



To All Credition Town Councillors

You are hereby summoned to attend a meeting of **Full Council**, which will be held on **Tuesday, November 19, 2024, at 19:30, at Boniface Centre, Church Lane, Credition, EX17 2AH.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery FSLCC

Town Clerk

Thursday, 14 November 2024

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

2024/061 - Public Question Time

To receive questions from members of the public relevant to the work of the council (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

2024/062 - Apologies

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

2024/063 - Declarations of Interest and Requests for Dispensations

2024/063.1 - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda

2024/063.2 - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)

2024/064 - County and District Councillor Reports

To receive reports from County and District Councillors

2024/065 - Order of Business

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

2024/066 - Chair's and Clerk's Announcements

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

2024/067 - Town Council Minutes

To approve and sign the minutes of the meeting held on Tuesday 17 September 2024, as a correct record (minutes will be issued with the agenda)

2024/068 - Town Council Committees and Sub-Committees

To receive and ratify the minutes of the following meetings:

Youth Sub-Committee held on 27 July 2024

Community Committee held on 03 September 2024

Oversight Committee held on 10 September 2024

Community Committee held on 01 October 2024

Oversight Committee held on 15 October 2024

Oversight Committee held on 24 October 2024

2024/069 - Reports from Outside Bodies

Hayward's Educational Foundation

Crediton United Charities

Devon Association of Local Councils (& Larger Councils Sub Committee)

Crediton Twinning Association
Boniface Link Association
Mid Devon Community Safety Partnership
Friends of Crediton Station
Sustainable Crediton
Boniface Trail Association
Crediton Chamber of Commerce
Okehampton Rail Forum
League of Friends of Crediton Hospital
Age Concern Trustee
North Devon Line Stakeholder Forum

2024/070 - Enabling remote attendance and proxy voting at local authority meetings

To receive the report and accompanying information regarding the consultation by HM Government on the detail and practical implications of allowing remote and hybrid attendance at local authority meetings, and to consider and agree the recommendations therein

2024/071 - Committee appointments

To appoint members to the following positions:
Oversight Committee (1 member)
Youth Sub-Committee (1 member)

2024/072 - MDDC Assets

2024/072.1 - To receive a verbal update from the Town Clerk regarding the paddling pool and other MDDC assets

2024/072.2 - To resolve to delegate decision-making responsibility to Cllrs Cochran, Huxtable and Brookes-Hocking regarding the paddling pool

2024/073 - Pulse Hub installations

To receive the report and associated documentation and to consider and agree the recommendations therein

2024/074 - Earmarked Reserves

2024/074.1 - To approve to spend £430.00 from Upper Deck Earmarked Reserves to paint the handrail, as recommended by the Community Committee

2024/074.2 - To receive the report regarding additions to Earmarked Reserves and to approve the recommendations therein

2024/074.3 - To receive the report regarding merging of Earmarked Reserves and to approve the recommendations therein

2024/075 - Interim Internal Audit Report

To note the interim internal audit report, with recommendations being considered at the December Oversight Committee meeting

2024/076 - Devon Countywide Local Cycling and Walking Infrastructure Plan (LCWIP) public consultation

To receive the documentation regarding DCC's consultation on the Devon Countywide Local Cycling and Walking Infrastructure Plan (LCWIP) and Boniface Trail and to consider a response

2024/077 - Date of next meeting

To note that the date of the next meeting will be Tuesday 21 January 2024

2024/078 - Part II

To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

2024/079 - Union Road toilets

To receive the confidential report regarding the Union Road toilets and to consider the recommendations therein

2024/080 - Council Offices

To receive the confidential report regarding the Council Offices and to approve the recommendation therein

2024/081 - Reports Pack**Attachments – for internal use only**

[2024-09-17 - Full Council - Minutes.pdf](#)

[2024-07-23 - Youth Sub-Committee - Minutes.pdf](#)

[2024-09-03 - Community Committee - Minutes\(1\).pdf](#)

[2024-09-10 - Oversight Committee - Minutes\(4\).pdf](#)

[2024-10-01 - Community Committee - Minutes\(1\).pdf](#)

[2024-10-15 - Oversight Committee - Minutes.pdf](#)

[2024-10-24 - Oversight Committee - Minutes.pdf](#)

[Remote meetings.docx](#)

[Pulse Hubs.docx](#)

[EMR additions.docx](#)

[EMR merging.docx](#)

[2024-25 Crediton Town Council Interim Internal Audit Observations.pdf](#)

[LCWIP_Boniface Trail Consultation.pdf](#)



Minutes of the Full Council meeting held on Tuesday, September 17, 2024 at 19:00, in Old Landscore School, Greenway, Credition

Present: Cllrs Guy Cochran, Giles Fawssett, Steve Huxtable, Joyce Harris, John Downes, Paul Perriman and Rachel Backhouse

Apologies: Cllrs Liz Brookes-Hocking, Jim Cairney, Natalia Letch, Georgina Stone and Frank Letch

Minute Taker: Rachel Avery – Town Clerk

MINUTES

2024/061 PUBLIC QUESTION TIME

There were no members of public in attendance.

2024/062 APOLOGIES

Cllr Cochran opened the meeting and members introduced themselves.

Decision: It was **resolved** to approve the apologies of Cllrs Brookes-Hocking, Cairney, N Letch, Stone and F Letch. (Proposed by Cllr Cochran)

2024/063 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

2024/063.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interests.

2024/063.2 TO CONSIDER ANY DISPENSATION REQUESTS

There were no dispensation requests.

2024/064 COUNTY AND DISTRICT COUNCILLOR REPORTS

Reports had been submitted by County Cllr F Letch and District Cllrs F Letch and Downes. Reports form part of the minutes.

2024/065 ORDER OF BUSINESS

There were no changes to the order of business

2024/066 CHAIR'S AND CLERK'S ANNOUNCEMENTS

There were no announcements.

