



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 18th September 2018**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

12th September 2018

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes)*
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 17th July 2018, as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 17th July 2018, for information only.
- 8. Police Report** - To receive the Police report.

9. **To receive, and to ratify the decisions therein, the minutes of the following meetings:**
 - **Grants Sub-Committee meeting held on 24th July 2018**
 - **Town Strategy Committee meeting held on 4th September 2018**
 - **Christmas in Crediton Sub-Committee held on 11th September 2018**(Copies of the minutes will be issued with the agenda or prior to the meeting.)
10. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 18th July 2018 to 18th September 2018 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
11. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
12. **To consider the Council's current unrecoverable debts and agree a course of action.** (Information relating to this item will be issued with the agenda.)
13. **Budget Review - To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
14. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued with the agenda.)
15. **To consider the internal audit interim report from the Council's Internal Auditor, Mr Stuart Pollard of Auditing Solutions, for the financial year 2018-19 and agree any actions.** (A copy of the report will be issued prior to the meeting.)
16. **To consider a request from the Environment Committee to allocate £5,000 from the General Fund to an Earmarked Reserve Fund for required tree works following the Council's Quantified Tree Risk Assessment.**
17. **To appoint members to the following Committees:**
 - **Town Strategy**
 - **Environment**
18. **To appoint members to the Parish Paths Sub-Committee.**
19. **To agree for Cllr Downes to be the Town Council's representative on the Crediton Town Team and Town Hub Committee.**
20. **To consider and adopt amendments to the Council's Standing Orders following advice received from the National Association of Local Councils.** (An amended copy of the Council's Standing Orders will be issued with the agenda.)
21. **To agree and/or amend a new Annual Investment Strategy following the Government publishing a new edition of its statutory guidance on local government investments for accounting periods starting on or after 1st April 2018.** (A copy of the new Investment Strategy devised by the Town Clerk will be issued with the agenda.)

22. **To consider the Town Square Premises Licence and whether the Council wishes to appoint a Designated Premises Supervisor (DPS).** (Further information relating to this item, including financial implications, will be issued with the agenda.)
23. **To consider correspondence received from Mid Devon District Council regarding the request for the installation of a drinking fountain by the play area in Newcombes Meadow and agree a course of action.** (Further information will be issued with the agenda.)
24. **To discuss further negotiations with Mid Devon District Council regarding the Crediton Council Office building and agree any actions required.**
25. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
26. **Correspondence and Matters To Note - To receive Council correspondence and matters to note.** (A list of the correspondence and matters to note will be issued with the agenda.)

PART TWO

27. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
28. **To discuss further negotiations with Mid Devon District Council regarding the Crediton Council Office building and agree any actions required.**
29. **Close**