, @Deputy Clerk

**Task:** Include a list of dog-friendly businesses on the town council website. @Guy Cochran

**120 TOWN SQUARE SEATING LICENCES**

**Decision:** It was **resolved** to remove points 9 and 10 from the town square seating licence. (Proposed by Cllr Brookes-Hocking)

**Task:** Remove the clause from the town square seating licenses that allows public seating in licensed areas. @Emily Armitage by 31 Jan 2025

**121 DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Tuesday, 07 January 2025. The meeting was closed at 19:53.

**122 REPORTS PACK**

Signed .....

Dated.....



**Minutes of the Oversight Committee held on Tuesday, December 10, 2024 at 19:00 - 20:00 in  
The Bungalow, 8 North Street, EX17 2BT.**

**Present:** Cllrs Steve Huxtable, Guy Cochran, Giles Fawssett, Rachel Backhouse, Joyce Harris and Natalia Letch

**Apologies:** Cllrs Jim Cairney and Liz Brookes-Hocking

**Minute Taker:** Rachel Avery, Town Clerk

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## MINUTES

### 115 WELCOME AND INTRODUCTION

Cllr Huxtable opened the meeting at 19.04 and noted that there were no new attendees, so member introductions were skipped.

### 116 PUBLIC QUESTION TIME

Cllr Huxtable reported that he had received questions from a member of the public via email, advising that responses would be provided in writing and posted on the website for public viewing.

### 117 APOLOGIES

**Decision:** It was **resolved** to approve apologies from Cllr Cairney (work commitments) and Cllr Brookes-Hocking (attending a meeting on behalf of CTC) (Proposed by Cllr Cochran)

### 118 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

#### 118.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interest.

#### 118.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There were no dispensation requests.

### 119 CLIMATE EMERGENCY

It was **noted** that decisions will be made with the climate emergency at the forefront of decision and policy making.

**120 ORDER OF BUSINESS**

There were no changes to the order of business.

**121 CHAIR'S AND CLERK'S ANNOUNCEMENTS**

The Town Clerk advised that only two responses had been received regarding the government's remote attendance of meetings, which was supposed to be discussed in this meeting. The Town Clerk suggested arranging a further Oversight meeting before Christmas, due to the lack of responses.

**122 COUNCIL AFFAIRS AND FINANCE COMMITTEE MINUTES**

The Chair noted that the minutes mentioned 'Council Affairs and Finance' instead of 'Oversight'. It was **agreed** to defer the approval of the minutes to the next meeting.

**123 FINANCE****123.1 TO RECEIVE AND APPROVE TRANSACTIONS BETWEEN 01 NOVEMBER 2024 AND 30 NOVEMBER 2024**

**Decision:** The transactions between 01 November 2024 and 30 November 2024 were approved. (Proposed by Cllr Cochran)

**123.2 TO RECEIVE AND APPROVE THE BANK RECONCILIATION TO 30 NOVEMBER 2024**

**Decision:** The bank reconciliation to 30 November 2024 was approved. (Proposed by Cllr Cochran)

**123.3 TO NOTE BANK ACCOUNT BALANCES TO 30 NOVEMBER 2024**

The bank account balances as of 30 November 2024, were noted.

**124 BUDGET 2025/26**

A discussion regarding the initial draft budget for 2025/26 took place. The Town Clerk explained various budget positions, including the reasons for certain figures being in credit or showing negative values due to accruals and previous credits. The discussion covered several budget lines, including salaries, training, civic functions, CCTV, planters, and Christmas expenses. Members also discussed the earmarked reserves and the rationale behind budget increases. A proposed 5% increase in the precept was considered to accommodate future projects and maintain financial prudence. The committee agreed to revisit the budget in the next committee meeting for further review.

**125 REVIEW AND ADOPTION OF POLICIES**

**Decision:** It was **resolved** to adopt the Model Publication Scheme. (Proposed by Cllr Harris)

**126 COUNCILLOR INTRODUCTIONS**

**Decision:** The report regarding councillor introductions was not included in the meeting papers and it was resolved to move the item to the next meeting. (Proposed by Cllr Huxtable)

**127 MEMBER PARTICIPATION**

Cllr Backhouse expressed a desire to understand the motivations of councillors who are not actively participating in council activities. She questioned why individuals would go through the trouble of getting elected if they do not engage in council duties or contribute to community events. She highlighted the struggle of the Youth Service Sub-Committee to achieve a quorum for meetings due to a lack of active members. She emphasized the need for councillors to share the workload and participate actively. Cllr Fawssett supported concerns.

