



**Minutes of Crediton Town Council's Town Strategy Committee held on
Tuesday, 4th September 2018, at 6.00 pm, at the Council Offices, Market Street, Crediton**

- Present:** Cllrs Mrs L Brookes-Hocking, Mr F Letch, Mrs A Hughes, Miss J Harris, Mrs K Piercy, Mr J Ross and Mr A Wyer
- In Attendance:** Dr Alex Deegan, GP in Morchard Bishop and Eastern Locality Clinical Board Member of New Devon Clinical Commissioning Group
Ms Becky Harty, Head of Integrated Care Model at New Devon Clinical Commissioning Group
Mrs Sue Entwistle, Community Services Manager (Crediton, Mortenhampstead and Okehampton) at Royal Devon and Exeter NHS Foundation Trust
Mrs Clare Dalley, Town Clerk
- 50 To receive and accept apologies**
It was **resolved** to receive and accept apologies from Cllrs Mr N Way and Mr J Downes (Proposed by Cllr Harris)
- 51 Declarations of Interest**
Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Brookes-Hocking declared a personal interest in agenda item 9 'Mid Devon District Council - Planning Applications' and planning application numbered 18/01155/FULL as objectors to the application are known to her.
- 52 Public Question Time**
There were no questions.
- 53 Order of Business**
There were no changes to the order of business.
- 54 Chairman's and Clerk's Announcements**
There were no announcements.
- 55 Town Strategy Committee Minutes – To approve and sign the minutes of the Town Strategy Committee Meeting held on 3rd July 2018, as a correct record.** It was **resolved** to approve the minutes of the Town Strategy Committee Meeting held on 3rd July 2018, as a correct record and they were duly signed by Cllr Letch. (Proposed by Cllr Letch)
- 56 Matters Arising**
Page 13, minute number 34, planning application numbered 18/00867/CAT - Cllr Ross asked Cllr Letch if he had found out what MDDC's policy was on replacing trees. Cllr Letch advised it is not MDDC's policy to check if a replacement tree has been planted.

57 **To gain a better understanding of the NEW Devon Clinical Commissioning Group, its strategy and how that strategy affects the Crediton community from Dr Alex Deegan.** Cllr Brookes-Hocking welcomed Dr Alex Deegan, Mrs Sue Entwistle and Ms Becky Harty to the meeting. Due to the amount of information discussed please see Appendix One.

58 **Mid Devon District Council - Planning Applications**

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 18/01156/HOUSE
 Proposal: Erection of a two-storey side and rear extension
 Location: Brent House, Tolleys, Crediton EX17 1HG
 Applicant: Mr S Harder, Brent House, Tolleys, Crediton, EX17 1HG

It was **resolved** to recommend NO OBJECTION (Proposed by Cllr Harris)

Reference: 18/01155/FULL
 Proposal: Variation of condition 3 of planning permission 18/00088/FULL relating to Opening hours of 9am to 8pm to operating from 7.30am and opening at 8am to 8pm Mondays to Saturdays
 Location: Public Conveniences, St Lawrence Green, Crediton
 Applicant: Mr A Gray, M C Kelly Ltd, Elston Farm, Copplestone, Crediton, EX17 5PB

Cllr Brookes-Hocking declared a personal interest as she knows the objectors to the application. It was **resolved** to recommend REFUSAL for the following reasons:

- There will be a detrimental impact on neighbouring properties by early opening and late closing times.
- It will encourage pupils to congregate at St Lawrence Green prior to attending school which is a busy area between 8 and 9 with a lot of traffic movements close to the sale point.
- It will target children before school and encourage unhealthy eating.
- It will attract passing trade at a busy time, when there are high pedestrian volumes, mainly children, and there is no stopping or parking available. (Proposed by Cllr Brookes-Hocking)

Reference: 18/01032/HOUSE
 Proposal: Erection of a 2-storey extension
 Location: 11 Meadow Gardens, Crediton, EX17 1EJ
 Applicant: Miss K Todd, 11 Meadow Gardens, Crediton, EX17 1EJ

It was **resolved** to recommend NO OBJECTION (Proposed by Cllr Hughes)

