



**Minutes of the Youth Sub-Committee of the Working Groups held on Tuesday, October 15, 2024 at 18:00, at Old Landscore School, Greenway, Credition, EX17 3LP**

**Present:** Cllrs Rachel Backhouse, Giles Fawssett and Steve Huxtable

**Apologies:** Cllr Liz Brookes-Hocking

**In Attendance:** Cath Kelly – Lead Youth Worker

**Minute Taker:** Rachel Avery – Town Clerk

## MINUTES

**15 / WELCOME AND INTRODUCTION**

**2024** Cllr Backhouse opened the meeting at 18.00.

**16 / PUBLIC QUESTION TIME**

**2024** There were no members of the public in attendance.

**17 / APOLOGIES**

**2024** **Decision:** It was **resolved** to approve apologies from Cllr F Letch, due to illness. (Proposed by Cllr Huxtable)

**18 / DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS**

**2024**

**18.1 / TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA**

**2024**

There were no declarations on interest.

**18.2 / TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)**

**2024**

There were no dispensation requests.

**19 / ORDER OF BUSINESS**

**2024**

There were no amendments to the order of business.

**20 / CHAIR'S AND CLERK'S ANNOUNCEMENTS** To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

**2024**

There were no announcements.

**21 / YOUTH SUB-COMMITTEE MINUTES**

**2024**

**Decision:** The minutes from the Youth Sub-Committee meeting held on Tuesday, 23 July, 2024, were **approved** as a correct record. (Proposed by Cllr Fawssett)

**22 / ACTION PLAN**

**2024** The Action Plan covering November 2024 to September 2025 was reviewed.

The following points were made:

- Additional timelines would be useful, with clear separation between 2024/25 and 2025/26
- Name of responsible person using job title rather than name/initial
- Clearer description of some work areas (such as mayoral reception involvement)
- Typographical errors to be amended.

**Action:** Lead Youth Worker to amend, for approval at next meeting.

**23 / GRANT INCOME 2025/2026**

**2024** The document was **noted**.

**24 / NATIONAL YOUTH WORK WEEK AND LAUNCH OF YOUTH STRATEGIC PLAN**

**2024** The Lead youth Worker outlined the event taking place on Wednesday 07 November, noting that all councillors had received an invitation. The event would include a showcase of artwork, music and presentation of awards.

**25 / DATE OF NEXT MEETING**

**2024** **Decision:** It was agreed that the next meeting would take place on Tuesday 10 December 2024.

**26 / PART II**

**2024** **Decision:** It was **resolved** to approve the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (Proposed by Cllr Backhouse)

**27 / STAFFING**

**2024** The staffing structure was **noted**.

**28 / REPORTS PACK**

**2024**

Signed .....

Dated.....