




**Minutes of the Credition Town Council Meeting, held on
Tuesday, 19th September, at 7pm, at the Council Chamber, Market Street, Credition**

Present:  Cllrs Mr F Letch, Miss J Harris, Mr R Wright, Mr J Ross, Mr J Downes, Mrs E Brookes-Hocking, ~~Mr N Way~~, Mrs H Zorlu, Mrs J Walters, Mr M Szabo and Mrs A Hughes (part meeting)
Mr Stephen Walford, Chief Executive Officer at Mid Devon District Council
Mr Peter Heal, Chairman of Mid Devon District Council
Miss Dee Weiner
Mrs Soozie Fernley

In Attendance: Mrs Clare Dalley, Town Clerk
Co-option candidate Mrs Anne Hughes
1 member of the press

1709/112 To receive and accept apologies
None received.

1709/113 Declarations of Interest
Cllr Zorlu declared a disclosable pecuniary interest in agenda item 13 'Mid Devon District Council – Planning Applications' and planning application numbered 17/01265/HOUSE as she owns the property.

Cllr Letch declared a disclosable pecuniary interest in agenda item 13 'Mid Devon District Council – Planning Applications' and planning application numbered 17/01265/HOUSE as his daughter owns the property.

Cllrs Letch and Wright and declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

1709/114 To meet Miss Dee Weiner, Special Olympics GB National Games Gold and Silver Medallist.
Cllr Letch welcomed Miss Weiner to the meeting. Miss Weiner gave Councillors a short presentation about herself and her achievements as a special Olympics athlete.

Cllr Downes arrived at 7.08 pm and declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Miss Weiner and Mrs Fernley left the meeting.

1709/115 To meet Peter Heal, Chairman of Mid Devon District Council and to ask him questions regarding the work of the District Council. A list of questions had been forwarded to Cllr Heal prior to the meeting. Cllr Letch introduced Cllr Heal to the meeting. Cllr Heal introduced Mr Stephen Walford the Chief Executive of Mid Devon District Council and provided an overview of the structure and services provided by of Mid Devon District Council. Following this he answered the following questions which had been raised by the Town Council:



Initials.....

Question 1

Can you provide us with 3 examples of how MDDC has improved the lives of the residents of Crediton over the last 18 months.

Answer

We have undertaken over 80 inspections on food outlets or processing uses, prevented 15 Kyrtonians from becoming homeless, and brought 14 empty properties in the town back into use. Crediton was also the first recipient of the District Council's new approach to community grant funding via service level agreements, with 'The Onion Collective' providing advice on 'flagship' community/social enterprise projects in the district. Crediton Town Team approached the District Council for consultancy advice from the Onion Collective to help scope and refine its plans to establish a Community Hub in Crediton, and this was approved on 5th July 2017.

Of course, during that time we have also done 285,480 bin and recyclable collections for the people of Crediton and processed 204 planning applications for those residents and business wishing to amend/improve their properties.

Question 2

What do you think is the relationship between MDDC and CTC and is this what you think it should be?

Answer

At a base level, the relationship is hierarchical in terms of local government service provisioning: The county council provides strategic, countywide delivery of services that are best commissioned at scale (highways, social care, education etc), whereas the District provides most of the 'place-based' services such as planning, waste/recycling collections, streetscene and litter, leisure provision, economic development, environmental health and housing. Plus we also undertake much of the administrative aspects of government across all tiers (for example we collect council tax and business rates for all precepting authorities (county, fire, police, district and parish), as well as running all local and national elections). Beyond function, relationship is determined by common interests, sentiment and attitude. As the Chairman, it is not for me to comment on political matters, but I have noticed of late what is perhaps best described as the publically-expressed sentiment of political difference.

Question 3

What do you think would be a good joint Strategic Plan to improve the lives of the people of Crediton?

Answer

I would be very interested to hear your views on joint strategic planning, or wider community engagement processes. A new method of community engagement is something that the council is currently looking into, so I would welcome your views on the best way to approach this and can feed these back to the council as appropriate.

Question 4

Given the level of MDDC in Tiverton with its purchases of the Pannier Market and some shops, does the Council have any such useful plans for Crediton?

Answer

The council's asset portfolio is reviewed at least quarterly, with regular sales and disposals as well as purchases either for commercial return or strategic opportunity. Acquisitions are made on a value proposition as well as market opportunity (i.e. when assets come to market). If assets were to be available in Crediton that delivered the required return we would certainly consider them.



Initials.....

On the subject of 'useful plans', the council recently outlined its intentions to work up masterplans for each of the three towns. The Tiverton masterplan will shortly be being consulted on. The team will then be focusing on Cullompton due to the impact of the garden village and the impact of 5000 new houses on the role and function of 'Old Cullompton', but we have also committed to then undertaking the same work in Crediton to see how the town could develop moving into the future (since the approach with these is to work alongside Neighbourhood Plans and ultimately adopt them as supplementary planning documents to guide future changes in the towns).