2024/067 TOWN COUNCIL MINUTES

Decision: It was **resolved** to approve the minutes of the meeting held on Tuesday 16 July 2024. (Proposed by Cllr Harris)

2024/068 TOWN COUNCIL COMMITTEES AND SUB-COMMITTEES

Decision: It was **resolved** to approve the minutes of the Oversight Committee on Tuesday 11 June 2024. (Proposed by Cllr Huxtable)

Decision: It was **resolved** to approve the minutes of the Community Committee on Tuesday 02 July 2024. (Proposed by Cllr Huxtable)

Decision: It was **resolved** to approve the minutes of the Oversight Committee on Tuesday 23 July 2024. (Proposed by Cllr Huxtable)

2024/069 REPORTS FROM OUTSIDE BODIES

The following reports were received:

Crediton Twinning Association – Cllr Huxtable and members of the Twinning Association had visited Avranches to commemorate 80 years since its liberation. He advised that the Twinning Association would be invited to attend Crediton's VE Day celebrations.

Boniface Link Association – Cllr Fawssett advised that a meeting of key stakeholders had been held, with draft maps on a trail being presented.

Sustainable Crediton – Cllr Backhouse reminded members that the Big Green Fair will take place on the Town Square on Saturday 28 September, and anyone free to set up from 09.00 would be welcomed. An eco Crafternoon will take place at the Boniface Centre on Saturday 26 October. A new woodland management group in Morchard Bishop had been set up. She advised that Sustainable Crediton were not in a position to take on the lease of the front office.

2024/070 COMMITTEE SUBSTITUTES

Decision: It was **resolved** to appoint Cllr Huxtable as a substitute for the Youth Delivery Sub-Committee. (Proposed by Cllr Cochran)

2024/071 DALC AGM

It was **noted** that Cllrs Brookes-Hocking and Huxtable would attend the DALC AGM, with the Town Clerk, on 02 October 2024.

2024/072 HATOC REQUEST

A request from a member of the public to make Old Tiverton Road one-way and to agree to submit the request to HATOC was considered, but it was noted that further consultation would be required.

Action: Agenda item for a future Community Committee meeting.

2024/073 DATE OF NEXT MEETING

The date of the next meeting was **noted** as Tuesday 19 November 2024.

2024/074 PART II

Decision: It was **resolved** to move into Part II under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, excluding the public and press.
(Proposed by Cllr Cochran)

2024/075 COUNCIL OFFICES

The Town Clerk provided a verbal update.

2024/076 OLD LANDSCORE SCHOOL

The Town Clerk provided a verbal update.

2024/077 REPORTS PACK

Signed

Dated.....



**Minutes of the Youth Sub-Committee held on Tuesday, July 23, 2024 at 18:00 at Old
Landscape School, EX17 3LP**

Present: Cllrs Liz Brookes-Hocking, Rachel Backhouse, Giles Fawssett and Frank Letch

In Attendance: Cllr Steve Huxtable, Cath Kelly (Lead Youth Worker)

Minute Taker: Rachel Avery, Town Clerk

MINUTES

1 / ELECTION OF CHAIR FOR 2024/25

2024 **Decision:** It was **resolved** to elect Cllr Backhouse as Chair for the ensuing council year.
(Proposed by Cllr Fawssett)

2 / ELECTION OF VICE CHAIR FOR 2024/25

2024 **Decision:** It was **resolved** to elect Cllr Fawssett as Vice-Chair for the ensuing council year.
(Proposed by Cllr Brookes-Hocking)

3 / WELCOME AND INTRODUCTION

2024 The Chair welcomed those in attendance and members introduced themselves.

4 / PUBLIC QUESTION TIME

2024 The member of the public did not wish to speak.

5 / APOLOGIES

2024 There were no apologies.

6 / DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

2024

**6.1 / TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE
PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA**

2024

There were no declarations of interest.

**6.2 / TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE
2024 TO THE TOWN CLERK PRIOR TO THE MEETING)**

There were no dispensation requests.

7 / ORDER OF BUSINESS

2024 There were no changes to the order of business.

8 / CHAIR'S AND CLERK'S ANNOUNCEMENTS

2024 There were no announcements.

9 / YOUTH SUB-COMMITTEE MINUTES

2024 **Decision:** It was **resolved** to approve the minutes of the meeting held on 13 February 2024. (Proposed by Cllr Brookes-Hocking)

10 / YOUTH STRATEGY 2024-27

2024 The Youth Strategy was considered, noting the flexibility in delivery.

Decision: It was **resolved** to recommend that the document be approved by the Oversight Committee. (Proposed by Cllr Brookes-Hocking)

11 / DATE OF NEXT MEETING To agree a date for the next meeting

2024 **Decision:** It was **agreed** that the next meeting would take place on Tuesday 08 October 2024.

**12 / PART II To resolve that under section 1(2) of the Public Bodies (Admission to Meetings)
2024 Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information**

13 / MANAGEMENT OF YOUTH SERVICE

2024 A verbal update from the Town Clerk regarding management of the Youth Service was provided.

14 / REPORTS PACK

2024

Signed

Dated.....



Minutes of the Community Committee held on Tuesday, September 3, 2024 at 19:00 in the Old Lansdown School, EX17 3LP

Present: Liz Brookes-Hocking, Joyce Harris, Steve Huxtable, Giles Fawcett, Natalia Letch, Paul Perriman and Jim Cairney

Apologies: Cllr G Cochran

In Attendance: Cllr F Letch (part meeting)

Minute Taker: Emily Armitage

MINUTES

40 WELCOME AND INTRODUCTION

The meeting was opened at 19.00 and Cllrs introduced themselves.

41 PUBLIC QUESTION TIME

There were no members present.

42 APOLOGIES

Decision: It was **resolved** to receive and accept apologies from Cllr Cochran due to his presence at a meeting of MDDC. (Proposed by Cllr Fawcett)

43 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Cllr N Letch and Cairney declared that as members of more than one authority, any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Brookes-Hocking declared a personal interest in planning application 24/01200/LBC as she is the neighbouring property owner.