Reference: 18/01225/FULL
 Proposal: Erection of a dwelling with associated access
 Location: 4 Westwood Road, Crediton, EX17 3LS
 Applicant: Mr & Mrs Price, Durley Chine, 4 Westwood Road, Crediton, EX17 3LS

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It was **resolved** to recommend NO OBJECTION subject to a soakaway being installed for surface water drainage and the hard driveway services to be permeable or, semi permeable if connected into the soakaway. (Proposed by Cllr Brookes-Hocking)

Reference: 18/01165/FULL
 Proposal: Alteration and extension to loading bay and canopy roof
 Location: Crediton Dairy Ltd, Church Lane, Crediton, EX17 2AH
 Applicant: Mr T Smiddy, Crediton Dairy Ltd, Church Lane, Crediton, EX17 2AH

It was **resolved** to recommend APPROVAL (Proposed by Cllr Harris)

59 Mid Devon District Council - Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed. (Proposed by Cllr Brookes-Hocking)

Reference: 18/00757/HOUSE
 Proposal: Replacement of flat roof with pitched roof over single storey living accommodation
 Location: 18 Prince of Wales Road, Crediton, EX17 2AG
 Applicant: Mr & Mrs Martin, 18 Prince of Wales Road, Crediton, EX17 2AG

Reference: 18/00817/CAT
 Proposal: Notification of intention to crown reduce 1 Lawson Cypress tree by 2.5m and remove 1 Eucalyptus tree within the Conservation Area
 Location: Winswood Spinney, Park Road, Crediton, EX17 3BS
 Applicant: Mr A Martin, Winswood Spinney, Park Road, Crediton, EX17 3BS

Reference: 18/00494/HOUSE
 Proposal: Erection of a garage
 Location: 14 Winswood, Crediton, EX17 3EX
 Applicant: Mr M Deem, 14 Winswood, Crediton, EX17 3EX

Reference: 18/00867/CAT
 Proposal: To fell 1 Maple tree within the Conservation Area
 Location: Blagdon House, Blagdon, Crediton, EX17 1EH
 Applicant: Mr J Downes, Blagdon House, Blagdon, Crediton, EX17 1EH

Reference: 18/00780/ADVERT
 Proposal: Advertisement consent to display 1 totem sign (non- illuminated), poster light box, 5 fascia signs of various sizes all non-illuminated, 1 Brand sign, 2 menu signs 4 direction signs, 1 window sign and 1 banner sign all non-illuminated.
 Location: Land at NGR 284608 99421 (Mole Avon), Joseph Locke Way, Crediton
 Applicant: Mr M Summers, Wedderburn, 57-59 Millbrook Road East, Southampton, SO15 1HN

Reference: 18/00810/FULL
 Proposal: Change of use of land for the siting of 2 self-storage shipping containers (Class B8) with a parking area and dropped kerb (Revised Scheme)

Location: Land at NGR 284428 100189, Commonmarsh Lane, Lords Meadow Industrial Estate, Crediton, EX17 1HJ

Applicant: Mr I May, Fir Cottage, 23 Mill Street, Crediton, EX17 1EY

Reference: 18/00638/LBC

Proposal: Listed Building Consent for the removal of an internal wall

Location: 18 The Lodge, Western Road, Crediton, EX17 3RD

Applicant: Mr O Fursdon, Fursdon House, Cadbury, Exeter, EX5 5JS

Reference: 18/00974/CAT

Proposal: Notification of intention to remove 1 Holly tree within the Conservation Area

Location: Palace Cottage, Blagdon, Crediton, EX17 1DP

Applicant: Mrs W Quicke, Palace Cottage, Blagdon, Crediton, EX17 1DP

Reference: 18/00519/LBC

Proposal: Listed Building Consent for alterations to internal first floor layout; internal repairs and alterations; restoration of window and replacement of uPVC downpipe and external plumbing with cast metal

Location: 52 High Street, Crediton, EX17 3JX

Applicant: Mr C Betts, 23 Devonshire Place, Exeter, EX4 6JA

Reference: 18/00653/LBC

Proposal: Listed Building Consent for alterations to ground floor layout and erection of porch to rear