Question 5

What plans is MDCC making to provide more public car parking spaces in Crediton?

Answer

There are no current plans to increase the number of spaces.

CLLr Letch thanked CLLr Heal and his team for the answers.

- 1709/116 Public Question Time**
There were no questions.
- 1709/117 Order of Business**
There were no changes to the Order of Business.
- 1709/118 Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make.**
The Chairman announced he had recently attended the following:
- A Twinning Association meeting to discuss the impending arrival of visitors from Avranches this coming weekend.
 - A Town Team meeting to discuss the Boniface Trail project. It involves the installation of eight laminated panels around the Town, which replicate the eight stained glass windows in Holy Cross Church, following the life of St Boniface.
- 1709/119 Town Council Minutes – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 18th July 2017, as a correct record. Copies had been circulated with the agenda. It was **resolved** to amend page 24 of the minutes, minute number 1707/90, to correct the spelling mistake of public. (Propose by CLLr Brookes-Hocking) It was **resolved** to approve and sign the amended minutes of the Town Council meeting held on 18th July 2017, as a correct record. (Proposed by CLLr Harris)**
- 1709/120 Matters Arising**
There were no matters arising.
- 1709/121 Police Report – The police reports for August and September had been circulated with the agenda. It was **resolved** to note the report, copies of which are attached as Appendix One. (Proposed by CLLr Letch)**
- 1709/122 Councillor Co-option - To consider the applications received for the Lawrence Ward councillor vacancy and to co-opt one Councillor to Lawrence Ward.** A copy of the one co-option application form received had been issued with the agenda. It was **resolved** to hold a paper ballot. (Proposed by CLLr Wright) Following the paper ballot, it was **resolved** to co-opt Mrs Anne Hughes to Crediton Town Council (Lawrence Ward). (Proposed by CLLr Letch)

Mrs Hughes completed her Declaration of Acceptance of Office and joined the meeting.



Initials.....

1709/123

To receive, and to ratify the decisions therein, the minutes of the:

- **Grants Committee meeting held on 25th July 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Grants Committee meeting held on 25th July 2017. (Proposed by Cllr Harris)
- **Administration & Personnel meeting held on 25th July 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Administration & Personnel Committee meeting held on 25th July 2017. (Proposed by Cllr Harris)
- **Policy & Forward Planning Committee meeting held on 5th September 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee meeting held on 5th September 2017. (Proposed by Cllr Brookes-Hocking)
- **Christmas in Crediton Committee meeting held on 12th September 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee meeting held on 12th September 2017. (Proposed by Cllr Brookes-Hocking) Cllr Downes abstained from voting.
- **Property & Allotments Committee meeting held on 12th September 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Property & Allotments Committee meeting held on 12th September 2017. (Proposed by Cllr Harris)
- **Crediton Open Space Committee meeting held on 13th September 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Crediton Open Space Committee meeting held on 13th September 2017. (Proposed by Cllr Brookes-Hocking)
- **Administration & Personnel Committee meeting held on 13th September 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Administration & Personnel Committee meeting held on 13th September 2017. (Proposed by Cllr Harris)

Copies of the minutes had been issued with the agenda or prior to the meeting.

1709/124

Mid Devon District Council – Planning Applications

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Cllrs Zorlu and Letch declared a disclosable pecuniary interest and left the room.

Reference: 17/01265/HOUSE
 Proposal: Retention of 1.8m high fence on block wall on west boundary and erection of 1.8m fence on existing block wall on north boundary
 Location: Hilary, Barnfield, Crediton, EX17 3HY
 Applicant: Mrs H Zorlu, Hilary, Barnfield, Crediton, EX17 3HY

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)



Initials.....

Cllrs Zorlu and Letch returned to the room.

Cllr Downes declared a disclosable pecuniary interest as he works for Crediton Arts Centre and left the room.

Reference: 17/01212/ADVERT
 Proposal: Advertisement consent for the retention of 1 non-illuminated pole mounted sign
 Location: Crediton Arts Centre, East Street, Crediton, EX17 3AX
 Applicant: Mrs R Stephenson, Crediton Arts Centre, East Street, Crediton, EX17 3AX

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Harris)

Cllr Downes returned to the room.

Reference: 17/01445/OUT
 Proposal: Outline for the erection of 2 dwellings following demolition of existing dwelling and formation of new entrance (Revised Scheme)
 Location: Kenwith, Peep Lane, Crediton, EX17 3BD
 Applicant: Mr J Tucker, Kenwith, Peep Lane, Crediton, EX17 3BD

Cllr Harris declared a personal interest as she lives close to the development.

It was **resolved** to recommend NO OBJECTION to the redevelopment of the site subject to their being satisfactory access and parking. (Proposed by Cllr Brookes-Hocking) Cllrs Downes and Letch abstained from voting.