It was acknowledged that whilst councillors cannot be forced to engage, the issue needs to be addressed. There was a suggestion to speak directly to the non-participating councillors to understand their reasons and encourage more involvement. The debate also touched on the political affiliations of some councillors and the support they might need from their parties to become more active.

**Decision:** This item would be added to the January Full Council agenda. (Proposed by Cllr Huxtable)

**128 DEVON COUNTY COUNCIL PENSION FUND**

The Town Clerk reported that a letter was sent to Devon County, incorporating some of County Councillor Jackie Hodgson's proposals, which aimed to divest from investments linked to countries accused of war crimes.

Cllr Backhouse had attended a meeting at Devon County where the proposal was discussed but ultimately watered down. The revised proposal focused on engaging with Brunel Pension Partnership, the company managing the pensions, to promote positive human rights outcomes and exclude investments in companies manufacturing controversial weapons. She expressed frustration with the complexity of divesting and the resistance from some councillors who argued that the majority of pension holders were not protesting. She highlighted that even a significant decrease in the £84 million investment would have a minimal impact on individual pensions. She committed to continuing her efforts to obtain clear information from Brunel and to push for more ethical investment practices.

**Decision:** It was agreed to keep the Devon County Council Pension Fund as a standing agenda item to receive ongoing updates from Cllr Backhouse.

**129 YOUTH ACTION PLAN**

The Youth Action Plan for 2024/25 was discussed, noting that the plan had been previously reviewed and typographical changes requested had been made.

It was acknowledged that the plan is a living document that will continue to evolve and be reviewed regularly.

**Decision:** It was **resolved** to approve the Youth Action Plan for 2024/25.

**130 DATE OF NEXT MEETING**

**Decision:** It was noted that the date of the next meeting would be Tuesday 14 January 2025. Additionally, a meeting would take place on Tuesday 17 December 2024.

**131 PART II**

**Decision:** It was **resolved** to approve the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (Proposed by Cllr Huxtable)

**132 YOUTH TEAM STAFFING**

**Decision:** It was **resolved** to note the contents of the report. (Proposed by Cllr Cochran)

**133 YOUTH TEAM STAFFING**

**Decision:** It was **resolved** to approve the recommendation in the report. (Proposed by Cllr Harris).

**134 REPORTS PACK**

Signed .....

Dated.....





**Minutes of the Oversight Committee meeting held on Tuesday, December 17, 2024 at 13:00  
at The Bungalow, 8A North Street, Credition, EX17 2BT**

**Present:** Cllrs Steve Huxtable, Liz Brookes-Hocking, Guy Cochran, Giles Fawssett and Joyce Harris

**Absent:** Cllrs Rachel Backhouse, Jim Cairney and Natalia Letch

**Minute Taker:** Rachel Avery, Town Clerk

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## MINUTES

### 135 WELCOME AND INTRODUCTION

Cllr Huxtable opened the meeting at 13.00 and noted that there were no new attendees, so member introductions were skipped.

### 136 PUBLIC QUESTION TIME

There were no members of the public in attendance.

### 137 APOLOGIES

There were no apologies.

### 138 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

#### 138.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interest.

#### 138.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There were no dispensation requests.

### 139 CLIMATE EMERGENCY

It was **noted** that decisions will be made with the climate emergency at the forefront of decision and policy making.

### 140 ORDER OF BUSINESS

There were no changes to the order of business.

**141 CHAIR'S AND CLERK'S ANNOUNCEMENTS**

There were no announcements

**142 OVERSIGHT COMMITTEE MINUTES**

**Decision:** The minutes from the Oversight Committee meeting held on Tuesday, 12 November 2024, were approved as a correct record. (Proposed by Cllr Harris)

**143 INTERNAL AUDIT REPORT**

The internal audit report was presented and reviewed. Members discussed the comments made by the new auditor, noting that while there were many, most were minor and easily addressed. The discussion highlighted the need to amend certain processes, including:

- certification of accounts for payment by the Town Clerk
- the handling of cash, particularly in relation to the youth club and allotments. On this matter, there was a consensus on the need to explore the acquisition of a card machine to reduce cash handling.

**Decision:** The internal audit report was accepted, and the recommendations were noted for implementation. (Proposed by Cllr Huxtable)

**Task:** Amend processes for the certification of accounts for payment by the Town Clerk and handling of cash, particularly in relation to the youth club and allotments.

