



# Crediton Town Council

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Devon  
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## PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 18<sup>th</sup> July 2017**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

**Clare Dalley (Mrs)**  
**Town Clerk**

17<sup>th</sup> July 2017

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Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

## AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes)*
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 20<sup>th</sup> June 2017, as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 20<sup>th</sup> June 2017, for information only.
- 8. Police Report** - To receive a report from the Police. For information only.

9. To receive, and to ratify the decisions therein, the minutes of the:
- Administration & Personnel Committee meeting held on 20<sup>th</sup> June 2017
  - Parish Paths Committee meeting held on 27<sup>th</sup> June 2017
  - Policy & Forward Planning Committee meeting held on 4<sup>th</sup> July 2017
  - Christmas in Crediton Committee meeting held on 11<sup>th</sup> July 2017
  - Property & Allotments Committee meeting held on 11<sup>th</sup> July 2017
  - Crediton Open Space Committee meeting held on 12<sup>th</sup> July 2017
- (A copy of the minutes will be issued with the agenda or prior to the meeting.)

10. Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)  
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/00978/HOUSE  
Proposal: Erection of shed in front garden  
Location: West Forches, Alexandra Road, Crediton, EX17 2DH  
Applicant: Mr J Adams, West Forches, Alexandra Road, Crediton, EX17 2DH

Reference: 17/01014/ADVERT  
Proposal: Advertisement consent to display 2 non-illuminated free standing direction signs (Revised Scheme)  
Location: QE Academy Trust, Western Road, Crediton, EX17 3LU  
Applicant: QE Academy Trust, Western Road, Crediton, EX17 3LU

Reference: 17/01011/FULL  
Proposal: Erection of 3 dwellings  
Location: Land at NGR 282982 100284 (Rear of 42 High Street), St Saviours Way, Crediton  
Applicant: Mr P Naylor, 15 Grand Junction Wharf, Islington, London, N1 7RL

Reference: 17/01031/LBC  
Proposal: Listed Building Consent for fixing acoustic tiles to first floor Victoria Hall walls and the installation of noise attenuating suspended ceiling in ground floor museum room  
Location: Crediton Museum and Heritage Centre, Old Town Hall, High Street, EX17 3LF  
Applicant: Mr K Mortimer, Crediton Area Development Trust Ltd, Old Town Hall, High Street, Crediton, EX17 3LF

Reference: 17/01042/FULL  
Proposal: Alterations to South elevation of existing building to accommodate a flexible use of B1, B2 or B8  
Location: Ladds Gun and Sport, Marsh Road, Lords Meadow Industrial Estate,  
Applicant: Mrs V Ladd C/o Mr Nigel Cant, Nigel Cant Planning, Peppercorn Cottage, Woodland Head, Yeoford, Crediton, EX17 5HF

Reference: 17/00982/MFUL  
Proposal: Erection of 54 dwellings, including associated public open space, landscaping and all other associated external works  
Location: Land at NGR 284671 100838 Cromwells Meadow, Crediton, Devon  
Applicant: Mr A West, Persimmon Homes South West, Mallard Road, Sowton Trading Estate, Exeter, EX2 7LD

Reference: 17/01003/FULL  
Proposal: Conversion of first floor and loft including insertion of dormer to form flat, internal and external alterations to improve access and demolition of rear lean-to extension  
Location: 106 High Street, Crediton, EX17 3LF  
Applicant: Mr C Reed, Reed Construction & Development Ltd, 106 High Street, Crediton, EX17 3LF

Reference: 17/01006/LBC  
Proposal: Listed Building Consent for the conversion of first floor and loft including insertion of dormer to form flat, internal and external alterations to improve access and demolition of rear lean-to extension  
Location: 106 High Street, Crediton, EX17 3LF  
Applicant: Mr C Reed, Reed Construction & Development Ltd, 106 High Street, Crediton, EX17 3LF

Reference: 17/01090/MOUT (Consulted as Neighbouring Authority)  
Proposal: Outline for the erection of up to 60 dwellings with associated access, parking, open space, landscaping and infrastructure (including retaining works)  
Location: Land and Buildings at NGR 281938 100425, (Adjacent Brookdale, Threshers), Hollacombe, Devon  
Applicant: Mr B Lee C/o Mr M Scoot, Maypool House, Maypool, Brixham, TQ5 0ET