44 CLIMATE EMERGENCY

Noted.

45 ORDER OF BUSINESS

There was no requirement to change the order of business.

46 CHAIR'S AND CLERK'S ANNOUNCEMENTS

The Administrative Officer advised that following a complaint and further information from Cllr John Downes the Town Clerk has reported a perceived planning breach at Crediton Milling carpark site at Fordton.

47 PLANNING AND TOWN STRATEGY COMMITTEE MINUTES

Decision: It was **resolved** to approve the minutes of the Community Committee from 02 July. (Proposed by Cllr Harris)

48 MID DEVON DISTRICT COUNCIL PLANNING APPLICATIONS:

[24/01120/CLU | Certificate of lawfulness for the existing use of agricultural land and buildings for use as grounds maintenance storage and depot for a period in excess of 10 years | Hooper Services \(South West\) Ltd Crediton Devon EX17 3DH \(middevon.gov.uk\)](#)

Decision: It was **resolved** to recommend supporting Cllr Brookes-Hocking's comments to oppose the application. (Proposed by Cllr Brookes-Hocking)

[24/01144/HOUSE | Variation of Condition \(2\) of planning permission 23/00894/HOUSE \(Erection of a two-storey side extension and single storey rear extension\) to allow substitute plans showing alterations to doors, windows and external finish | 16 Blagdon Close Crediton Devon EX17 1EL \(middevon.gov.uk\)](#)

Decision: It was **resolved** to recommend no objection as it was agreed to be a significant improvement on what was there before and provided the Conservation Officer has no concerns. (Proposed by Cllr Huxtable)

[24/01219/FULL | Conversion of existing buildings and garages to dwelling | Land and Buildings at NGR 283390 100465 Deep Lane Crediton Devon EX17 2BZ \(middevon.gov.uk\)](#)

Decision: It was **resolved** to recommend no objection. (Proposed by Cllr Brookes-Hocking)

[24/01199/FULL | Installation of replacement windows | Manor Office 6 North Street Crediton Devon EX17 2BT \(middevon.gov.uk\)](#)

Decision: It was **resolved** to recommend no objection as they are replacing like-for-like windows, and it was agreed they need changing. (Proposed by Cllr Harris)

24/01200/LBC | Listed Building Consent for installation of replacement windows and guttering; erection of internal dry lining wall and retention of underpinning works | Gilbert Stephens Solicitors Manor Office 6 North Street Crediton Devon EX17 2BT (middevon.gov.uk)

Decision: It was **resolved** to recommend supporting the applicant's offer to replace with matching sash windows. (Proposed by Cllr Harris)

49 MID DEVON DISTRICT COUNCIL PLANNING DECISIONS:

Noted.

50 CREDITON URBAN TASKFORCE [CUT!]

Action days have moved to 10 am start on Saturday's and now taking place once per month. New leaflets are due to be designed to try and encourage volunteers with the use of incentive in some way. [CUT!] were also approached by Crediton Brownies and will be doing a joint weeding/litter picking session on Monday 16 Sept.

Cllr N letch advised she had been approached by the Lions Club to do a joint event.

Task: @Deputy Clerk to contact the Lions Club.

51 ALLOTMENTS

51.1 RENT

The Administrative Officer advised the committee of allotment costs of other town councils within Devon. **Decision:** It was **resolved** to increase the rent by 5% for 2024-25 in line with other town councils. (Proposed by Cllr Harris) and for any underspend to be put into EMR.

51.2 USE OF WEED KILLER

Decision: It was agreed for Cllr Huxtable to have a conversation with the neighbouring property owner about removing weeds on their side of the wall.

Task: Cllr Huxtable to report back to the committee at the next meeting.

52 ANTI-SOCIAL BEHAVIOUR/STREET-DRINKING COMPLAINTS

The Town Clerk is due to be scheduling a meeting with Adrian Gardner at MDDC and a Police representative to discuss what more, if anything, can be done to engage, and prevent/reduce their behaviour and perhaps explore any powers to limit their ability to purchase so much alcohol.

Decision: It was agreed to wait until after the meeting between the Town Clerk and MDDC and to report back in October. Members agreed this was a big problem which needs to be resolved as it is causing a nuisance to office workers in the area and members of public.

53 NALC SURVEY ON PROPOSED REFORMS TO THE NATIONAL PLANNING POLICY FRAMEWORK (NPPF)

Cllr F Letch commented that MDDC officers have done a thorough review of the proposed changes.

Decision: It was agreed for delegated authority to be given to Cllr Brookes-Hocking and Cllr Huxtable.

54 BUS SHELTER AT THRESHERS

The Administrative Officer advised that no correspondence could be found from a member of public relating to this, however, the Town Clerk has received a verbal response from DCC Neighbourhood Highways Officer, that this section of pavement is too narrow for a bus shelter to be installed.

55 DESIGNATION OF LOCAL GREEN SPACE

Cllr Brookes-Hocking advised that LGS were looked at when the Neighbourhood Plan was being created but there was nowhere in Crediton that fit the criteria.

Decision: Cllr Huxtable to do some research on possible sites.

Task: Cllr Huxtable to liaise with the office.

56 PREMISES LICENCE APPLICATION

Members were happy to support the application.

57 MDDC LICENSING CONSULTATIONS: LICENSING ACT 2003 AND GAMBLING ACT 2005

There were no concerns or comments to make.

58 PROPERTY INSPECTION

Decision: It was agreed to accept the report, to note the issue with bird mess and for Turning Tides maintenance team to continue to check it regularly and clean as necessary as it was felt this would be the least invasive option.

Task: @Deputy Clerk to seek advice on how to prevent birds nesting in the roof.

Boniface Statue – there was concern about more work being required as work to the slabs around the statue had been carried out in the previous two/three years which had been expensive.

Task: @Deputy Clerk to check previous quotes and what was recommended.

59 GRASS CUTTING

59.1 PEOPLES PARK GRASS CUTTING

This item was requested by Cllr Fawssett and was also encouraged by comments from the Britain in Bloom judges that the town council could be doing a lot more at Peoples Park to make the most of the space.