**Task:** Explore the acquisition of a card machine to reduce cash handling.

**144 ENABLING REMOTE ATTENDANCE AND PROXY VOTING AT LOCAL AUTHORITY MEETINGS**

The Town Clerk summarised the responses received from individual members regarding the consultation. Out of eight responses, the majority supported the idea of granting local authorities the power to enable remote attendance without limitations. The responses indicated strong support for modernising measures, with most members agreeing that it would increase participation and willingness to stand for election. There was some division on the issue of proxy voting, with responses split between support and opposition.

**Decision:** It was **resolved** to submit a response to the HM Government consultation, reflecting the majority views and noting the divided opinion on proxy voting. (Proposed by Cllr Huxtable)

**145 BUDGET 2025/26**

The initial draft budget for 2025/26 was reviewed. Discussions focused on the proposed precept increase, which was calculated to be just under 5%. Members debated the allocation of funds, particularly for project initiation, economic development, and local authority services. There was a consensus on the need to justify any increases and ensure that the budget remained balanced and measured. The possibility of reallocating

funds from general reserves was also discussed. It was agreed that the budget presented was fair and provided sufficient cushions for unforeseen circumstances.

**Decision:** The draft budget for 2025/26 was accepted for further review and final approval in January.

**146 DATE OF NEXT MEETING**

**Decision:** It was **noted** that the next meeting will take place on Tuesday, 14 January 2025.

**147 PART II**

**Decision:** It was **resolved** to approve the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (Proposed by Cllr Huxtable)

**148 COUNCIL OFFICES**

The Town Clerk provided an update on the council offices.

**148.1 TO RECEIVE AND NOTE DOCUMENTATION**

The documentation was received and noted.

**148.2 TO RECEIVE A VERBAL UPDATE**

The Town Clerk provided a verbal update.

**149 REPORTS PACK**

Signed .....

Dated.....

**Year To Date Budget 2024-2025**

| <b>EXPENDITURE</b>                                  | <b>Budget</b> | <b>Jan</b> | <b>Feb</b> | <b>March</b> | <b>%Budget Spent</b> | <b>Remaining</b> | <b>Total Spend</b> |
|---|---------------|------------|------------|--------------|----------------------|------------------|--------------------|
| <b>Salaries</b>                                     |               |            |            |              |                      |                  |                    |
| Salaries, Including NI & Pensions                   | 220,000       |            |            |              | 52%                  | 105,857          | 114,143            |
| Payroll   | 250           |            |            |              | 0%                   | 250              | -                  |
|   |               |            |            |              |                      |                  |                    |
| <b>Office Administration</b>                        |               |            |            |              |                      |                  |                    |
| Photocopier/Printing                                | 1,000         |            |            |              | 16%                  | 840              | 160                |
| Postage   | 350           |            |            |              | 35%                  | 229              | 121                |
| IT Support  | 6,000         |            |            |              | 55%                  | 2,712            | 3,288              |
| Telephone/Broadband                                 | 1,800         |            |            |              | 60%                  | 714              | 1,086              |
| Audit Fees  | 2,500         |            |            |              | 54%                  | 1,147            | 1,353              |
| Stationery  | 700           |            |            |              | 16%                  | 589              | 111                |
| Software  | 4,500         |            |            |              | 30%                  | 3,167            | 1,333              |
| Reference books                                     | 150           |            |            |              | 0%                   | 150              | -                  |
| Security Waste Collection                           | 50            |            |            |              | 60%                  | 20               | 30                 |
| Legal/Professional Services                         | 5,000         |            |            |              | 0%                   | 5,000            | -                  |
| Insurance   | 6,000         |            |            |              | 73%                  | 1,600            | 4,400              |
| Office Equipment                                    | 2,200         |            |            |              | 14%                  | 1,897            | 303                |
| Other   | 700           |            |            |              | 14%                  | 602              | 98                 |
| Office Supplies/Consumables                         | 500           |            |            |              | 49%                  | 254              | 246                |
|   |               |            |            |              |                      |                  |                    |
| <b>Council and Councillors</b>                      |               |            |            |              |                      |                  |                    |
| Councillor/Clerk Expenses                           | 1,500         |            |            |              | 30%                  | 1,048            | 452                |
| Councillor e-mail addresses                         | 770           |            |            |              | 0%                   | 770              | -                  |
| Advertising   | 1,000         |            |            |              | 46%                  | 537              | 463                |
| Mayor's Allowance                                   | 600           |            |            |              | 0%                   | 600              | -                  |
| Councillor Allowances                               | 1,600         |            |            |              | 45%                  | 880              | 720                |
| Annual Town Meeting                                 | 200           |            |            |              | -45%                 | 290              | 90                 |
| Mayor's Reception                                   | 2,308         |            |            |              | 35%                  | 1,500            | 808                |
| Hospitality   | 300           |            |            |              | 0%                   | 300              | -                  |
| Remembrance Day                                     | 1,200         |            |            |              | 25%                  | 904              | 296                |
| Website   | 2,000         |            |            |              | 14%                  | 1,725            | 275                |
| Website Accessibility Work                          | -             |            |            |              | 0%                   | -                | -                  |
| Subscriptions                                       | 2,000         |            |            |              | 96%                  | 78               | 1,922              |
| Staff/Councillor Training                           | 7,000         |            |            |              | 63%                  | 2,623            | 4,377              |
| Honorarium  | 400           |            |            |              | 0%                   | 400              | -                  |
| Parking Permit                                      | 600           |            |            |              | 0%                   | 600              | -                  |
| Public Consultations                                | 500           |            |            |              | 0%                   | 500              | -                  |
| Meeting Room Charges                                | 500           |            |            |              | 0%                   | 500              | -                  |
| Other expenditure: Food Festival*                   | -             |            |            |              | 0%                   | -                | -                  |
| Civic Functions                                     | 5,000         |            |            |              | 20%                  | 4,002            | 998                |
|   |               |            |            |              |                      |                  |                    |
| <b>Allotments</b>                                   |               |            |            |              |                      |                  |                    |
| Exhibition Road general/scheduled maintenance       | 950           |            |            |              | 21%                  | 755              | 195                |
| Exhibition Road water/water maintenance and repairs | 850           |            |            |              | 17%                  | 708              | 142                |