1709/125

Mid Devon District Council – Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed. (Proposed by Cllr Letch)

Reference: 17/00680/FULL
 Proposal: Conversion and extension of existing reservoir building to dwelling and formation of new access to serve the existing utilities (Revised scheme)
 Location: Reservoir at NGR 282480 100906, George Hill, Crediton,
 Applicant: Peninsula Properties, Peninsula House, Rydon Lane, Exeter, EX2 7HR

Reference: 17/00898/TPO
 Proposal: Application to crown lift Hornbeam (T1) by 1-2 m and reduce Eastward and Northward spread by 1-2 m, and to crown lift Hornbeam (T2) by 1-2 m, both protected by Tree Preservation Order 99/00007/TPO
 Location: 4 Jocelyn Mead, Crediton, EX17 2EN
 Applicant: Mr D Weeks, 4 Jocelyn Mead, Crediton, EX17 2EN

Reference: 17/00922/HOUSE
 Proposal: Erection of an extension
 Location: 8 Glen Creedy Court, Crediton, EX17 1GD
 Applicant: Mr & Mrs B Mew, 8 Glen Creedy Court, Crediton, EX17 1GD

- Reference: 17/01107/CAT
 Proposal: Notification of intention to reduce 2 Lime trees in height by 2-3 metres to previous reduction points and reshape the lateral growth within a Conservation Area
 Location: 2 The Limes East Street Crediton Devon EX17 3BA
 Applicant: Mr Flanigan, 2 The Limes, East Street, Crediton, EX17 3BA
- Reference: 17/00978/HOUSE
 Location: West Forches, Alexandra Road, Crediton, EX17 2DH
 Proposal: Erection of shed in front garden
 Applicant: Mr J Adams, West Forches, Alexandra Road, Crediton, EX17 2DH
- Reference: 17/01014/ADVERT
 Proposal: Advertisement consent to display 2 non-illuminated free standing direction signs (Revised Scheme)
 Location: QE Academy Trust, Western Road, Crediton, EX17 3LU
 Applicant: Queen Elizabeth Community College, QE Academy Trust, Western Road, Crediton, EX17 3LU
- Reference: 17/01031/LBC
 Proposal: Listed Building Consent for fixing acoustic tiles to first floor Victoria Hall walls and the installation of noise attenuating suspended ceiling in ground floor museum room
 Location: Crediton Museum and Heritage Centre, Old Town Hall, High Street, Crediton, EX17 3LF
 Applicant: Mr K Mortimer, Crediton Area Development Trust Ltd, Old Town Hall, High Street, Crediton, EX17 3LF
- Reference: 17/01011/FULL
 Proposal: Erection of 3 dwellings
 Location: Land at NGR 282982 100284 (Rear of 42 High Street), St Saviours Way, Crediton.
 Applicant: Mr P Naylor, 15 Grand Junction Wharf, Islington, London, N1 7RL
- Reference: 17/01042/FULL
 Proposal: Alterations to South elevation of existing building to accommodate a flexible use of B1, B2 or B8
 Location: Ladds Gun and Sport, Marsh Road, Lords Meadow Industrial Estate, Crediton
 Applicant: Mrs V Ladd, C/o Mr Nigel Cant, Nigel Cant Planning, Peppercorn Cottage, Woodland Head, Yeoford, Crediton, EX17 5HF

It was **resolved** to note the following application had been WITHDRAWN. (Proposed by Cllr Letch)

- Reference: 17/00949/CLP
 Proposal: Certificate of lawfulness for the proposed replacement of pitched roof with flat roof over existing single storey extension
 Location: 25 Exeter Road, Crediton, EX17 3BL
 Applicant: Mr P & Mrs J Williams, 25 Exeter Road, Crediton, EX17 3BL



Initials.....

- 1709/126** **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 19th July 2017 to 19th September 2017 inclusive and to receive the bank reconciliation.** The schedule of payments and receipts were issued prior to the meeting. Cllr Wright queried the payments made to Hooper Services and the Clerk provided clarification. It was **resolved** to approve the payments totaling £20,304.63, receipts totaling £7,908.46 and accept the bank reconciliation, copies of which are attached to these minutes as Appendix Two. (Proposed by Cllr Letch)
- 1709/127** **To receive a list of outstanding debts owed to Crediton Town Council.** The documentation relating to this item had been issued prior to the meeting.
- It was **resolved** to note the outstanding debts of £428.00, a copy of which is attached to these minutes as Appendix Three. (Proposed by Cllr Harris)
- 1709/128** **Budget Review – To review the budget for the year to date.** A copy of the budget sheet which had been circulated prior to the meeting is attached as Appendix Four. It was **resolved** to note the budget sheet and the information contained therein. (Proposed by Cllr Letch)
- 1709/129** **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** It was **resolved** to note the report with no further actions. (Proposed by Cllr Letch)
- 1709/130** **To resolve to grant the Administration & Personnel Committee’s interview panel designated responsibility to appoint a new Administrative Assistant following the interviews on Thursday 21st September 2017.** It was **resolved** to grant the Administration & Personnel Committee’s interview panel designated responsibility to appoint a new Administrative Assistant following the interviews on Thursday 21st September 2017. (Proposed by Cllr Brookes-Hocking)
- 1709/131** **To Appoint Councillors to the following Committees:**
- **Policy & Forward Planning Committee**
It was **resolved** to appoint Cllrs Ross and Hughes to the Policy & Forward Planning Committee. (Proposed by Cllr Letch)
 - **Administration & Personnel Committee**
It was **resolved** to appoint Cllr Hughes to the Administration & Personnel Committee. (Proposed by Cllr Letch)
 - **Floral Crediton Committee**
There were no volunteers.
 - **Parish Paths Committee**
It was **resolved** to appoint Cllr Brookes-Hocking to the Parish Paths Committee. (Proposed by Cllr Letch)
 - **Property & Allotments Committee**
It was **resolved** to appoint Cllr Hughes to the Property & Allotments Committee. (Proposed by Cllr Letch)