Location: 106 High Street, Crediton, EX17 3LF

Applicant: Mr C Reed, Reed Construction & Developments Ltd, 106 High St, Crediton, EX17 3LF

Reference: 18/00834/HOUSE

Proposal: Erection of a ground floor extension

Location: 9 Tuckers Meadow, Crediton, EX17 3NT

Applicant: Miss D Jones, 9 Tuckers Meadow, Crediton, EX17 3NT

Reference: 18/00908/HOUSE

Proposal: Change of external render colour from Terracotta to Light Grey Sandtex Smooth

Location: 1 The Ridings, Jockey Hill, Crediton, EX17 2FA

Applicant: Mr Nicholas Jenner, The Pool House, Pennsylvania Road, Exeter, EX4 5BJ

Reference: 18/00909/HOUSE

Proposal: Change of external render colour from Terracotta to Light Grey (Sandtex Smooth)

Location: 2 The Ridings, Jockey Hill, Crediton, EX17 2FA

Applicant: Mr N Jenner, The Pool House, Pennsylvania Road, Exeter, EX4 5BJ

Reference: 18/00932/FULL

Proposal: Rebuilding of fire-damaged dwelling

Location: 2 Buller Square, Downeshead Lane, Crediton, EX17 1HF

Applicant: Ms H Stoyle, 8 Fordton Terrace, Crediton, EX17 3DD

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Reference: 18/01144/NMA
 Proposal: Non Material Amendment for 18/00337/FULL to amend the 300mm extract flue to a 450mm extract flue
 Location: Crediton Wool Shop, 53 High Street, Crediton, EX17 3JX
 Applicant: Mrs T Foster, 2 Primrose Way, Crediton, EX17 1BZ

60 To receive, and to ratify the decisions therein, the minutes of the following Sub-Committee meetings:

- **Christmas in Crediton Sub-Committee meeting held on Tuesday, 17th July 2018**

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Sub-Committee meeting held on Tuesday, 17th July 2018. (Proposed by Cllr Hughes)

- **Grants Sub-Committee meeting held on Tuesday, 24th July 2018**

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Grants Sub-Committee meeting held on Tuesday, 24th July 2018. (Proposed by Cllr Harris)

A copy of the minutes had been issued with the agenda.

61 To consider and comment on an application for a premises licence at Mole Avon Country Store, Joseph Locke Way, Crediton. Further information had been issued with the agenda.

It was **resolved** to recommend NO OBJECTION to the application for a premises licence at Mole Avon Country Store, Joseph Locke Way, Crediton. (Proposed by Cllr Harris)

62 To receive an update on Crediton Neighbourhood Plan including the public consultation taking place on Saturday, 20th October 2018 and agree any actions. Cllr Brookes-Hocking advised that a public consultation is being held on Thursday, 18th October to Saturday, 20th October 2018 inclusive. The opening hours of the consultation are yet to be decided. It will be a walk-around exhibition highlighting what is contained in the Crediton Neighbourhood Plan, with further detailed information available for those interested. Shortly after the exhibition, the plan will be ready for the planning authority to do its six-week consultation. The next Neighbourhood Plan meeting will be held on Monday, 1st October 2018. Cllr Brookes-Hocking advised that in order to prepare for the public consultation she will need a considerable amount of printing to be undertaken. Where possible she would like to utilise the printing capabilities of the office, however, for any items that cannot be produced in-house she would like permission to utilise the funds available in the Neighbourhood Plan earmarked reserve fund. It was **resolved** for the Neighbourhood Plan Group to utilise the funds available in the Neighbourhood Plan earmarked reserve in order to prepare for the public consultation. (Proposed by Cllr Harris)

63 To receive an update on the purchase of Newcombes Meadow toilets.

The Clerk advised that the Town Council's Solicitors had been in contact with MDDC to explore the option of purchasing the toilets at full market value. This would have given the Town Council complete control and flexibility over what it does with the facilities in the future and enable the removal of the restrictive covenants being imposed. Unfortunately, the response received from MDDC was not favourable stating the deal on offer is the only one available. To this end, the Town Council's solicitor has requested a few amendments to the original Transfer Deed to remove some of the worst excesses and will report back shortly. The Clerk hoped to have a further update by the October Committee meeting.