Decision: Cllr Fawssett to get the public consultation results at the Big Green Fair, and report back at the next meeting.

Cllr Brookes-Hocking queried the holly tree at Peoples Park and who had planted it, but members were unaware. **Task:** @Deputy Clerk to advise

59.2 STONYPARK GRASS CUTTING

The Administrative Officer advised that it was not cut last year due to it being too wet, but the £400 has been carried forward.

Cllr N Ietch left the meeting at 20.27 and returned at 20.28

Decision: It was **resolved** to get the field cut once in February at the same time as Peoples Park and for the cuttings to be taken away, but to monitor the results and how the grass is affected. (Proposed by Cllr Brookes-Hocking) It was agreed by the majority of members that it needed doing to prevent weeds and brambles taking over.

Cllr Fawssett voted against.

60 TREE WARDENS

The Administrative Officer gave a verbal update on the scheme

The Tree Warden Scheme gives people who feel that trees matter an opportunity to champion their local trees and woods by carrying out or encouraging practical projects e.g. planting trees, surveying trees, guided tree walks etc.

The Deputy Clerk met with Anne Stobart (who approached CTC about tree wardens) and two members of MDDC.

Decision: It was agreed that MDDC would become a member of the Tree Council to facilitate the creation of tree warden networks in Mid Devon parishes/towns. Training/induction documents etc. will be provided by the Tree Council. CTC will keep a list of registered volunteers and feed this information back to MDDC. Deputy Clerk will confirm whether tree wardens will be sufficiently covered under CTC's current insurance schedule as volunteers.

Anne sent out a call for volunteers via Sustainable Crediton and an initial list of interested residents has already been compiled. Once the registration is complete with the Tree Council, MDDC will devise a registration form for volunteers which will be circulated at the Big Green Fair as well as MDDC and CTC website. The aim is to plan an Autumn/Winter Walk as an introduction and hold an official launch which is offered by the Tree Council. Cllr Fawssett will volunteer, and members supported it.

61 DATE OF NEXT MEETING

The date of the next meeting was agreed as being Tuesday 01 October 2024. The meeting was closed at 20.34.

62 REPORTS

Signed

Dated.....



**Minutes of the Oversight Committee of the Democratic Services held on Tuesday,
September 10, 2024 at 19:00 at Old Landscore School, Greenway, Credition, EX17 3LP**

- Present:** Cllrs S Huxtable, R Backhouse, L Brookes-Hocking, J Cairney, G Cochran,
G Fawssett and J Harris
- Apologies:** Cllr F Letch
- Minute Taker:** Rachel Avery

MINUTES

41 WELCOME AND INTRODUCTION

The Chair welcomed those in attendance and members introduced themselves.

42 PUBLIC QUESTION TIME

There were no members of the public present.

43 APOLOGIES

Decision: It was **resolved** to approve apologies from Cllr F Letch, due to illness.
(Proposed by Cllr Huxtable)

44 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

44.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interest.

44.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There were no dispensation requests.

45 ORDER OF BUSINESS

There were no dispensation requests.

46 CHAIR'S AND CLERK'S ANNOUNCEMENTS

It was **noted** that budgeting workshops would be held in November.

47 OVERSIGHT COMMITTEE MINUTES

Decision: The minutes from the Oversight Committee meeting held on Tuesday, 23 July,
2024, were approved as a correct record. (Proposed by Cllr Harris)

48 FINANCE

48.1 TO RECEIVE AND APPROVE TRANSACTIONS BETWEEN 01 JULY 2024 AND 31 AUGUST 2024

Decision: The transactions between 01 July 2024 and 31 July 2024 were approved.
(Proposed by Cllr Cochran)

48.2 TO RECEIVE AND APPROVE THE BANK RECONCILIATION TO 31 AUGUST 2024

Decision: The bank reconciliation to 31 August 2024 was approved. (Proposed by Cllr Cochran)

48.3 TO NOTE BANK ACCOUNT BALANCES TO 31 AUGUST 2024

The bank account balances as of 31 August 2024, were **noted**.

48.4 TO NOTE YEAR TO DATE SPEND VS BUDGET DOCUMENT

The document was **noted**.

49 KINGS PORTRAIT

Consideration was given to whether the town council should apply for the free Kings Portrait, noting that the recent poll had been limited due to only being on Facebook. It was noted that in the future, any public poll should be further reaching.

Decision: It was **resolved** to approve the acceptance of the Kings Portrait. (Proposed by Cllr Huxtable, Cllrs Fawssett and Backhouse voted against)

50 COMMUNITY GRANT POLICY 2024/25

The report regarding the allocation of Community Grants was considered.

The following points were made:

- Maintaining a grants budget of 10% of the budget is important
- That organisations could apply for both core funding and grants for one-off projects
- That it may be difficult to decide how much to allocate to small grants
- That requirements must be tightened to ensure transparency and effectiveness of grant funding
- That decisions delegated to the Town Clerk would be fed back to the Grants Sub-Committee, and any applications that are deemed appropriate to take to the sub-committee, will be, in consultation with the Town Clerk and Chair.

Decision: It was **resolved** to approve the recommendations contained within the report.
(Proposed by Cllr Huxtable)

51 OLD LANDSCORE SCHOOL

It was **noted** that the Town Clerk would be meeting with the architect next week and would provide an update at the next meeting.

52 CREDITON YOUTH SERVICE ACTION PLAN

It was **noted** that the Action Plan is being worked on and will be discussed at the next meeting of the Youth Service Sub-Committee.

Decision: It was **resolved** to move the date of the next Youth Service Sub-Committee to Tuesday 15 October 2024.

53 CCTV

The report regarding CCTV maintenance was considered.

