



Minutes of Credition Town Council's Parish Paths Sub-Committee Meeting, held on Tuesday 26th June 2018, at 2.00 pm, at the Council Chamber, Market Street, Credition

Present: Cllrs Mr F Letch, Mr M Szabo and Mr J Ross
Mrs Heather Sansom, Parish Paths Volunteer
Mrs Ros Davies, Devon County Council Public Rights of Way (part meeting)

In Attendance: Mrs E Anderson, Assistant Clerk
Member of the public

Absent: Cllrs Mr B Wright and Miss K Piercy

1. To Elect a Sub-Committee Chairman for 2018-2019

It was **resolved** to elect Cllr Szabo as the Sub-Committee Chairman for 2018-2019. (Proposed by Heather Sansom)

2. To Elect a Sub-Committee Deputy Chairman for 2018-2019

It was **resolved** to elect Heather Sansom as the Sub-Committee Deputy Chairman for 2018-2019. (Proposed by Cllr Letch)

3. To receive and accept apologies

It was **resolved** to receive and accept apologies from Graham Chudley. (Proposed by Cllr Letch)

4. Declarations of Interest

Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

5. Public Question Time

There were no questions.

6. Order of Business

It was agreed that as Ros Davies was not yet present, agenda item 10 would be deferred until she arrived at the meeting.

7. Chairman's and Clerk's Announcements

There were no announcements.

8. Parish Paths Committee Minutes – To approve and sign the minutes of the Parish Paths Committee Meeting held on 27th March 2018, as a correct record. Copies had been circulated with the agenda. It was **resolved to approve and sign the minutes of the Parish Paths Committee Meeting held on 27th March 2018, as a correct record. (Proposed by Heather Sansom)**

9. Matters Arising.

None.

10. Financial Report - To receive the financial report relating to Crediton parish paths.

The Assistant Clerk confirmed that a grant of £6,000 had been received for the installation of a handrail on Footpath (FP) 29. With this grant, the P3 budget currently stands at £7,267.50.

11. To discuss the condition of Crediton's footpaths and agree any works that may be required.

- Heather queried who was maintaining the hedge on Four Mills Lane at the start point of the Redvers Ramble. The Assistant Clerk confirmed that she has contacted the house that the hedge belongs to and they confirmed they would cut it.
- Cllr Letch reported that the footpath leading from the Barnfield play area is quite overgrown.
- Cllr Letch also reported the steps on FP29 are overgrown.

12. To receive an update on the following and agree any actions:

- **Obtaining quotations for FP2 to be scraped back**

The Assistant Clerk confirmed she had contacted the contractor who Ros Davies recommended and was currently waiting for a quote.

- **Producing signage for the entrances to the Town**

The Assistant Clerk confirmed that the local Highways Officer, Steve Tucker, had confirmed we would not be permitted to put signage up on the highway as it can cause a distraction to drivers.

The Committee agreed to produce laminated posters that would advertise the Redvers Ramble instead and these could go up at the entrances to the Town. Heather agreed to send some ideas for artwork to the Assistant Clerk and the poster could then be approved via email.

- **Installing a footpath sign at the bottom of FP33**

The Assistant Clerk confirmed that permission was granted from both properties for the sign to go up. Ros will provide an update.

- **Installing a handrail on FP29**

Ros will provide an update.

Ros Davies entered the meeting at 2.09 pm

13. To receive an update on the Parish Path Scheme from Mrs Ros Davies, Devon County Council.

Ros provided an update on the following:

- The Public Rights of Way (PROW) team are in a quiet stage at the moment with the newsletter being put together and strimming courses also being arranged.
- £6,000 was awarded to Crediton for the installation of a handrail on FP29 and works will be arranged with James Ayre this Autumn.
- The footpath leading to Sandford Millennium Green is currently quite narrow in places, particularly for cyclists. The path will be widened where required and the overgrown vegetation will also be cut back to restore the path width.
- The footpath sign will be installed at the bottom of FP33 as soon as possible.

Cllr Letch raised his concerns about the overgrown vegetation at Barnfield and FP29. Ros confirmed the cutting is in progress now.



Heather queried whether FP5 no longer exists as the sign and steps have gone and the kissing gate has been replaced by a 5-bar metal gate. Ros confirmed that the most important thing is whether the gate is locked and whether signage is still in place. Heather agreed to look at this area again and report back to the Committee.

14. To discuss the Redvers Ramble promotional walk being held on 21st July 2018 and agree any actions. The Assistant Clerk provided the following update:

- The sign to be carried during the procession has been updated
- After this meeting, a new batch of leaflets will be printed in readiness for the event
- The Lord Lieutenant of Devon will be attending
- An invitation was sent to Henry Parker. Although he was very grateful for the invitation he already has prior commitments but confirmed he will be there if his availability changes.