Reference: 17/01107/CAT  
Proposal: Notification of intention to reduce 2 Lime trees in height by 2-3 metres to previous reduction points and reshape the lateral growth within a Conservation Area  
Location: 2 The Limes, East Street, Crediton, EX17 3BA  
Applicant: Mr Flanigan, 2 The Limes, East Street, Crediton, EX17 3BA

#### 11. Mid Devon District Council – Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 17/00763/HOUSE  
Proposal: Erection of two storey extension and balcony with double garage at lower ground level and alterations to driveway  
Location: 17 Lamejohns Field, Crediton, Devon, EX17 1EB  
Applicant: Mr L Deem, 17 Lamejohns Field, Crediton, Devon, EX17 1EB

Reference: 17/00843/HOUSE  
Proposal: Erection of single storey extension to rear  
Location: 3 Walnut Drive, Crediton, EX17 1JB  
Applicant: Mr & Mrs Raymont, 3 Walnut Drive, Crediton, EX17 1JB

#### 12. Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts, and bank transfers for the period 21<sup>st</sup> June 2017 to 18<sup>th</sup> July 2017 inclusive and to receive the bank reconciliation. (The schedule of payments and receipts will be issued prior to the meeting.)

13. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
14. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
15. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
16. **To resolve to grant the Clerk designated authority to make routine payments during the Council’s Summer recess.**
17. **To resolve to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council’s Summer recess.**
18. **To review the Council’s Whistleblowing Policy & Procedure.** (A copy of the policy will be issued with the agenda.)
19. **To receive a recommendation from the Council’s Administration & Personnel Committee to adopt a new Maternity, Adoption, Paternity and Parental Leave and Pay Policy & Procedure.** (A copy of the Policy & Procedure will be issued with the agenda.)
20. **To receive a recommendation from the Crediton Open Space Committee for Urban and Rural Tree Services to be instructed to undertake the removal of the laurel hedge at Peoples Park Wildlife Area at a cost of £530 plus VAT, with the money being taken from the Council’s General Fund.** (Councillors attention is drawn to the minutes of the Crediton Open Space Committee held on 10<sup>th</sup> May 2017.)
21. **To consider the Town Council supporting and facilitating a ‘Celebrating Diversity Festival’ in Crediton in the Summer of 2018.** (Further information will be issued prior to the meeting.)
22. **To consider the Town Council supporting the Town Team’s St Boniface Project as outlined by Mr Rod Brookes-Hocking at the June Town Council meeting.**
23. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
24. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

#### **Correspondence**

1. *MDDC - Information regarding Play Areas*
2. *Devon Communities Together - Courses 2017*
3. *MDDC - Council Agenda*
4. *CISCO - Immigration talk*
5. *DCC - Proposed Crediton Town Footway works*
6. *Co-operative Bank - compensation arrangements*
7. *Culm Lea Community - MDDC 10 year plan to de-fence children's play areas*
8. *Member of the public - Festival - Town Square – noise*
9. *CHAT - Mid Devon Housing Hub Launch*
10. *Community Safety - Project Griffin Flyers*

### **Matters To Note**

1. *MDDC - Town & Parish Newsletter - June 2017*
2. *Healthy People - Special Edition - Acute Services Review*
3. *Turning Tides - Newsletter 005*
4. *Nationwide - Change of address & terms and conditions*
5. *CISCO - immigration talk*
6. *Crediton Railway Station - Bus Stop Sign*
7. *MDDC - Lords Meadow Leisure Centre - Car Park*
8. *Sustainable Crediton - Newsletter Issue 84*
9. *DALC - latest news from DALC July 2017*
10. *Rural Services Network - Rural Opportunities Bulletin*
11. *NALC - Chief Executive's Bulletin 24 - 30 June 2017*
12. *Healthwatch Devon - July Newsletter*
13. *Member of the public - Congratulations - flower displays*

### **25. Business brought forward**

At the direction of the Chairman, to report on matters not on the agenda and for information only.

### **PART TWO**

26. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
27. **To receive a recommendation from the Council's Administration & Personnel Committee for the Town Clerk's salary to be increased to SCP40 from 1<sup>st</sup> July 2017.**
28. **To discuss the ongoing negotiations with Mid Devon District Council regarding the Council Office building and Town Square and agree any further actions.**
29. **Close**