- 64 To receive an update on the Early Birds Nursery site visit and agree a course of action.**
The site visit had taken place on Thursday, 19th July 2018. Members of Devon County Council Highways, Early Birds Nursery, the Police and the Town Council had been present. It had been difficult to fully appreciate the problems being experienced, at what is a complicated junction, as it appeared driver behaviour altered on the day, due to the group being stood at the junction in fluorescent jackets. Members had the opportunity to speak with pedestrians and some drivers. It was felt that the removal of one parking space on Landscore, opposite Early Birds Nursery, would improve visibility for pedestrians and motorists. It was **resolved** to pursue the removal of one parking space on Landscore, located next to the designated crossing point opposite Early Birds Nursery. (Proposed by Cllr Brookes-Hocking)
- 65 To review and consider how secular youth work can be provided in Crediton in the future and agree any actions.** Cllr Brookes-Hocking and the Clerk had met with Mrs Lauren Stacey, Youth Worker at Crediton Methodist Church on Wednesday, 18th July 2018. Mrs Stacey's funding will run out at the end of this academic year and her personal circumstances may also be changing. This will all impact on the youth work being provided in Crediton. This means that further consideration needs to be given to how youth work can be provided in Crediton in the future. Mrs Stacey had provided information about the 'Youth Genesis Project' and suggested this may be something the Town Council may wish to investigate further. It was **resolved** for The Town Clerk and Cllr Brookes-Hocking to investigate how secular youth work could be provided in Crediton in the future. (Proposed by Cllr Hughes)
- 66 To receive an update from Cllrs Letch and Wright on their endeavours for Mid Devon District Council (MDDC) to introduce free parking at St Saviours Way car park from 2.00 pm on a Saturday until Monday at 8.00 am.** Cllr Letch advised that MDDC are looking at car parking charges across the three Mid Devon towns. He will keep the Town Council updated as matters progress.
- 67 To consider the following proposal from Cllrs Ross and Hughes following their recent attendance at the launch of Crowdfunders.co.uk:**
'The setting up of a fund-raising group within the Town Council and to include members of the community to investigate this and other fund-raising opportunities for community projects.'
Councillor Ross circulated a report relating to the Crowdfunder seminar attended on 12th July 2018, by himself and Cllr Hughes. He explained that community groups could work with Councils. They thought they could have a representative from each community group in Crediton to join a subgroup of the Council. The proposal was considered by members. Cllr Wyer advised that if it was a Council Committee it may struggle to obtain funding but, if a community group was formed it would be easier, and he gave the example of the Newcombes Meadow Community Group. Cllr Ross said that they would need the support of the Council. Cllr Brookes-Hocking advised that it may be difficult to get people interested and committed without a specific project to raise money for. It was felt that, whilst it was a good idea, there are already a number of projects in the town already trying to raise funds. The Clerk advised Cllrs Ross, Hughes and Piercy to form a constituted community group of likeminded individuals and detail the specific aims and objectives of the group. She advised that there are numerous projects and community groups and organisations in Crediton that would probably welcome assistance in raising funds for specific projects. Cllrs Ross, Hughes and Piercy confirmed they would do this. Cllr Brookes-Hocking confirmed that the Clerk would be available to give an hour of her time to give advice,

as she has done for other community groups and organisations, but that it was the group's responsibility to do the work.

- 68 To consider and comment on Devon County Council's Traffic Regulation Amendment Order.** Further information had been issued with the agenda and was considered by members. The Clerk advised that she had spoken to Devon County Councillor Nick Way regarding Dean Street. He had confirmed that all the yellow lines located on Dean Street can be enforced under the current Traffic Regulation Order. He has also requested that the signage on Dean Street is reviewed as he believes more is needed and hopefully this work will be undertaken shortly.

Concerns were expressed regarding enforcement of the traffic regulations. It was felt that unless the Order is followed up with enforcement it won't make any difference, however, it was also acknowledged that it will still be a deterrent.