Decision: I was **resolved** to approve the quoted received from Contractor B, Select Electrics, to undertake annual maintenance of CCTV. (Proposed by Cllr Huxtable)

54 DATE OF NEXT MEETING

Decision: It was resolved to move the date of the next meeting to Tuesday 15 October 2024. (Proposed by Cllr Huxtable)

55 PART II

Decision: It was **resolved** to approve the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (Proposed by Cllr Huxtable)

56 COUNCIL OFFICES

A verbal report was provided by the Town Clerk.

57 REPORTS PACK

Signed

Dated.....



**Minutes of the Community Committee meeting held on
Tuesday, October 1, 2024 at 19:00 in Old Landscore School, EX17 3LP**

Present:	Cllrs Liz Brookes-Hocking, Joyce Harris, Giles Fawssett, Paul Perriman, Jim Cairney and Guy Cochran
Apologies:	Steve Huxtable and Natalia Letch
In Attendance:	2 members of the public
Minute Taker:	Emma Anderson

MINUTES

63 WELCOME AND INTRODUCTION

The meeting was opened at 19.00 and Cllrs introduced themselves.

64 PUBLIC QUESTION TIME

Members were asked about the possibility of expanding the CCTV system to East Street due to numerous incidents of cars being damaged by tankers turning out of Church Lane. Cllr Cairney confirmed this was discussed at the last council meeting and the current priority is improving the current system and getting it into the Exeter monitoring hub. Members highlighted the importance of reporting these incidents to the police to ensure the data can be looked at.

Members were also asked about the possibility of Credition Dairy expanding with a focus on concerns about current noise level and general disruption. Cllr Brookes-Hocking advised that there are several policies for the town, from the Neighbourhood Plan and District Council that would be considered if plans to expand were put forward. Cllr Brookes-Hocking encouraged them to look at the Neighbourhood Plan which identifies the east end of town specifically, and to come back with any comments they have on this section of the plan/how they would like to see this area treated in the future.

65 APOLOGIES

Decision: It was **resolved** to receive and accept apologies from Cllrs S Huxtable and N Letch (Proposed by Cllr Brookes-Hocking)

66 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Cllr Harris declared a personal interest in item 71, planning application 24/01170/HOUSE, as the application backs on to her own property.

67 CLIMATE EMERGENCY

Noted.

68 ORDER OF BUSINESS

No changes to the order of business.

69 CHAIR'S AND CLERK'S ANNOUNCEMENTS

No announcements.

70 COMMUNITY COMMITTEE MINUTES

Decision: It was **resolved** to approve the minutes of the Community Committee from 03 September 2024. (Proposed by Cllr Harris)

71 MID DEVON DISTRICT COUNCIL PLANNING APPLICATIONS:

[24/01170/HOUSE | Erection of single storey rear extension following demolition of existing extension | 14 East Street Crediton Devon EX17 3AT \(middevon.gov.uk\)](#)

Decision: It was **resolved** to recommend no objection. (Proposed by Cllr Cochran)

[24/01317/CAT | Notification of intention to carry our works; Scots Pine remove defective overhanging branch \(1\); Poplar fell and weed-kill stump \(2\); Elder pollard top and weed-kill stump \(3\) within the Conservation Area | Haywards County Primary School East Street Crediton Devon EX17 3AX \(middevon.gov.uk\)](#)

Decision: It was **resolved** to recommend no objection. (Proposed by Cllr Cochran)

[24/01338/HOUSE | Erection of single storey rear extension | 3 Albert Close Crediton Devon EX17 2BU \(middevon.gov.uk\)](#)

Decision: It was **resolved** to recommend no objection. (Proposed by Cllr Harris)

[24/01391/HOUSE | Erection of first floor side extension | 62 Tuckers Meadow Crediton Devon EX17 3NU \(middevon.gov.uk\)](#)

Decision: It was **resolved** to recommend no objection. (Proposed by Cllr Harris)

72 MID DEVON DISTRICT COUNCIL PLANNING DECISIONS:

Noted.

73 CREDITON URBAN TASKFORCE [CUT!]

The Deputy Clerk advised members that the evening event with Crediton Brownies was very successful and the girls really enjoyed it. The schedule is being put together to arrange the actions days from October until March 2024.

Members discussed the continuing issues with the vegetation on Exeter Road and Jockey Hill making both impassable in places. The Deputy Clerk agreed to follow up on these issues.

Task: Follow up on vegetation issues @Emma Anderson

74 USE OF WEED KILLER ON BARNFIELD ALLOTMENT BOUNDARY WALL

Local gardener Bert identified the plant as a Purple Toadflax and advised it will be allowing water to get into the wall. The adjoining residents have agreed to remove the plant if it is affecting the integrity of the wall.

Decision: It was **resolved** to remove the plant and permit the use of weedkiller on this occasion to prevent damage to the wall. (Proposed by Cllr Brookes-Hocking)

Task: Arrange removal of plant from Barnfield boundary wall @Emily Armitage

75 UPDATE ON CREDITON CLUSTER MEETING 03/09/24

Cllr Brookes-Hocking provided an update. Crediton Cluster group had a presentation from the consultants who are looking at the route on behalf of Devon County Council (DCC). The design will be using publicly owned land as the first option which means it will be largely beside the main carriageway.

DCC have opened a 2-month consultation across the county on a number of Local Cycling and Walking Infrastructure Plans (LCWIPs) and this information would be circulated to councillors soon. The consultation will be online only; however the town council will be holding a face-to-face consultation where local residents can look at the plans and talk to town councillors/members of the cluster group. This will make up part of the drop-in budgeting session on Saturday, 16 November.

Task: Circulate LCWIP consultation information to Councillors @Rachel Avery

76 TO NOTE THE PROPOSAL FROM PJ ASSOCIATES REGARDING LAND SOUTH OF BARNFIELD

It was **noted** that the proposal has been received from PJ Associates regarding the land south of Barnfield. Cllr Brookes-Hocking advised that the budgeting sessions will also cover plans for forward development in Crediton. These will be held on 16 and 19 November.

77 TEMPORARY SIGNAGE ON EXHIBITION ROAD

It was noted that the Town Clerk has given permission for temporary signage to be erected on Exhibition Road allotment fence to discourage parking following a complaint to the RFC.