Initials.....

- **Christmas in Crediton**

It was **resolved** to appoint Cllr Hughes to the Christmas in Crediton Committee. (Proposed by Cllr Letch)

- 1709/132** To consider and adopt with immediate effect the Town Council's Strategic Plan and Forward Plan Budget 2017-2022. A copy of the Strategic Plan & Forward Plan Budget had been issued with the agenda. It was **resolved** to adopt with immediate effect the Town Council's Strategic Plan and Forward Plan Budget 2017-2022. (Proposed by Cllr Brookes-Hocking)

Cllr Szabo declared a disclosable pecuniary interest and left the meeting.

- 1709/133** To consider the Council paying for travel expenses and three tickets, at £18 each, for Cllr Szabo and Mr & Mrs Jewell to attend the It's Your Neighbourhood Award ceremony, being held on Thursday 5th October 2017, in Torquay. It was **resolved** for the Council to pay for three tickets, at £18 each, for Cllr Szabo and Mr & Mrs Jewell to attend the It's Your Neighbourhood Award ceremony, being held on Thursday 5th October 2017, in Torquay. (Proposed by Cllr Brookes-Hocking)

Cllr Szabo returned to the room.

- 1709/134** To review the Council's Seating Policy. A copy of the policy had been issued with the agenda. It was **resolved** to agree and adopt the Council's Seating Policy. (Proposed by Cllr Harris)
- 1709/135** To discuss what facilities and/or activities Crediton would like considered by Mid Devon District Council as part of its Leisure planning for the next three years. It was **resolved** to recommend the installation of a Trim Trail situated around the circular walking/jogging path in Newcombes Meadow. (Proposed by Cllr Letch)
- 1709/136** To consider and comment on Devon County Council's draft Mineral Safeguarding Supplementary Planning Document. Information relating to this item had been issued with the agenda. It was **resolved** to note Devon County Council's draft Mineral Safeguarding Supplementary Planning Document. (Proposed by Cllr Harris)
- 1709/137** Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

Cllr Szabo:

- He had attended the Holy Cross Church's Heritage Day, it had been very interesting and he highly recommended it to all Councillors.

Cllr Ross:

- Had attended a training course run by Turning Tides on 'The Social Model of Disability'.

Cllr Walters:

- Had qualified as a First Aider.

Initials.....

Cllr Brookes-Hocking:

- Would be attending the DALC Conference and AGM on Tuesday 10th October along with the Town Clerk and Assistant Clerk.
- Continued to be involved in the Devon County workshops on the Productivity Plan.

Cllr Zorlu:

- Had a Children's Centre meeting focusing on how they support the community, children and parents going forward.

Cllr Letch:

- Had attended General Data Protection Regulation training. He suggested it would be worth considering all Town Councillors having individual Town Council e-mail addresses.

1709/138

Correspondence and Matters To Note - To receive Council correspondence and matters to note. Copies of the correspondence and matters to note had been issued with the agenda.

Correspondence

1. *MDDC - recycling and litter bin*
2. *DCC - Road widening & safe crossing point*
3. *CTC - Co-option of CREDITON Town Councillor*
4. *Devon Communities - Invitation to Transform Ageing Community Event*
5. *Mel Stride and member of the public - St Lawrence Green toilets*
6. *DCC Highways - road closure - Fordton - 5-7 September 2017*
7. *C Bennetts - Libbetts update*
8. *MDDC - Scrutiny Committee 14th August 2017*
9. *CTC - Provisional Code of Conduct Training Dates*
10. *Highway Field - land off Jockey Hill CREDITON*
11. *MDDC - Training for town and parish councils*
12. *Glendinning - road closure*
13. *Member of public - road name Belle Parade Close*
14. *Member of the public - new dog bin request*
15. *Creedy Valley Protection Group - planning app. 17-00348*
16. *Member of the public - disabled parking East Street CREDITON*
17. *Localism Act - Community Right to Bid - Guidance notes for owners*
18. *MDDC - 1-3 Belle Parade Close CREDITON*
19. *DALC - time to book place for AGM*