|  |        |  |  |      |       |       |
|--|--------|--|--|------|-------|-------|
| Barnfield general/scheduled maintenance                              | 900    |  |  | 38%  | 555   | 345   |
| Barnfield water/water maintenance and repairs                        | 775    |  |  | 4%   | 745   | 30    |
| Moffats general/scheduled maintenance                                | 200    |  |  | 0%   | 200   | -     |
| Moffats water/water maintenance and repairs                          | 500    |  |  | 16%  | 419   | 81    |
| Boniface Allotments Association fees                                 | 300    |  |  | 14%  | 259   | 41    |
|  |        |  |  |      |       |       |
| <b>Property and Assets</b>   |        |  |  |      |       |       |
| Peoples Park maintenance   | 3,600  |  |  | 4%   | 3,445 | 155   |
| Peoples Park grass cutting   | 5,000  |  |  | 39%  | 3,055 | 1,945 |
| Peoples Park Memorial Garden   | 1,500  |  |  | 47%  | 800   | 700   |
| Peoples Park Wildlife Area   | 250    |  |  | 20%  | 201   | 49    |
| Upper Deck general maintenance and cleaning                          | 600    |  |  | 19%  | 485   | 115   |
| Bandstand electricity  | 440    |  |  | 23%  | 340   | 100   |
| Bandstand cleaning and general maintenance                           | 800    |  |  | 0%   | 800   | -     |
| War Memorial netting   | -      |  |  | 0%   | -     | -     |
| War Memorial cleaning and general maintenance                        | 300    |  |  | 82%  | 54    | 246   |
| Street Furniture general maintenance                                 | 1,500  |  |  | 0%   | 1,500 | -     |
| Street Furniture bus shelter maintenance                             | -      |  |  | 0%   | -     | -     |
| Town Clock   | 1,000  |  |  | 24%  | 760   | 240   |
| Stoney Park maintenance  | 450    |  |  | -89% | 850   | 400   |
| Boniface Statue maintenance and cleaning                             | 350    |  |  | 0%   | 350   | -     |
| Millenium Cross maintenance and cleaning                             | 150    |  |  | 0%   | 150   | -     |
| Garage rental  | 1,820  |  |  | 50%  | 910   | 910   |
| Public open spaces including Spinningpath Gardens and Fulda Crescent | 2,500  |  |  | 24%  | 1,901 | 599   |
| Newcombes Meadow toilets water                                       | 2,400  |  |  | -34% | 3,227 | 827   |
| Newcombes Meadow toilets electricity                                 | 1,320  |  |  | 15%  | 1,122 | 198   |
| Newcombes Meadow toilets supplies                                    | 400    |  |  | 9%   | 366   | 34    |
| Newcombes Meadow toilets door locking                                | 150    |  |  | 0%   | 150   | -     |
| Old Landscore School electricity                                     | 4,400  |  |  | 11%  | 3,905 | 495   |
| Old Landscore School equipment                                       | 500    |  |  | 4%   | 479   | 21    |
| Old Landscore School water charges                                   | 600    |  |  | 16%  | 505   | 95    |
| Old Landscore School telephone/broadband                             | -      |  |  | 0%   | -     | -     |
| Old Landscore School maintenance                                     | 2,000  |  |  | 24%  | 1,519 | 481   |
| Old Landscore School business rates                                  | 4,500  |  |  | 88%  | 558   | 3,942 |
| Annual QTRA  | 2,000  |  |  | 9%   | 1,820 | 180   |
| Additional tree works  | 3,000  |  |  | 5%   | 2,850 | 150   |
| Town maintenance contract  | 13,000 |  |  | 40%  | 7,840 | 5,160 |
| General Small works  | 3,000  |  |  | 31%  | 2,064 | 936   |
| CCTV   | 10,000 |  |  | 20%  | 8,020 | 1,980 |
|  |        |  |  |      |       |       |
| <b>Council Offices</b>   |        |  |  |      |       |       |
| Bungalow rent & costs  | 15,000 |  |  | 64%  | 5,337 | 9,663 |
| Main office rent   | 8,500  |  |  | 85%  | 1,312 | 7,188 |
| Electricity  | 2,750  |  |  | 47%  | 1,451 | 1,299 |
| Water  | 1,000  |  |  | 18%  | 819   | 181   |
| Fire Extinguishers   | 300    |  |  | 77%  | 70    | 230   |