Each amendment was considered by members in turn and it was **resolved** as follows:

- Butts Park and Winswood – NO OBJECTION
- Exeter Road junction with Four Mills Lane – OBJECTION to the removal of the hatching. It was felt that it is ok to park on the hatching as this does not cause any problems. NO OBJECTION to installing the no waiting restriction on the bend.
- Town Park - NO OBJECTION
- Belle Parade – OBJECT as this is not necessary.
- St Martins Lane – NO OBJECTION
- Westwood Road – OBJECT as this is not necessary.
- Bramble Lane – OBJECT to the removal of parking on the left hand side, as you enter Bramble Lane from Exhibition Road.
- Exhibition Road – NO OBJECTION
- Commonmarsh Lane – NO OBJECTION
- East Street – NO OBJECTION

(Proposed by Cllr Harris)

- 69 To consider and comment on Mid Devon District Council's Hackney Carriage and Private Hire Policy Consultation.** Further information had been issued with the agenda. It was **resolved** to note the consultation. Cllr Letch advised that Cllr Wright sits on the Licensing Committee. (Proposed by Cllr Brookes-Hocking)

- 70 To receive an update from the Clerk on the Town Council office relocation, including the following, and agree any actions:**

- **consideration of the new lease**
The Clerk advised that the proposed lease was currently being considered by the Council's solicitors and queries were currently being raised. The Clerk also advised that her office is currently looking into the legally permitted use of the new premises with the planning authority to establish whether change of use is required.
- **costs accrued/involved in the move**
The Clerk advised that she was still investigating the costs of the move. These would include removal costs, IT services, telephone services, procurement of office equipment, kitchen essentials such as a kettle, microwave, fridge, crockery and cutlery etc. It is

hoped that further information pertaining to this item would be available for consideration by the Committee at its October meeting.

- **promotion of the new office**

The Clerk advised that she had obtained a quotations for window decals for the new office and circulated a mock-up along with the quotations to have them made and fitted. It was **resolved** to accept the quotation from Exeter Signs Ltd at a total cost of £200.00 plus VAT. (Proposed by Cllr Harris) Cllr Wyer also suggested that a sign written board could be considered for mounting on the shop front. The Clerk also confirmed that a press release would be issued once the move has been completed along with updates on the Council's website and social media pages.

- **implications on the current CCTV system**

The Clerk advised that the current CCTV system is hard wired and will therefore be switched-off when the Town Council moves premises.

71 To consider Crediton's entry in the 2019 Visit South Devon Visitor Guide including whether the Council wishes to upgrade to a full page at a cost of £250 plus VAT. Further information had been issued with the agenda and was considered by members. It was **resolved** not to upgrade to a full page at a cost of £250 plus VAT. (Proposed by Cllr Harris)

72 Close

The meeting closed 8.21 pm.

Signed.....

(Chairman)

Date:.....

02/10/2018

To gain a better understanding of the NEW Devon Clinical Commissioning Group, its strategy and how that strategy affects the Crediton community from Dr Alex Deegan. Cllr Brookes-Hocking welcomed Dr Alex Deegan, Mrs Sue Entwistle and Ms Becky Harty to the meeting.

Dr Deegan said he would like to give an overview of what the New Devon Clinical Commissioning Group (CCG) is, where it is at the moment, what its looking at over the next few months and years, how this will affect the population of Crediton and how the population can help with that.

Dr Deegan explained that the CCG has been around since 2012, replacing its predecessor the Primary Care Trust. The CCG is responsible for deciding the health needs of the population and arranging it. So, it decides what type of care is provided to the population and then commissions or buys those healthcare services. The majority of the spend goes to Royal Devon and Exeter NHS Foundation Trust which provides acute hospital services and community services such as occupational therapy, community hospitals, nursing and some specialist services.

The budget for the New Devon CCG is £1.2 billion a year, which is spent on hospital and community services. There is currently a move to merge with South Devon and Torbay CCG and there are a number of reasons why they may want to do that. Firstly, both CCG's have been working closely over the last 18 months and there would be a £4m saving in running costs. This could be used towards paying off the existing overdraft, as the CCG have been spending more money than it has.