15. To consider quotations for a wall-mounted noticeboard which will be located on 48 High Street and agree a course of action. Copies of the quotations received had been issued with the agenda. Heather requested advice from Ros regarding how Ordnance Survey maps can be used and reproduced. Ros confirmed that it is fine to use the maps with the Council's Public Sector Mapping Agreement (PSMA) number as long as it is used for advising the public as opposed to selling or promoting business. The footpath map provided by DCC can be used in the noticeboard, but it would be best to include the Town Council's PSMA number as well.

It was agreed for the DCC footpath map to be used in the noticeboard, however the Assistant Clerk will highlight the footpaths on the map to make them more visible.

It was **resolved** to purchase a wall-mounted noticeboard from Furniture @ Work at a cost of £193.00 + VAT, with the money being allocated from the Parish Paths budget. (Proposed by Heather Sansom)

It was further **resolved** for the noticeboard to be installed to 48 High Street by R J Brooks & Son at a cost of £55.00 + VAT (Proposed by Heather Sansom)

Cllr Szabo asked whether we could contact the owner of the Pinar Takeaway building to enquire as to whether a noticeboard could be installed to the side of the building, where the alleyway leads to St Saviours Way Car Park.

16. To consider a quotation to print further copies of the Redvers Ramble & Other Walks leaflet and agree any actions. A copy of the quotation received had been issued with the agenda. It was **resolved** for Hedgerow to print 1000 copies of the leaflet at a cost of £300.00. (Proposed by Heather Sansom)

The Assistant Clerk also advised the Committee of some comments that had been received from local residents that had recently tried out route 4 from the leaflet. They had concerns regarding the signage within the golf course. Heather agreed it is difficult to find your way across the golf course as golfers often remove the signs.

Ros confirmed she would ask Sam Jeffcoat about this issue and whether he knows what signage is within the course.



Cllr Letch proposed a site visit at the golf course in order that the rest of the Committee could better understand the concerns. The Assistant Clerk agreed to arrange a site visit via email.

17. **To consider printing more A3 and A2 footpath maps for use within high street shops and agree any actions.** It was **resolved** to purchase 4 x A2 footpath maps from Hedgerow at a total cost of £58 + VAT. (Proposed by Heather Sansom)

Heather also requested for 4 x A4 footpath maps to be printed and laminated in house. Again, the Assistant Clerk will make the maps easier to read by making the footpaths clearer.

18. **To consider organising a guided walk as part of Crediton Library's Fun Palace being held on 6th and 7th October 2018 and agree any actions.** This item had been requested by Heather Sansom. Heather was approached by the Library and has agreed to hold two walks as part of the Fun Palace. One more challenging, which will be Redvers Ramble, and one easier level walk, which Heather has called Three Greens, utilising the parks in the Town.

The Library has created posters to advertise this and Heather will be putting these up around the Town. Heather asked whether the Assistant Clerk could write to the Library to confirm that the posters can go up around the Town, as they are unsure about the rules in relation to posters.

19. **To discuss how Crediton's footpaths can be made more accessible and agree any actions.** This item had been requested by Heather Sansom. It was **resolved** for the Assistant Clerk to contact Crediton & District Access Group to find out whether the group has any suggestions as to how the footpaths can be made more accessible. (Proposed by Heather Sansom)

20. **To consider producing signage for the individual routes included in the *Redvers Ramble & Other Walks* leaflet and agree any actions.** This item had been requested by Heather Sansom. Further information had been issued with the agenda. Heather explained she would like to install signs to the start points of the individual routes within the leaflet, in order that people know they are in the right place. At present she has the following ideas:

- Route 5: For a wooden directional sign, with the wording *RR 5 to Sandford Lake*, to be installed at the Scout and Guide Memorial Garden, following the same colour scheme as the leaflet.
- Route 4: For the owners of the wall at Downeshead Lane to be contacted to request permission for a sign to be installed on the wall, with the wording *RR 4 to Downes Golf Course*.

It was **resolved** for the Assistant Clerk to obtain quotations for the Route 5 wooden sign and to contact the owners of the wall to ask if installing a sign would be possible. (Proposed by Cllr Szabo)

21. **To discuss the possibility of arranging a tree planting project with local children and agree any actions.** This item had been requested by Heather Sansom. Heather has identified a wide area of grass on the route from the Leisure Centre to Shobrooke Lake and thought this may be a good area for trees to be planted by local children. Heather agreed to send a picture of the area to the Assistant Clerk in order that she can ascertain who owns the land and make an enquiry.

The Committee agreed that the important thing is encouraging the kids to walk the footpaths. Ros thought this would fit well within school curriculums, but it would be best for the schools to lead the walks.



22. **To receive an update on the repairs to Creedy Bridge and agree any actions.** This item had been requested by Heather Sansom. The Assistant Clerk advised members that at a recent meeting relating to the Creedy Bridge planning application, Ian Sorenson, from Devon County Council, had advised that part of the development plan includes looking to improve the Public Rights of Way to Shobrooke which includes replacing the bridge. Ros confirmed that she had not heard anything relating to the bridge but thought this would very positive if it is included.

23. **Close**

The meeting closed at 3.08 pm

Signed.
(Chairman)



Date: 30 Oct 18