Matters To Note

1. *A4A Grant Set up - Awards for All confirmation*
2. *Tim Matthews - Piano Recital*
3. *MDDC - Town & Parish Newsletter - July 2017*
4. *DALC - Latest news August 2017*
5. *Healthwatch Devon - August 2017*
6. *Devon Communities - Credit Unions for Devon*
7. *Devon Senior Voice – Issue 33 Summer 2017 [copy held in office]*
8. *NHS - YFC locality briefing - final update*
9. *DALC - latest news*
10. *Police & Crime Commissioner - August report*
11. *DCC - Identity theft reaches epidemic levels*
12. *Citizens Advice - August Newsletter*



Initials.....

13. *Music Makers - Lunchtime recitals*
14. *VOYC - monthly update*
15. *DCC - 30 hours free childcare*
16. *DALC – Annual Report 2016/2017 (copy held in office)*
17. *DCC - exam success for adult learners*
18. *Sustainable Crediton - Newsletter issue 85*
19. *Healthy People - September 2017*
20. *DALC - Newsletter 5th September 2017*
21. *DCC - Connect me - Care & Wellbeing September 2017*

Correspondence item 5 - Cllr Szabo advised that he had been told there is a covenant on St Saviours Way car park that would not permit the installation of public toilets.

Correspondence item 16 - The Town Clerk confirmed that the member of public had been advised how he could pursue the installation of an enforceable disabled bay.

Correspondence item 7 - Cllr Ross advised he had detailed information regarding Libbetts Well and it would be interesting to establish where the well starts.

Correspondence item 15 – Cllr Brookes-Hocking expressed concern that if the proposed development goes ahead the District Council could change the Town's settlement boundary, there could also be environmental, transport and connectivity issues for the Town. She suggested that the Policy & Forward Planning Committee consider the proposals further.

It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Letch)

1709/139

Business brought forward

Cllr Wright:

- Advised that the Police figures he had circulated to all Councillors contained more detailed information than the reports provided by PCSO Crocker, if Councillors wished to track any issues.
- Encouraged Councillors to attend the Local Policing Meeting taking place at the Boniface Centre on Wednesday, 20th September 2017 at 7.00 pm.

Cllr Szabo

- Asked if the street furniture had started to be cleaned as agreed by Council. The Clerk confirmed this was in hand.

Cllr Downes

- Was pleased to report that the path at Lords Meadow had been finished by Mid Devon District Council.

Cllr Walters

- Requested an e-mail be sent to Stagecoach requesting its drivers pull in properly to the bus stop outside Lloyds bank. Currently the buses are left sticking out in the road causing an obstruction and build-up of traffic.

Cllr Harris

- Requested the trees at the steps of the Baptist Chapel need cutting back as they are blocking the light.



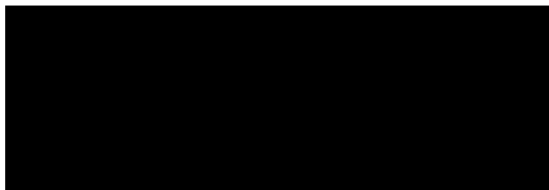
Initials.....

- Queried when permission had been granted for the gates at Sandford Orchard to be erected. They are locked and emergency vehicles would not be able to gain access.

1709/140

Close

The meeting closed at 8.22 pm



17/10/17

Emma Anderson

From: CROCKER Lisa 30341 <Lisa.CROCKER@devonandcornwall.pnn.police.uk>
Sent: 13 August 2017 12:53
To: Emma Anderson
Subject: Police Report

Good Morning Emma

Please find below the Police report for Crediton town for the past month:

Call to Police:

Domestic Related x 9
ASB related x 11
Abandon 999 x5
Missing Person x 4
Concern for Welfare x14
Possible Drink Driver x 6
Suspicious activity x8
Criminal Damage x3
Dangerous Driving x2
Parking/Vehicle Obstruction/Road Related x7
Complaint against Police x2
Theft x2
Assault x7
Alarm related x3
Sudden Death x1
Hate related x2
Hit and Run x1
Other x1

Crimes reported to Police for the past month:

Rape x1
Assault x2
Racially/Religiously aggravated/Harassment x1
Threats x2
Criminal Damage x8
Common Assault x4
Theft x4
GBH x4
Possession of offensive weapon x1
Use threatening/abusive words x1
Attempt Blackmail x1
Other x1

Regards
Lisa



Police Community Support Officer (PCSO)
Lisa Crocker 30341

Clare Dalley

From: CROCKER Lisa 30341 <Lisa.CROCKER@devonandcornwall.pnn.police.uk>
Sent: 10 September 2017 15:03
To: Clare Dalley
Subject: FW: Police report