78 PROPERTY INSPECTION

78.1 UPDATE

The Deputy Clerk provided the following update:

- Turning Tides have been sent a list of actions
- Turning Tides will clean the bird mess from the bandstand on a routine basis and this will be reviewed
- Quotes are being obtained to repoint the Boniface Statue slabs with a silicone based material
- Bert will advise on a replacement for the Holly tree and look at lining the planter
- The overhanging plants have been cut back at the Scout Memorial Garden
- Quotations had been received today the various slab repairs

Decision: It was **resolved** to accept the quotation received to secure the rocking slab at the Scout Memorial Garden at a cost of £140 + VAT. (Proposed by Cllr Harris)

Decision: It was **resolved** to accept the quotation received to repoint the slabs at the Scout Memorial Garden at a cost of £155 + VAT. (Proposed by Cllr Harris)

Decision: It was **resolved** to accept the quotation to replace two slabs surrounding the war memorial bus shelter at a cost of £240 + VAT (Proposed by Cllr Brookes-Hocking)

Task: Instruct contractor to carry out slab repairs around Scout Memorial Garden and War Memorial bus shelter @Emma Anderson

78.2 UPPER DECK HANDRAIL

Decision: It was **resolved** to accept the quotation from Contractor A to repaint the handrails at Upper Deck and make a recommendation to Full Council to spend £430 from the Upper Deck EMR. (Proposed by Cllr Harris)

Task: Instruct contractor to repaint Upper Deck handrails @Emma Anderson

79 COUNCIL OFFICE GARDEN CLEARANCE

Decision: It was **resolved** to proceed with proposal 1 and instruct Contractor A at a cost of £835. (Proposed by Cllr Harris)

Task: Instruct contractor to carry out garden clearance @Emma Anderson

80 SCOUT MEMORIAL GARDEN

The Deputy Clerk met with the current contractor to discuss the weeds at the Scout Memorial Garden. It became apparent that manual removal was not realistic based on the large number of joints/cracks in which weeds were growing.

Decision: It was **resolved** to permit the use of weedkiller in small quantities on the Scout Memorial Garden to maintain the level of weeds. (Proposed by Cllr Harris)

81 PEOPLES PARK GRASS CUTTING

Cllr Fawsett advised that he spoke to approx. 40 people at the Big Green Fair about the proposed changes to the grass cutting and the responses received were all positive.

The Deputy Clerk and Cllr Fawssett will now meet the contractor to discuss the changes and look to move this project forward.

Task: Meeting with contractor about grass cutting changes @Emma Anderson

82 DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Tuesday 05 November 2024. The meeting was closed at 20.34.

83 REPORTS

Signed

Dated.....



**Minutes of the Oversight Committee, held on Tuesday, October 15, 2024 at 19:00, at Old
Landscore School, Greenway, Credition, EX17 3LP**

Present: Cllrs S Huxtable, G Fawssett, G Cochran, R Backhouse and J Cairney
Apologies: Cllrs L Brookes-Hocking, F Letch and J Harris
Minute Taker: Rachel Avery – Town Clerk

MINUTES

58 WELCOME AND INTRODUCTION

Cllr Huxtable opened the meeting at 19.02 and members introduced themselves.

59 PUBLIC QUESTION TIME

There were no members of the public in attendance.

60 APOLOGIES

Decision: It was resolved to approve apologies from Cllr F Letch (personal) and Cllrs L Brookes-Hocking and Harris (holiday). (Proposed by Cllr Huxtable)

61 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

61.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interest.

61.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There were no dispensation requests.

62 CLIMATE EMERGENCY

It was **noted** that decisions will be made with the climate emergency at the forefront of decision and policy making.

63 ORDER OF BUSINESS

There were no changes to the order of business.

64 CHAIR'S AND CLERK'S ANNOUNCEMENTS

There were no announcements.

65 OVERSIGHT COMMITTEE MINUTES

Decision: The minutes from the Oversight Committee meeting held on Tuesday, 10 September 2024, were **approved** as a correct record. (Proposed by Cllr Cochran)

66.1 TO RECEIVE AND APPROVE TRANSACTIONS BETWEEN 01 SEPTEMBER 2024 AND 30 SEPTEMBER 2024

Decision: The transactions between 01 September 2024 and 30 September 2024 were **approved**. (Proposed by Cllr Cochran)

66.2 TO RECEIVE AND APPROVE THE BANK RECONCILIATION TO 30 SEPTEMBER 2024

Decision: The bank reconciliation to 30 September 2024 was **approved**. (Proposed by Cllr Cochran)

66.3 TO NOTE BANK ACCOUNT BALANCES TO 30 SEPTEMBER 2024

The bank account balances as of 30 September 2024, were **noted**.

66.4 TO NOTE YEAR TO DATE REPORT

The document was **noted**.

67 MDDC ASSETS AND FUNDING

Consideration was given to the report.

Decision: It was **resolved** to request further information as a matter of urgency. (Proposed by Cllr Huxtable)

Decision: It was **resolved** that a meeting would take place on Thursday 24 October at 11.00.

68 REVIEW AND ADOPTION OF POLICIES

Decision: It was **resolved** to approve the Sexual Harassment Policy, noting that mention of councillors should be included in the document. (Proposed by Cllr Cochran)

69 DEVON COUNTY COUNCIL PENSION FUND REQUEST

Consideration was given to the report.

Decision: It was resolved to write to DCC, requesting confirmation that:

- Devon County Council investigates withdrawing £84 million that remains in investments and pension funds from companies selling arms to Israel including Rolls Royce (£1,951,241), Barclays Bank (£12,889,533), BAE Systems (£4,969,449), and Babcock (£360,850)
- that DCC will seek to fully divest from these companies and to uphold values of peace, justice, and ethical responsibility. (Proposed by Cllr Huxtable, Cllr Cairney abstained from voting)

70 OLD LANDSCORE SCHOOL

It was **noted** that Old Landscore School would close on 01 November 2024.