|                                    |                |   |   |   |  |  |                |
|------------------------------------|----------------|---|---|---|--|--|----------------|
| <b>Sub Total</b>                   | <b>518,738</b> | - | - | - |  |  | <b>528,909</b> |
| <b>INCOME: Ear Marked Reserves</b> | <b>Budget</b>  |   |   |   |  |  |                |
| EMR 349: St Boniface/Devon Day     |                |   |   |   |  |  | 8,593          |
| EMR: Allotments                    |                |   |   |   |  |  | 431            |
| <b>Sub Total</b>                   |                | - | - | - |  |  | <b>9,024</b>   |
| <b>Total Income inc reserves</b>   | <b>518,738</b> | - | - | - |  |  | <b>537,933</b> |

\*see Food Festival income - remaining funds to move to EMR

\*\*see EMR tab for net movement of EMRs

| <b>Earmarked Reserves</b> |                                | <b>Balance as 1st April 2024</b> | <b>April</b> | <b>May</b> | <b>June</b> | <b>July</b> | <b>Aug</b> | <b>Sept</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec</b> | <b>Jan</b> | <b>Feb</b> | <b>Mar</b> | <b>Budget remaining (£)</b> |
|---------------------------|--------------------------------|----------------------------------|--------------|------------|-------------|-------------|------------|-------------|------------|------------|------------|------------|------------|------------|-----------------------------|
| 320                       | EMR - Elections                | 5,000.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 5,000.00                    |
| 321                       | EMR - Citizen Badges           | 500.00                           |              |            |             |             |            |             |            |            |            |            |            |            | 500.00                      |
| 322                       | EMR - St.Furniture/Small Work  | 5,155.26                         |              |            |             |             | - 676.00   |             |            |            |            |            |            |            | 4,479.26                    |
| 323                       | EMR - Economic Development     | 10,000.00                        |              |            |             |             |            |             |            |            |            |            |            |            | 10,000.00                   |
| 324                       | EMR - P3 Parish Paths          | 596.86                           |              |            | - 664.69    |             |            |             |            |            |            |            |            |            | - 67.83                     |
| 325                       | EMR - Floral Crediton          | 2,344.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 2,344.00                    |
| 326                       | EMR - Town Clock               | 1,000.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 1,000.00                    |
| 327                       | EMR - Upper Deck               | 960.00                           |              |            |             |             |            |             |            |            |            |            |            |            | 960.00                      |
| 328                       | EMR - Premises                 | 5,950.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 5,950.00                    |
| 329                       | EMR - CCTV                     | 4,000.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 4,000.00                    |
| 330                       | EMR - Boniface Statue          | 2,280.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 2,280.00                    |
| 331                       | EMR - War Memorial             | 2,994.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 2,994.00                    |
| 332                       | EMR - Band Stand               | 600.00                           |              |            |             |             |            |             |            |            |            |            |            |            | 600.00                      |
| 333                       | EMR - Mayors Chain             | 1,000.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 1,000.00                    |
| 334                       | EMR - Allotments               | 1,387.00                         |              |            |             |             | - 431.00   |             |            |            |            |            |            |            | 956.00                      |
| 335                       | EMR - Neighbourhood Planning   | 3,749.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 3,749.00                    |
| 336                       | EMR - Localism Projects        | 30,000.00                        |              |            |             |             |            |             |            |            |            |            |            |            | 30,000.00                   |
| 337                       | EMR - General Legal/Prof Fees  | 6,821.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 6,821.00                    |
| 338                       | EMR - Council Building Fund    | 110,000.00                       |              |            |             |             | - 1,166.00 | - 1,750.00  |            |            |            |            |            |            | 107,084.00                  |
| 339                       | EMR - IT Equipment/Support     | 5,979.01                         |              |            |             |             |            |             |            |            |            |            |            |            | 5,979.01                    |
| 340                       | EMR - Staffing Costs           | 15,000.00                        |              |            |             |             |            |             |            |            |            |            |            |            | 15,000.00                   |