Hiya

Just in case Emma isn't in

Speak Soon
Lisa

From: CROCKER Lisa 30341
Sent: 10 September 2017 15:02
To: 'Emma Anderson' <assistant@crediton.gov.uk>
Subject: Police report

Good Morning Emma

Please find below the Police report for Crediton town for the past month:

Call to Police:

Drug Related x1
Missing Person x 4
Domestic related x 11
ASB Related x 10
Abandon 999 x 2
Animal Related x 4
Dangerous Driving x 4
RTC x 4
Concern for welfare x 15
Assault x 7
Highway disruption x 1
Found Property x 2
Alarm Related x 4
Burglary x 3
Suspicious Males/Vehicle x 4
Theft x 1
Other x 7

Crimes reported to Police

Assault related x 16
Vehicle interference x 2
Theft x 13
Criminal Damage x 4
Threats related x 3
Attempted Theft x 1
Burglary x 4
Drink Driver x 1



Regards
Lisa

Police Community Support Officer (PCSO)
Lisa Crocker 30341

Based at Crediton
Tel: 101
PDA Mobile: 07710076432

www.facebook.com/creditontownpolice

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Credition Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
184 Staff Salaries	21/07/2017		Co-operative curre	bacs	Salaries - July	Clare Dalley	E	1,893.40	0.00	1,893.40
185 Staff Salaries	21/07/2017		Co-operative curre	bacs	Salaries - July	Emma Anderson	E	1,176.40	0.00	1,176.40
186 Staff Salaries	21/07/2017		Co-operative curre	bacs	Salaries - July	Sandra Blake	E	520.00	0.00	520.00
187 PAYE/National Insuranc	21/07/2017		Co-operative curre	bacs	PAYE/National Insurance	HMRC	E	1,266.89	0.00	1,266.89
188 Pension Contributions	21/07/2017		Co-operative curre	bacs	Pension Contributions	Peninsula Pensions	E	1,121.63	0.00	1,121.63
189 Councillor Allowances (f	21/07/2017		Co-operative curre	bacs	Councillor Allowances (P	HMRC	E	32.00	0.00	32.00
190 Mayor's Allowance (PAY	21/07/2017		Co-operative curre	bacs	Mayor's allowance (PAYE	HMRC	E	120.00	0.00	120.00
191 Barnfield Allotment - W	01/08/2017		Co-operative curre	directdebit	Barnfield Allotment Wate	South West Water	E	44.74	0.00	44.74
192 Christmas in Cred - Misc	02/08/2017		Co-operative curre	Card	Christmas in Credition - S	Trophy Store	S	29.03	5.81	34.84
193 Office Supplies	08/08/2017		Petty Cash	pettycash	Office Consumables/Tea,	Tescos	Z	0.75	0.00	0.75
194 Office Supplies	08/08/2017		Petty Cash	pettycash	Office Consumables/Tea,	Tescos	S	0.83	0.17	1.00
195 Office Supplies	10/08/2017		Petty Cash	pettycash	Office Consumables/Tea,	Co-operative Group Lim	Z	0.94	0.00	0.94
196 People's Park - Grass Ct	14/08/2017		Co-operative curre	400234	Peoples Park - Grass Cutt	Hooper Services	S	380.00	76.00	456.00
197 People's Park Maintenan	14/08/2017		Co-operative curre	400234	Peoples Park - Step clear	Hooper Services	S	15.00	3.00	18.00
198 Spinning Path Gardens	14/08/2017		Co-operative curre	400234	Spinningpath Play Area -	Hooper Services	S	50.00	10.00	60.00
199 Floral Credition Plants	14/08/2017		Co-operative curre	400235	Town Square plants	Mr A E Jewell (Plants G	S	67.13	13.42	80.55
200 Staff/Councillor Traininç	14/08/2017		Co-operative curre	400236	Councillor Training	South West Councils	S	190.00	38.00	228.00
201 Stationery	14/08/2017		Co-operative curre	400237	Stationery	Printed Paper Products l	S	65.75	13.15	78.90
202 People's Park - Grass Ct	14/08/2017		Co-operative curre	400238	Peoples Park - Grass Cutt	Hooper Services	S	380.00	76.00	456.00
203 People's Park Maintenan	14/08/2017		Co-operative curre	400238	Peoples Park - Step clear	Hooper Services	S	30.00	6.00	36.00
204 Barnfield - Grass Cuttinç	14/08/2017		Co-operative curre	400238	Barnfield - grass cutting	Hooper Services	S	84.00	16.80	100.80
205 Barnfield Boundary fenc	14/08/2017		Co-operative curre	400238	Barnfield - boundary fenc	Hooper Services	S	41.50	8.30	49.80
206 Upper Deck Maintenanç	14/08/2017		Co-operative curre	400238	Upper Deck - grass cuttir	Hooper Services	S	20.00	4.00	24.00
207 Spinning Path Gardens	14/08/2017		Co-operative curre	400238	Spinningpath Play Area -	Hooper Services	S	100.00	20.00	120.00
208 Advertising	14/08/2017		Co-operative curre	400239	Advert - Receptionist Vac	Credition Country Courie	S	94.50	18.90	113.40
209 Software	14/08/2017		Co-operative curre	400240	Staff expenses - office 3ç	Mrs C Dalley (Microsoft)	S	338.40	67.68	406.08
210 Councillor/Clerk Expens	14/08/2017		Co-operative curre	400241	Travel Expenses	Mr F Letch	E	23.90	0.00	23.90
211 Councillor/Clerk Expens	14/08/2017		Co-operative curre	400242	Travel Expenses	Mr M Szabo	E	8.50	0.00	8.50
212 Postage	14/08/2017		Co-operative curre	400243	Postage - Stamps	Post Office Ltd	E	112.00	0.00	112.00
213 General Fund	14/08/2017		Co-operative curre	400244	New photocopier/printer	Concorde	S	2,491.51	498.30	2,989.81
214 Photocopier/Printing Ch	14/08/2017		Co-operative curre	400245	Printing Charges	Concorde	S	30.83	6.17	37.00
215 Staff/Councillor Traininç	14/08/2017		Co-operative curre	400246	Councillor Training	DALC	S	25.00	5.00	30.00
216 Peoples Park - tree mail	14/08/2017		Co-operative curre	400247	Peoples Park - Tree main	Hooper Services	S	220.00	44.00	264.00
217 People's Park - Grass Ct	14/08/2017		Co-operative curre	400247	Peoples Park - Grass Cutt	Hooper Services	S	190.00	38.00	228.00
218 People's Park Maintenan	14/08/2017		Co-operative curre	400247	Peoples Park - Step clear	Hooper Services	S	15.00	3.00	18.00
219 People's Park Maintenan	14/08/2017		Co-operative curre	400247	Peoples Park - Emergenc	Hooper Services	S	480.00	96.00	576.00

