



Crediton Town Council

8A North Street

Crediton

Devon

EX17 2BT

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PUBLIC NOTICE

You are hereby invited to attend a Meeting of Crediton Town Council's Environment Committee, which will be held on **Tuesday, 10th September 2019**, in **Crediton Library**, Belle Parade, Crediton at **6.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

3rd September 2019

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
- 6. Committee Meeting Minutes** - To approve and sign as a correct record the minutes of the Environment Committee meeting held on 9th July 2019.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Environment Committee meeting held on 9th July 2019.

8. **Allotments**
 - a) **To consider the following issues and agree a course of action:**
 - **Vacant plots, Non-cultivation Notices and Notices To Quit**
 - **Annual allotment rent increase**
 - **Rent discounts**
 - **To consider how many Non Cultivation Notices can be issued to one tenant in a 12 month period before triggering Notice to Quit**
 - b) **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions.**
9. **To consider the Quantified Tree Risk Assessment carried out on all Town Council owned land and the recommended works and agree any actions. (A copy of the report and recommended works will be issued with the agenda.)**
10. **To receive an update on the bench to be installed at Deep Lane.**
11. **Clerk's Report** - To receive a report from the Assistant Clerk, for information only.
12. **Close**