| 341                       | EMR - Newcombes Meadow Money   | 6,732.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 6,732.00                    |
| 342                       | EMR - Tree Works               | 3,000.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 3,000.00                    |
| 343                       | EMR - FP19 - Repairs           | 51.00                            |              |            |             |             |            |             |            |            |            |            |            |            | 51.00                       |
| 344                       | EMR - OLS Project              | 14,000.00                        |              |            |             |             | - 1,800.00 |             |            |            |            |            |            |            | 12,200.00                   |
| 345                       | EMR - Christmas in Crediton    | 9,830.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 9,830.00                    |
| 346                       | EMR - Grants                   | 5,000.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 5,000.00                    |
| 347                       | EMR - Civilian Flag Bearer     | 356.80                           |              |            |             |             |            |             |            |            |            |            |            |            | 356.80                      |
| 348                       | EMR - Salt Spreader            | 165.00                           |              |            |             |             |            |             |            |            |            |            |            |            | 165.00                      |
| 349                       | EMR - St Boniface/Devon Day    | 659.00                           | - 1,225.93   | - 460.62   | 1,717.18    |             |            |             |            |            |            |            |            |            | 689.63                      |
| 351                       | EMR - DCC Feasibility study    | 190.00                           |              |            |             |             |            |             |            |            |            |            |            |            | 190.00                      |
| 352                       | EMR - PP Wildlife Area         | 130.00                           |              |            |             |             |            |             |            |            |            |            |            |            | 130.00                      |
| 353                       | EMR - Defibrillator Project    | -                                |              |            |             |             |            |             |            |            |            |            |            |            | -                           |
| 354                       | EMR - Xmas Lights Ren/Repairs  | 708.20                           |              |            |             |             |            |             |            |            |            |            |            |            | 708.20                      |
| 356                       | EMR - Incredible Edibles TS    | -                                |              |            |             |             |            |             |            |            |            |            |            |            | -                           |
| 357                       | EMR - Allotment Access Project | 877.56                           |              |            |             |             |            |             |            |            |            |            |            |            | 877.56                      |
| 358                       | EMR - Traffic & Urban Realm FS | -                                |              |            |             |             |            |             |            |            |            |            |            |            | -                           |
| 359                       | EMR - Diversity Festival       | 750.00                           |              |            |             |             |            |             |            |            |            |            |            |            | 750.00                      |
| 360                       | EMR - P3 Tinpot Handrail       | 713.00                           |              |            |             |             |            |             |            |            |            |            |            |            | 713.00                      |
| 361                       | EMR - Tinpot Lane              | 350.00                           |              |            |             |             |            |             |            |            |            |            |            |            | 350.00                      |
| 362                       | EMR - Benches                  | 4,652.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 4,652.00                    |
| 363                       | EMR - Fingerpost               | 141.52                           |              |            |             |             |            |             |            |            |            |            |            |            | 141.52                      |
| 364                       | EMR - Project Initiation Fund  | 9,000.00                         |              |            |             |             |            |             |            |            |            |            |            |            | 9,000.00                    |
| 367                       | EMR - LA Services              | 20,000.00                        |              |            |             |             |            |             |            |            |            |            |            |            | 20,000.00                   |
|                           |                                | <b>292,622.21</b>                | -            | - 1,225.93 | - 1,125.31  | 1,717.18    | - 4,073.00 | - 1,750.00  | -          | -          | -          | -          | -          | -          | <b>286,165.15</b>           |





