



# Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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## PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 20<sup>th</sup> June 2017**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

**Clare Dalley (Mrs)**

**Town Clerk**

14<sup>th</sup> June 2017

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

## AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. To receive a presentation from Mr Rod Brookes-Hocking on Crediton Town Team.**
- 4. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes)*
- 5. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 6. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 7. Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 16<sup>th</sup> May 2017, as a correct record.
- 8. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 16<sup>th</sup> May 2017, for information only.

9. **Police Report** - To receive a report from the Police. For information only.
10. **To receive, and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee meeting held on 6<sup>th</sup> June 2017.** (A copy of the minutes will be issued with the agenda.)
11. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)  
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/00763/HOUSE  
Proposal: Erection of two storey extension with double garage at lower ground level and alterations to driveway  
Location: 17 Lamejohns Field, CREDITON, EX17 1EB  
Applicant: Mr L Deem, 17 Lamejohns Field, CREDITON, EX17 1EB

Reference: 17/00843/HOUSE  
Proposal: Erection of single storey extension to rear  
Location: 3 Walnut Drive, CREDITON, EX17 1JB  
Applicant: Mr & Mrs Raymont, 3 Walnut Drive, CREDITON, EX17 1JB

Reference: 17/00898/TPO  
Proposal: Application to crown lift Hornbeam (T1) by 1-2 m and reduce Eastward and Northward spread by 1-2 m, and to crown lift Hornbeam (T2) by 1-2 m, both protected by Tree Preservation Order 99/00007/TPO  
Location: 4 Jocelyn Mead, CREDITON, EX17 2EN  
Applicant: Mr D Weeks, 4 Jocelyn Mead, CREDITON, EX17 2EN

Reference: 17/00922/HOUSE  
Proposal: Erection of an extension  
Location: 8 Glen Creedy Court, CREDITON, EX17 1GD  
Applicant: Mr & Mrs B Mew, 8 Glen Creedy Court, CREDITON, EX17 1GD

12. **Mid Devon District Council – Planning Decisions**

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 17/00529/LBC  
Proposal: Listed Building Consent for the installation of a public access defibrillator  
Location: Council Offices, Market Street, CREDITON, EX17 2BN  
Applicant: Mrs C Dalley, CREDITON Town Council, Council Offices, Market Street, CREDITON, EX17 2BN

Reference: 17/00531/LBC  
Proposal: Listed Building Consent to replace 4 windows to the south elevation  
Location: CREDITON Youth Centre, East Street, CREDITON, EX17 3AX  
Applicant: Ms J Taylor - Devon County Council, Room 11, Matford Offices, County Hall, Topsham Road, Exeter, EX2 4QD

Reference: 17/00636/CAT  
Proposal: Notification of intention to fell group of Beech trees and reduce 14 Leylandii trees by 5-6m within the Conservation Area  
Location: Fairpark, Exeter Road, Crediton, EX17 3BJ  
Applicant: Mr Cattell, Fairpark, Exeter Road, Crediton, EX17 3BJ

Reference: 17/00596/HOUSE  
Proposal: Alterations to roof to include increase in height, change of hipped roof to gable end and installation of dormer windows  
Location: Capri, Broad Close, Crediton, EX17 3NQ  
Applicant: Mr R Miller, Capri, Broad Close, Crediton, EX17 3NQ

Reference: 17/00507/TPO  
Proposal: Application to crown lift 2 Pine trees by 4m and 5m; reduce crown of 1 Silver Birch tree by 5m; and crown lift 4 Lime trees by 7m and remove branches protected by Tree Preservation Order 08/00010/TPO  
Location: The Garden House, Threshers, Crediton, EX17 3NL  
Applicant: Mr Rob Stoyle, The Garden House, Threshers, Crediton, EX17 3NL

Reference: 17/00625/LBC  
Proposal: Listed Building Consent remove defective render from front elevation and re-render and paint to match existing  
Location: 1 Taw Vale Terrace, Crediton, EX17 3BU  
Applicant: Mr I Burton, 1 Taw Vale Terrace, Crediton, EX17 3BU

Reference: 17/00626/LBC  
Proposal: Listed Building Consent remove defective render from front elevation and re-render and replace detailing and paint to match existing  
Location: 2 Taw Vale Terrace, Crediton, EX17 3BU  
Applicant: Mr P Whitby, 2 Taw Vale Terrace, Crediton, EX17 3BU

The following applications have been WITHDRAWN

Reference: 17/00519/ADVERT  
Proposal: Advertisement Consent to display 2 free standing non-illuminated direction signs  
Location: QE Community College, Western Road, Crediton, EX17 3LU  
Applicant: QE Community College, Western Road, Crediton, EX17 3LU

13. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts, and bank transfers for the period 17<sup>th</sup> May 2017 to 20<sup>th</sup> June 2017 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
14. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
15. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)

16. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
17. **To review the Council's Equal Opportunities Policy.** (A copy of the policy will be issued with the agenda.)
18. **To review the Council's Safeguarding Policy.** (A copy of the policy will be issued with the agenda.)
19. **To review the Council's Training & Development Policy.** (A copy of the policy will be issued with the agenda.)
20. **To review the Council's Grievance Procedure.** (A copy of the procedure will be issued with the agenda.)
21. **To review the Council's Disciplinary Procedure.** (A copy of the procedure will be issued with the agenda.)
22. **To appoint and determine the terms of office of the substitute members to a committee whose role is to replace the ordinary members at a meeting of a committee if the ordinary members of the committee confirm to the Proper Officer 3 days before the meeting that they are unable to attend.**
23. **To consider whether the Council wishes to have, on loan, the portrait of Mayor, Councillor Frank Letch, which could be hung in the Council Chamber.**
24. **To consider whether the Council wishes to have a Council brainstorming event.**
25. **To receive a recommendation from the Policy & Forward Planning Committee that the ownership and management of Newcombes Meadow toilets be transferred to Crediton Town Council at a cost of £1, on the condition that if the Town Council sold the building in the future 50% of any uplift would be payable to Mid Devon District Council.** (Councillors attention is drawn to the minutes of the Policy & Forward Planning Committee held on 6<sup>th</sup> June 2017.)
26. **To receive a recommendation from the Policy & Forward Planning Committee that Devon Air Ambulance Trust be advised that an alternative long-term night time landing site should be identified, as the Council is no longer able to support the current site.** (Councillors attention is drawn to the minutes of the Policy & Forward Planning Committee held on 6<sup>th</sup> June 2017.)
27. **To consider replanting a Cherry Tree on Exhibition Corner.** (This item has been requested by Cllr Downes.)
28. **To consider whether the Council will fly the Red Ensign for Merchant Navy Day.** (Further information regarding this item will be issued with the agenda.)
29. **To consider a request from Councillor John Ross to attend the NALC Annual Conference on 30<sup>th</sup> & 31<sup>st</sup> October 2017 in Milton Keynes at a cost of £100 plus VAT and travel expenses.**

- 30. Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
- 31. Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

**Correspondence**

1. *Highway Maintenance Team - Community self-help update*
2. *Crediton Running Network - thank you re Crediton Crunch*
3. *DCC - Road closure - 25 May-29 May - Norsworthy Grave to Blackdown X*
4. *Church Office - Thank you for grant cheque*
5. *Crediton Talking News - Thank you letter for Grant*
6. *Access Group - Thank you letter for Grant*
7. *Journey Counselling - thank you letter grant*
8. *DCC - Road closure - 17-18 June 2017*
9. *Crediton Childrens Centre - Thank you letter for Grant*
10. *MDDC - Van recharges*
11. *Citizens Advice - Thank you letter for Grant*
12. *member of the public - parking outside Early Birds Nursery*
13. *DAAT Lighting Column - withdrawn application*
14. *Crediton Parish Church - Thank you letter for Grant*
15. *DCC - Road closure - Alexandra Road Crediton - 23-30 May 2017*
16. *DCC - Parish Paths Patnership (P3) Grant 2017-18*
17. *Hospiscare - Exhibition - Crediton Photography Club*
18. *SWW - Deregulation of water industry*
19. *MDDC - Planning Enforcement Team News*
20. *MDDC – retiring member of staff*
21. *MDDC - Mid Devon Air Quality Action Plan - meeting 27 June 2017*

**Matters To Note**

1. *Culm Lea & River Drive Cullompton - MDDC 10 yr plan – children’s play areas*
2. *Newcombes Meadow Crediton - play areas*
3. *NALC – survey*
4. *Police - Police Report*
5. *CTC - Committee information*
6. *MDDC - Newsletter May 2017*
7. *Devon Pension Fund – consultation*
8. *Peninsula Pensions - Devon Funding Strategy Statement*
9. *Sustainable Crediton - Give and Take 31 May, Hustings 5 June*
10. *Sustainable Crediton - Newsletter Issue 83*
11. *DALC - latest newsletter*
12. *38 Degrees - Parks in Central Devon*
13. *NALC - Issue 909 2 June 2017*
14. *MDDC - Changes to Waste & Recycling Collections*
15. *MDDC - Public Consultation Tiverton EUE - Area B*
16. *MDDC - Scrutiny Committee*

**32. Business brought forward**

At the direction of the Chairman, to report on matters not on the agenda and for information only.

## **PART TWO**

- 33. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
- 34. To discuss the ongoing negotiations with Mid Devon District Council regarding the Council Office building and Town Square and agree any further actions.**
- 35. Close**