**Crediton Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
220	14/08/2017		Co-operative curr€	400247	Spinningpath Play Area -	Hooper Services	S	15.00	3.00	18.00
221	14/08/2017		Co-operative curr€	400248	Dynamic Links Rental - Si	Dynamic Links Ltd	S	39.43	7.89	47.32
222	14/08/2017		Co-operative curr€	400249	Grant Funding	Crediton Twinning Assor	E	100.00	0.00	100.00
223	14/08/2017		Co-operative curr€	400250	Grant Funding	Landscore PTA	E	200.00	0.00	200.00
224	14/08/2017		Co-operative curr€	400251	Security Waste Collection	JB Confidential	S	7.00	1.40	8.40
225	22/08/2017		Co-operative curr€	bacs	Salaries - August	Mrs C Dalley	E	1,893.60	0.00	1,893.60
226	22/08/2017		Co-operative curr€	bacs	Salaries - August	Mrs Emma Anderson	E	1,176.20	0.00	1,176.20
227	22/08/2017		Co-operative curr€	bacs	Salaries - August	Mrs S Blake	E	520.00	0.00	520.00
228	22/08/2017		Co-operative curr€	bacs	PAYE/National Insurance	HMRC	E	1,266.89	0.00	1,266.89
229	22/08/2017		Co-operative curr€	bacs	Pension Contributions	Peninsula Pensions	E	1,121.63	0.00	1,121.63
230	28/08/2017		Co-operative curr€	400252	Advert - Receptionist Vac	Crediton Country Courie	S	94.50	18.90	113.40
231	28/08/2017		Co-operative curr€	400253	Local Councils Award Sch	National Association of I	S	40.00	8.00	48.00
232	28/08/2017		Co-operative curr€	400254	Peoples Park - Grass Cut	Hooper Services	S	190.00	38.00	228.00
233	28/08/2017		Co-operative curr€	400254	Peoples Park - Step clear.	Hooper Services	S	15.00	3.00	18.00
234	28/08/2017		Co-operative curr€	400254	Spinningpath Play Area -	Hooper Services	S	50.00	10.00	60.00
235	28/08/2017		Co-operative curr€	400254	Greenway Play Area - Gri	Hooper Services	S	50.00	10.00	60.00
236	28/08/2017		Co-operative curr€	400255	Advert - Receptionist Vac	Crediton Country Courie	S	47.25	9.45	56.70
237	24/08/2017		Petty Cash	pettycash	Stationery	Evans Newsagents	S	2.96	0.59	3.55
238	08/09/2017		Co-operative curr€	card	Floral Crediton Trophy	Trophy Store	S	11.65	2.33	13.98
239	19/09/2017		Co-operative curr€	400256	Peoples Park - Tree main	Hooper Services	S	175.00	35.00	210.00
240	19/09/2017		Co-operative curr€	400257	Storage Rental	Dynamic Links Ltd	S	39.43	7.89	47.32
241	19/09/2017		Co-operative curr€	400258	Floral Crediton photograp	Crediton Country Courie	S	173.33	34.67	208.00
242	19/09/2017		Co-operative curr€	400259	Stationery	Printed Paper Products I	S	27.85	5.57	33.42
243	19/09/2017		Co-operative curr€	400260	Stationery	Devon Commercial Stati	S	4.45	0.89	5.34
244	19/09/2017		Co-operative curr€	400261	Stationery	Devon Commercial Stati	S	9.54	1.91	11.45
245	19/09/2017		Co-operative curr€	400262	SLCC Training	SLCC Enterprises Ltd	S	30.00	6.00	36.00
246	19/09/2017		Co-operative curr€	400263	Printing Charges	Concorde	S	6.46	1.29	7.75
247	19/09/2017		Co-operative curr€	400264	Cleaning Supplies	Adams Home Hardware	S	4.99	1.00	5.99
248	19/09/2017		Co-operative curr€	400264	Keep Crediton Clean - Bl	Adams Home Hardware	S	4.99	1.00	5.99
249	19/09/2017		Co-operative curr€	400265	Stationery	Devon Commercial Stati	S	2.97	0.59	3.56
250	19/09/2017		Co-operative curr€	400266	Stationery	Devon Commercial Stati	S	32.80	6.56	39.36
251	19/09/2017		Co-operative curr€	400268	Travel Expenses	Mrs C Dalley	E	9.45	0.00	9.45
Total								19,022.00	1,282.63	20,304.63

