



Minutes of Crediton Town Council's Assets & Amenities Committee Meeting held on Tuesday, 14th January 2020, at 6.00 pm, at The Old Landscore School, Greenway, Crediton

Present: Cllrs Miss J Harris, Mr F Letch, Mr J Ross and Mr M Szabo

In Attendance: Mrs Emma Anderson, Assistant Clerk
Ms Penni Tearle, Chair of Boniface Allotments Association
Mr Bert Jewell
Mrs Denise Ross, Sustainable Crediton

Absent Cllrs Mrs H Zorlu, Mr P Vincent and Mr J Cairney

62 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Mrs L Martin. (Proposed by Cllr Harris)

63 Declarations of Interest

Cllr Szabo declared a disclosable pecuniary interest in agenda item 17 'To consider sending up to 4 volunteers to the BIB Spring Seminar in Beer, Seaton on Thursday 19th March 2020 at a cost of £20 per delegate and agree a course of action.' as he has a financial interest.

64 Public Question Time

There were no questions.

65 Order of Business

There were no changes to the order of business.

66 Chairman's and Clerk's Announcements

There were no announcements.

67 Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Environment Committee meeting held on 12th November 2019. It was **resolved** to approve the minutes of the Environment Committee meeting held on 12th November 2019, as a correct record and they were duly signed by Cllr Harris (Proposed by Cllr Szabo).

68 Matters Arising

Page 12, minute number 59 – Cllr Szabo requested that the contract also include the removal of weeds from the flower beds at Upper Deck.

69 Allotments

a) **To consider the following issues and agree a course of action:**

➤ **Vacant plots, Non-cultivation Notices and Notices To Quit.**

The Assistant Clerk confirmed that there is a vacant plot at Moffats Land, however this will soon be allocated. There is also one vacant plot at Exhibition Road, again this will be allocated shortly via the waiting list.

The Assistant Clerk also provided an update on the plot holder discussed at the last meeting. A letter was sent requesting the new tenancy agreement be signed and returned within 28 days, this was not received, therefore the plot holder will now be served a Notice to Quit, giving 12 months' notice to vacate the plot.

- b) **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions.** None raised.

Ms Tearle left the meeting at 6.10 pm

- 70 To consider the recommended tree works in Peoples Park, following the aerial inspections carried out, and associated quotations and agree a course of action.** Copies of the quotations received had been issued with the agenda. Members discussed the recommended works and agreed to instruct on the priority works and consider the additional works at its next meeting.

It was **resolved** to instruct Hooper Services to remove two Sycamore Trees located at Peoples Park (T5 & T38 in QTRA) at a total cost of £960 + VAT, with the money being allocated from the Peoples Park budget. (Proposed by Cllr Szabo). Members requested the stumps be ground out to allow the grass to grow over. If this incurs an additional cost, it was agreed for the Assistant Clerk to circulate this information to members for approval via email.

It was agreed for the Assistant Clerk to look into other species of trees that could be planted in place of the Sycamores, rather than the Lime trees quoted for. This information will be presented to the Committee at its next meeting.

It was **resolved** to instruct Devon Tree Services to reduce the crown of one Sycamore located in Peoples Park (T39 in QTRA) at a cost of £140.00 + VAT, with the money being allocated from the Peoples Park budget. (Proposed by Cllr Szabo)

- 71 To consider quotations for the production and installation of a new galvanised bench on footpath 33 leading from the High Street to Brays Close and agree a course of action.** A copy of the quotation received had been issued with the agenda. The Assistant Clerk advised that other contractors had been contacted however no other quotations were submitted. It was **resolved** to instruct E.A.G Sherwood to produce a galvanised bench to be situated on footpath 33, at a total cost of £297.00, with the money being allocated from the Street Furniture & Small Works budget. (Proposed by Cllr Letch)
- 72 To consider a quotation to install bird netting within the bandstand roof and agree a course of action.** A copy of the quotation received had been issued prior to the meeting. It was **resolved** to instruct Culm Environmental to install bird netting to the bandstand roof at a total cost of £673.67, with the money being allocated from the Bandstand budget, subject to receiving confirmation that the netting is the correct size to prevent small birds nesting in the apex of the roof. (Proposed by Cllr Szabo, Cllr Letch voted against)
- 73 To consider repairing/replacing the noticeboard located on the outside of 122-123 High Street and agree a course of action.** Copies of the quotations received had been issued with the agenda.

JH

It was **resolved** to purchase a new noticeboard from Display Boards Direct at a cost of £243.00 + VAT, with the money being allocated from Street Furniture & Small Works budget. (Proposed by Cllr Letch)

- 74 To discuss the installation of a new brick planter around the CREDITON sign approaching Wellparks Roundabout and agree a course of action.** A copy of the quotation received had been issued with the agenda. It was agreed to defer this item and discuss other options at the next meeting.
- 75 To consider a request from a member of the public for a memorial plaque to be installed at the Scout Memorial Garden in Peoples Park and agree a course of action.** Further information relating to this item had been issued with the agenda. It was **resolved** to refuse the request as there is no direct link to the Scouts or Guides. (Proposed by Cllr Harris)
- 76 To discuss the installation of an oak lectern in the vicinity of Newcombes Meadow Well and agree a course of action.** This item had been requested by Cllr Szabo. Members discussed this idea and it was agreed for the Assistant Clerk to obtain quotations for a plaque to be erected on the well and to also obtain an updated quote for an oak lectern to match the one installed next to the Boniface Statue. The possible options and the quotations obtained will then be considered by members at the next meeting. Cllr Letch agreed to look into permissions required from Mid Devon District Council (MDDC) as the well is the property of MDDC and situated on MDDC land.
- 77 To consider entering the 2020 Britain in Bloom IYN and Pennant Award Competitions and agree a course of action.** This item had been requested by Cllr Szabo. It was **resolved** for the town to enter the 2020 Britain in Bloom It's Your Neighbourhood and Pennant Award Competitions. (Proposed by Cllr Letch)

Cllr Szabo declared a disclosable pecuniary interest and left the room, along with Mr Jewell.

- 78 To consider sending up to 4 volunteers to the BIB Spring Seminar in Beer, Seaton on Thursday 19th March 2020 at a cost of £20 per delegate and agree a course of action.** It was **resolved** to send up to 4 volunteers, including Cllr Szabo and Mr Jewell, to the BIB Spring Seminar in Beer, Seaton on Thursday 19th March 2020 at a cost of £20 per delegate plus travel costs. (Proposed by Cllr Letch)

Cllr Szabo & Mr Jewell returned to the room.

- 79 To consider purchasing additional flower towers/tubs for the Town and agree a course of action.** This item had been requested by Cllr Szabo. It was **resolved** to purchase a two-tier barrel planter from Amberol (in order to match the one purchased from Amberol in 2019) at a cost of £339.60 + VAT, to be located next to the existing planter at Hillbrow Care Home, with the money being allocated from the Floral Crediton budget. (Proposed by Cllr Szabo)

It was further **resolved** to purchase 2 x barrel planters from Amberol (matching the one purchased from Amberol in 2019) at a cost of £183 + VAT per planter, to be located at the Landscore junction at the top of the High Street, with the money being allocated from the Floral Crediton budget, subject to approval from Devon County Council's Highways Officer. (Proposed by Cllr Szabo)

[Handwritten signature]

80 Clerk's Report.

The Assistant Clerk had nothing to report

81 Close

The meeting closed at 7.04 pm

Signed [REDACTED]
Chairman

Dated 25-2-20