71 WEBSITE

It was **noted** that the Town Clerk would obtain two further quotes for the website.

72 DATE OF NEXT MEETING

Decision: Following the additional meeting of the Oversight Committee, it was **resolved** that the next scheduled meeting will take place on Tuesday 12 November 2024. (Proposed by Cllr Huxtable)

73 PART II

Decision: It was resolved to approve the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
(Proposed by Cllr Huxtable)

74 STAFFING

Decision: It was resolved to approve the proposal as set out in item 4.1 of the report.
(Proposed by Cllr Huxtable)

75 COUNCIL OFFICES

The Town Clerk provided a verbal update.

76 REPORTS PACK

Signed

Dated.....



Minutes of the Oversight Committee held on Thursday, October 24, 2024 at 11:00 in the Bungalow, 8 North Street, Credition, EX17 2BT

Present: Cllrs Steve Huxtable, Guy Cochran, Rachel Backhouse, Jim Cairney and Giles Fawssett

Apologies: Cllrs Liz Brookes-Hocking and Joyce Harris

Minute Taker: Rachel Avery – Town Clerk

MINUTES

87 WELCOME AND INTRODUCTION

Cllr Huxtable opened the meeting at 11.02 and members introduced themselves.

88 PUBLIC QUESTION TIME

There were no members of the public in attendance.

89 APOLOGIES

Decision: It was resolved to approve apologies from Cllrs L Brookes-Hocking and Harris (holiday). (Proposed by Cllr Huxtable)

90 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

90.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interest.

90.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There were no dispensation requests.

91 ORDER OF BUSINESS

There were no changes to the order of business.

92 CHAIR'S AND CLERK'S ANNOUNCEMENTS

There were no announcements.

93 REVIEW AND ADOPTION OF POLICIES Community Grants Policy

Decision: It was **resolved** to approve the Community Grants Policy, noting that the application form will be circulated for comment. (Proposed by Cllr Cochran, Cllr Fawssett abstained)

94 CCTV

The Town Clerk advised on an emergency repair required on the wireless link between the Post Office and Cox Butchers.

95 MDDC ASSETS

Further to the information received by MDDC, it was noted that information remains outstanding including reduced costs due to new automated systems. It was **noted** that:

- Asset transfers need to be discussed as a package
- The lack of clarity and detail from MDDC makes consideration difficult.

Action: Town Clerk to obtain further information from MDDC and suggest a meeting to discuss assets fully.

96 DATE OF NEXT MEETING

Decision: It was **noted** that the next scheduled meeting will take place on Tuesday 12 November 2024.

97 REPORTS PACK

Signed

Dated.....



CREDITON TOWN COUNCIL

Remote and hybrid attendance at local authority meetings Report

Report by: Town Clerk
To: Full Council
Date: For consideration on 19 November 2024

Recommendation

To consider the consultation by HM Government on the detail and practical implications of allowing remote and hybrid attendance at local authority meetings, and to resolve to delegate responsibility on responding to the question to the Oversight Committee, following collation of individual member comments.

1. Purpose

1.1 This report provides an overview of the current consultation regarding remote and hybrid attendance at local authority meetings.

2. Background

2.1 Following Covid-19, there have been calls for HM Government to review virtual attendance of at local authority meetings.
2.2 Town, Parish and Community Councils in Wales must allow for virtual attendance of meetings.

3. Proposals

3.1 To consider making a response from Crediton Town Council.
3.2 This report recommends that the Oversight Committee be given delegated authority to respond to the consultation.
3.3 This report recommends that members respond to the form sent by the office, for collation and consideration at the Oversight Committee meeting on Tuesday 10 December.
3.4 Full details of the consultation and questions are available at: [Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)

4. Financial Implications

4.1 Whilst there are no financial implications in providing a response, any changes may require investment in equipment to ensure new legislation is adhered to.

5. Climate Implications

5.1 Whilst there are no specific climate implications in providing a response, any changes in legislation may have a significant impact on the climate.

6. Conclusion

6.1 As an authority impacted by any changes in legislation, meaningful consideration should be given to a response.



CREDITON TOWN COUNCIL

Pulse Hubs Report

Report by: Town Clerk
To: Full Council
Date: For consideration on 19 November 2024

Recommendation

To consider the investigation of the installation of Pulse Hubs in Credition.

1. Purpose

1.1 This report provides an overview of the possible installation of Pulse Hubs in Credition.

2. Background

2.1 The Town Clerk was contacted by the Community Engagement Lead for Pulse Hubs regarding installations in Credition, following approval from Tiverton Town Council for 12 units.

2.2 Pulse is a next generation communication hub offering a wide range of functions to communities. The central ethos of the company is to deliver value to residents, businesses, visitors, whilst being funded through advertising. Along with providing certain key public telecoms functions including WiFi, a range of initiatives are built into the unit, such as:

- Providing free public messaging across screens to assist local groups (5% minimum)
- Provision and management of defibrillators in every unit
- Providing real time information about what's on in the local area, along with wayfinding to events
- Local Charities free advertising space
- Crime Prevention initiatives
- Provision of medication within the hubs to reverse the effects of overdoses
- Emergency button and CCTV (only active in line with the use of the emergency features).

Further information about Pulse Hubs can be found here: [Home | Pulse Smart Hub](#)

3. Proposals

3.1 To agree that the Town Clerk can continue to investigate the installation, including meeting with Pulse to agree locations for further development and consideration by the Community Committee.

4. Financial Implications

4.1 Whilst there is a time implication in the investigation, there is no cost of installation as advertising ensures all functions and operations come at no cost to the user or taxpayer.

5. Climate Implications

5.1 Pulse Hubs run on electricity, but investigation is going into solar panels.

5.2 Pulse is working towards becoming a B Corporation. This is a for-profit corporation certified for its social impact. To be granted and to maintain certification, companies must receive a minimum score of 80 from an assessment of its social and environmental performance.