# Crediton Town Council

8 North Street

Crediton

Devon

EX17 2BT

Telephone: 01363 773717

Email: [townclerk@crediton.gov.uk](mailto:townclerk@crediton.gov.uk)

## Grant Aid Application Form (Warm Spaces)

The information provided on this form will be treated as confidential and used for grant related purposes only. Processing, whether by computer or otherwise, will take place in accordance with the Data Protection Act 2018 and the General Data Protection Regulation. By completing this form, you will be providing the Council with your consent to this use.

### ►Name of Organisation:

Crediton Methodist Church

### ►Contact Details:

Title (Mr/Mrs/Miss/Ms/Other)

First Names Bronwyn

Last Name Nott

Position in Organisation Property Secretary

Address REDACTED

Postcode

Telephone Number REDACTED

Email Address REDACTED

Are you or any members of your organisation related to any elected member or employee of the Council? If so, please give details.

NO

### ►Purpose of Warm Spaces Funding Request:

To offer a warm space for people who cannot afford to heat their own homes. We provide tea, coffee, refreshments, newspapers, board games and company each week on Fridays from 10am to 12 noon

### ►Total cost of the project or scheme requiring funding:

£400



# Credition Town Council

8 North Street

Credition

Devon

EX17 2BT

Telephone: 01363 773717

Email: [townclerk@credition.gov.uk](mailto:townclerk@credition.gov.uk)

## ► Amount of Grant applied for:

£200

## ► Does your service/project involve work with children, young people under the age of 18 or vulnerable adults?

Yes  Whilst we do not currently have any children, there are several vulnerable adults who attend regularly

If yes, as a minimum we expect you to:

- have safeguarding policies in place that are appropriate to your organisation's work and the project you are asking us to fund
- review your safeguarding policies at least every year
- complete a rigorous recruitment and selection process for staff and volunteers who work with children, young people or vulnerable adults, including checking criminal records and taking up references
- check criminal records at least every three years
- follow statutory or best practice guidance on appropriate ratios of staff or volunteers to children, young people or vulnerable adults
- provide child protection and health and safety training or guidance for staff and volunteers
- carry out a risk assessment, if appropriate
- secure extra insurance cover, if appropriate.

Does your organisation meet these requirements? Yes

## ► Additional Information: Please provide any additional information you may consider relevant or helpful to the Council when considering this application.

We have up to 15 people who regularly come on a Friday morning to our Warm Spaces Coffee & Chat. This provides a valuable facility for those who cannot heat their own homes and company for vulnerable and lonely people

We were on a fixed price contract for gas and electricity but that has now come to an end and, like everyone else, we are now facing much higher costs for utilities



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8 North Street

Credition

Devon

EX17 2BT

Telephone: 01363 773717

Email: [townclerk@crediton.gov.uk](mailto:townclerk@crediton.gov.uk)

## ►Declaration:

I declare that to the best of my knowledge and belief, all particulars and information provided in this document are correct and complete.

I understand that any false declaration or misleading information or any significant omission may result in the rejection of the application or repayment of any grant aid subsequently provided.

Signed Bronwyn Nott

Date 6<sup>th</sup> January 2025

\* Due to the Town Council declaring a climate emergency in 2019, we will no longer be making payments by cheque. Therefore, please could you provide your details below.

| Account name | Account number | Sort code |
|--------------|----------------|-----------|
|              |                |           |



## MDDC resolution regarding flying Palestinian Flag

Below was the motion that was presented to Full Council in December 2023; MDDC did not release a statement following the motion. The Proposer of the Motion moved an amendment to remove from the motion, the Council resolves to fly the UN flag as a symbol of peace outside Phoenix House until a ceasefire was agreed.

### **Motion 601 (Cllr Mark Jenkins- 6th November 2023)**

The Council has before it a **MOTION** submitted for the first time:

Motion: Conflict in Gaza: call for a ceasefire and community safety for religious and ethnic minorities in Mid Devon.