The decision to merge does not sit with CCG's themselves but with the GP practices across Devon. Each GP surgery is a member and they will decide if it's the right thing to do. A final decision should be made in the next few months.

Some people question the way CCG's are structured and whether changes need to be made. The current CCG structure is set out in government statute and is unlikely to change in the short term due to the government's attention being on Brexit. CCG's are trying to be more collaborative across all trusts. One idea is that rather than a CCG being a commissioner of services, it should be collaborating with NHS trusts and service providers to assess how they can spend money more wisely and still ensure people get the care they need.

The New Devon CCG's annual deficit has been reducing, to such an extent that NHS England who sit above the CCG have 'taken them off the naughty step'. It is acknowledged that some services may not be available now but that doesn't mean there is an unmet need, services are just being provided in different ways.

There is also a Devon Sustainability and Transformation Plan (STP), which is a comprehensive five-year plan to transform health and care services for local people so they are fit for the future. It is also about improving efficiency so that the NHS can continue to offer the services that people need within the budget available.

Currently Crediton is very well served by the R&DE. There appears to many inequalities in the health service. For example, there are longer waiting lists at Derriford than RD&E for hip replacement surgery.

The New Devon CCG has a new Chief Executive, Sophia Christie, and she is leading on the STP and will help with the difficult conversations between health and care providers.



The new Health Secretary, Nick Hancock, has a background in digitalisation and his emphasis is on using technology and digitalisation in the NHS. Currently patients' notes cannot be accessed across sites. For example, a Dr can't access his patient's hospital notes and vice versa.

There is a national pot of money available to encourage GP's to offer evening and weekend services. The eight practices across Mid Devon are trying to work together to offer evening and weekend services starting in October. GP, practice nurse and phlebotomy appointments will be available until 8.00pm on a weekday and there will be Saturday and Sunday morning opening.

Concern was raised regarding the number of practising GPs. Dr Deegan confirmed there is a national issue with GP numbers, there is not enough practising and not enough being trained.

Mrs Entwistle explained that the recent Community Conversation meetings have been to establish the needs of the community. In CREDITON they are looking at having a 'Community Connector' and she has just been given some money to work with Involve (in the voluntary sector) to make this happen. RD&E has also commissioned a huge piece of work around where people are travelling to and from to access services. The intention is to improve services and access to them. For example, if 30 people are travelling from CREDITON to RD&E to see a consultant it would make more sense for the consultant to run a surgery in CREDITON.

Mrs Entwistle also explained that they want to make sure they are prepared for winter and have sufficient community services available. To do this they have over recruited to ensure that if a care professional is ill or leaves they still have enough people available to cope.

It is important to RD&E that they work together with local parishes to a) help and support care services and b) promote the caring industry so more people join the profession. She welcomes any ideas Councillors may have. Several Councillors made suggestions in this area.

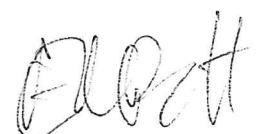
Ms Harty explained that, whilst she has worked for the CCG's and PCT's for 10 years, she is new in post for the Northern and Eastern Locality. She is working with all partners and the voluntary sector to create a blue print for integrated care and prevention. The idea of the blueprint is a standard offer of services with a local flavour. It's about getting to know the neighbourhood, working with communities to understand its needs as these will always differ. The drive over the next few months will be to continue to work with Community Conversations to establish what is important, what the health statistics look like and how they can be developed with CREDITON.

The ultimate aim is to try and match services to communities and providing them in the best place, limiting travel times and using innovation.

Money has been awarded by National Lottery via Devon Life Chances to create community builders and networkers. The aim is help people to support themselves and prevent ill health. There is a focus on carers, long term conditions and social isolation. Part of the integrated model work will involve looking at what services can map to that blue print and where the gaps are.

Dr Deegan added that the New Devon CCG has undergone a massive restructure and Ms Harty will be attending the CREDITON Health and Wellbeing meetings and will be CREDITON's key contact.

It was agreed that everyone needs to be working closely together and the NHS team is happy to continue to meet and keep the conversations going.

A handwritten signature in black ink, appearing to read 'E. Harty', located in the bottom right corner of the page.