6. Conclusion

6.1 Credition Town Council has remained committed to the increase in community participation and information sharing. A Pulse Hub could provide improved engagement.



CREDITON TOWN COUNCIL

Earmarked Reserves additions meetings Report

Report by: Town Clerk
To: Full Council
Date: For consideration on 19 November 2024

Recommendation

To consider the proposal from the Oversight Committee to increase Earmarked Reserves from the General Reserves.

1. Purpose

1.1 This report provides a recommendation from the Oversight Committee to increase Earmarked Reserves.

2. Background

2.1 Earmarked Reserves are used to ringfence funds within the town council's budgets for particular projects.

2.2 Appropriate levels of General Reserves should be held (9 months' running costs) should be held in line with best practice guidance¹.

2.3 Earmarked Reserves should appropriately increase or decrease following spend, in line with CTC's strategic priorities.

3. Proposals

3.1 To approve that following additions to Earmarked Reserves, following a review by the Oversight Committee:

Earmarked Reserve	Proposed increase
Council building fund	£62,916.00
CCTV	£11,000.00
Local Authority Services	£25,000.00
Old Lansdown School	£2,800.00

4. Financial Implications

4.1 There are no financial implications; this report sets out a recommendation to amend budget lines.

5. Climate Implications

5.1 There are no climate implications.

6. Conclusion

6.1 As an authority responsible for tax payers money, regular reviews of reserves is an important part of budget setting and analysis of spend.

¹ The Joint Panel on Accountability and Governance (JPAG)



CREDITON TOWN COUNCIL

Earmarked Reserves additions meetings Report

Report by: Town Clerk
To: Full Council
Date: For consideration on 19 November 2024

Recommendation

To consider the proposal to merge Earmarked Reserves from the General Reserves.

1. Purpose

1.1 This report provides a recommendation to merge Earmarked Reserves.

2. Background

2.1 Earmarked Reserves are used to ringfence funds within the town council's budgets for specific projects.

3. Proposals

3.1 To approve that all Parish Paths Earmarked Reserves (343,360 and 361) are merged to 324.

4. Financial Implications

4.1 There are no financial implications; this report sets out a recommendation to amend budget lines.

5. Climate Implications

5.1 There are no climate implications.

6. Conclusion

6.1 As an authority responsible for taxpayers' money, regular reviews of reserves are an important part of budget setting and analysis of spend.



Fw: Countywide LCWIP and Boniface Trail engagement

From Emma Anderson <e.anderson@crediton.gov.uk>

Date Wed 2024-10-30 13:16

To Emma Anderson <e.anderson@crediton.gov.uk>

Good afternoon,

I am writing to inform you about the Devon Countywide Local Cycling and Walking Infrastructure Plan (LCWIP) public consultation, starting tomorrow (1 October 2024) until 30 November 2024. This has been aligned with the public consultation ongoing for the Devon and Torbay Local Transport Plan 4 (LTP4).

The requirement for Local Authorities to produce LCWIPs is set out in the [Government's Cycling and Walking Investment Strategy](#). Developing an LCWIP follows a standard process of identifying cycling and walking improvements and strengthens Devon County Council's position to bid for future funding.

Devon County Council has three existing LCWIPs already adopted (*Exeter LCWIP*, *Heart of Teignbridge LCWIP* and *Barnstaple with Bideford and Northam LCWIP*) and two more in development (*Cullompton and Tiverton LCWIP* and *Clyst Valley and New Communities LCWIP*). The Countywide LCWIP will complement these existing LCWIPs. It develops upon the existing [Multi-Use Trail \(MUT\) Strategy](#) to identify potential high-level routes for connecting market towns and smaller communities across the county. This will help to inform active travel's place in the emerging Devon and Torbay Local Transport Plan 4 (LTP4) and will be one of the key documents feeding into its development.

Following the identification of key desire lines, 10 routes for improvement are proposed as part of the LCWIP. This aims to focus investment on corridors identified as having high demand or are forecasted to have high potential for active travel. The LCWIP does not include detailed plans for every route or identify every aspiration for active travel improvements across the county. The routes are set out in a west-to-east order, relative to their geography:

- Route 1: Tarka Trail (Knowle to Willingcott)
- Route 2: Ruby Way (Holsworthy to Hatherleigh)
- Route 3: Clearbrook to Roborough
- Route 4: Yealmpton to Newton Ferrers
- Route 5: Ashburton to Buckfastleigh
- Route 6: Boniface Trail
- Route 7: Teign Estuary Trail
- Route 8: Otter Trail
- Route 9: Sidbury to Sidford
- Route 10: Beer to Axminster and Uplyme

The current engagement period is a chance for the public and stakeholders to feedback on the proposed routes and propose alternative routes for consideration.

Full details about the engagement process, and all of the proposals, will be available on our website: devon.cc/devon-lcwip. The consultation period will close on **Saturday 30 November**.

We would like to speak to you as a stakeholder who may have a particular interest in the LCWIP or a route within it. We plan to hold a stakeholder specific webinar on **Wednesday 30 October at 15:30**. This will be held via *Microsoft Teams*, and will consist of a presentation followed by an opportunity to speak to the project team and ask any questions you may have. If you would like to attend this event, please register [here](#). If you are unable to attend this webinar but would like to speak to our project team about the LCWIP, please get in touch and we can arrange a meeting at a time that suits you.

During this time, we will also be engaging specifically on alignment options for one of the routes – **Route 6: Boniface Trail**. For full details on this, and the specifics about the route alignment options, please see the project webpage: devon.cc/boniface-trail or attend our webinar on **Wednesday 9 October at 18:00** by registering for this event [here](#).

If you wish to comment on proposals, please contact us before the closing date by completing the questionnaire available on our website, by writing to the below address, or by emailing us at transportplanning@devon.gov.uk.

Kind regards,

Transport Planning

Planning Transportation & Environment

Devon County Council

Room 120

County Hall

Topsham Road

Exeter EX2 4QD

Tel: 01392 383000

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