This Council

- Expresses deep sympathy for all those affected by the conflict in Israel and Palestine. To those in the Mid Devon area who have been affected by this conflict we offer our support in this difficult time.
- Calls on the UK government to do everything possible to encourage an immediate further release of all hostages and an immediate ceasefire to allow more medical aid and essential supplies into Gaza; and the possibility of a peaceful long term resolution.
- Believes Muslims, Jews and people of all faiths and none should feel safe and supported throughout the world and condemns the increase in antisemitic and Islamophobic violence and abuse in the UK.
- Condemns the use of all dehumanising language and calls on our communities to treat each other with respect and refrain from inflammatory terms to describe either the Palestinian or Israeli populations, especially in a time of crisis.

The Council resolves to fly the UN flag as a symbol of peace outside Phoenix House until a ceasefire is agreed.

(In accordance with Procedure Rule 14.4, the Chairman of the Council has decided that this Motion (if moved and seconded) be dealt with at this meeting.)

Consideration was given to:

- Remove from the motion, the Council resolves to fly the UN flag as a symbol of peace outside Phoenix House until a ceasefire is agreed.
- In addition to Palestinians in Gaza what about the Ukraine Citizens under legal occupation of Purton Russian, Muslims in China or women in Afghanistan. The world is not a safe or fair place and sympathise with those in difficulties and residents of our District deserve our undivided attention and support first.
- To add to the pressure for a ceasefire and in order humanitarian can meet and encourage political conversation and lead to lasting sensations of hostilities, motions like this had been to other councils.
- The motion conflicts and should not discriminate on faith, race or disability.

Cllr M Jenkins **MOVED** an **AMENDMENT** seconded by Cllr J Lock that:

To remove from the motion, the Council resolves to fly the UN flag as a symbol of peace outside Phoenix House until a ceasefire is agreed.

Upon a vote being taken, the **AMENDMENT** was declared to have **CARRIED**.

Those **AGAINST** from voting: Councillors L Cruwys and R Roberts.

Those **ABSTAINING** from voting: Councillors P Colthorpe.

Cllr N Letch **MOVED** an **AMENDMENT** seconded by Cllr Poynton that:

At the beginning of motion to have the council condensed their atrocity committed by Hamas in Israel.

Upon a vote being taken, the **AMENDMENT** was declared to have **FAILED**

Upon a vote being taken the **MOTION** was declared to have been **CARRIED**

Those **AGAINST** from voting: Councillors N Letch and J Poynton.

Those **ABSTAINING** from voting: Cllr L Cruwys, Cllr P Colthorpe.

## Motion to Crediton Town Council: January 2025

### Provided by a Member of the Public

THAT this Council fully endorses the aims and objectives of the Climate and Nature Bill currently before Parliament and scheduled for its Second Reading on Friday 24 January 2025.

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#### Supporting brief:

To address the mounting evidence of adverse changes to our climate and natural systems and to mandate statutory action, this Private Member's Bill has been re-introduced to the House of Commons by Liberal Democrat MP, Dr Roz Savage.

Already endorsed cross-party by Devon County Council, Mid Devon District Council and many other authorities across the county, support by this Council will complete and reinforce the local democratic circle and complement its Strategic Plan 2024-2027.

The Bill sets duties for the relevant Secretary of State to devise Climate and Nature strategies and targets. In summary, these are to ensure that the UK:

- plays its fair and proper role in reducing greenhouse gas emissions, consistent with limiting global temperature increase to 1.5 degrees Celsius above pre-industrial temperatures;
- halts and reverses its overall contribution to the degradation and loss of nature;
- fulfils all its obligations under international agreements relating to climate change and biodiversity loss.

It also provides for:

- full accounting for all the UK's consumption emissions, including those from aviation and shipping;
- protecting and restoring biodiverse habitats along overseas supply chains;
- restoring and regenerating the UK's depleted soils, wildlife habitats and species populations to healthy and robust states, maximising their capacity to absorb CO2 and their resistance to climate heating;
- setting up an independent Citizens' Assembly, representative of the UK's population, to engage with Parliament and Government and help develop the emergency strategy.

The Bill has been extensively researched, carefully drafted and is supported by an impressively wide range of scientists, parliamentarians, councils, and organisations.

Although the final draft of the Bill is not yet on the UK Government website, further details can be accessed at: [www.parliament.co.uk/bills/2024-26/climateandnature](http://www.parliament.co.uk/bills/2024-26/climateandnature)  
See also: [www.zerohour.uk](http://www.zerohour.uk) Click on the three bars top right for the dropdown menu to view the bill and the breadth of support.

Councillors are asked to please consider and endorse this Motion.