Crediton Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
30	25/07/2017		Co-operative curri	bac	Councillor Allowances	Mr F Letch	E	16.00	0.00	16.00
31	03/08/2017		Co-operative curri	cash	Councillor Allowances	Mr J Downes	E	16.00	0.00	16.00
32	25/07/2017		Co-operative curri	bac	Mayor's allowance	Mr F Letch	E	120.00	0.00	120.00
33	21/07/2017		Co-operative curri	bac	Big Lottery Fund Grant -	Big Lottery Fund	E	3,840.44	0.00	3,840.44
34	01/08/2017		Co-operative curri	bac	VAT Repayment	HMRC	R	0.00	3,719.19	3,719.19
36	31/07/2017		Cambridge & Cour	BACS	Bank Interest	Cambridge & Counties	E	98.15	0.00	98.15
37	03/08/2017		Co-operative curri	cash	Barnfield Allotment Rent	Ms C Howard	E	2.40	0.00	2.40
38	03/08/2017		Co-operative curri	cash	Boniface Allot Ass - Meml	Ms C Howard	E	0.35	0.00	0.35
39	14/08/2017		Co-operative curri	BACS	Exhibition Road - Allotme	Mr D Biggin	E	2.45	0.00	2.45
40	14/08/2017		Co-operative curri	BACS	Boniface Allot Ass - Meml	Mr D Biggin	E	0.35	0.00	0.35
41	18/08/2017		Co-operative curri	Cash	Dog poo bags - collector	Public	E	11.79	0.00	11.79
42	23/08/2017		Co-operative curri	bac	Refreshment Charges	Devon in Sight	E	30.00	0.00	30.00
43	01/09/2017		Co-operative curri	BACS	Exhibition Road - Allotme	Ms W Searle	E	1.17	0.00	1.17
44	01/09/2017		Co-operative curri	BACS	Boniface Allot Ass - Meml	Ms W Searle	E	0.17	0.00	0.17
45	06/09/2017		Co-operative curri	bac	Floral Crediton Flower T	The Green House	E	50.00	0.00	50.00
Total								4,189.27	3,719.19	7,908.46

Crediton Town Council

Bank Reconciliation at 19/09/2017			
	Cash in Hand 01/04/2017		203,394.76
	ADD		
	Receipts 01/04/2017 - 19/09/2017		127,041.97
			330,436.73
	SUBTRACT		
	Payments 01/04/2017 - 19/09/2017		90,131.62
A	Cash in Hand 19/09/2017 (per Cash Book)		240,305.11
	Cash in hand per Bank Statements		
	Cash 18/09/2017	0.00	
	Petty Cash 18/09/2017	82.87	
	Cambridge & Counties 10/08/2017	75,136.71	
	Co-operative current a/c 65809 18/09/2017	80,876.12	
	Nationwide a/c 90097276 10/08/2017	85,033.04	
			241,128.74
	Less unrepresented cheques As attached		823.63
			240,305.11
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		240,305.11
	A = B Checks out OK		



Accounts Information > Balance Information

Balance Information																
Account			All Accounts													
Date Range			From 18/09/2017 To 18/09/2017													
Date	Account Number	Account	Cleared	Uncleared	Credits Count	Credits Value	Debits Count	Debits Value	Day 1 Uncleared	Day 2 Uncleared	Day 3 Uncleared	Total BACS Credits	Total FPS Credits	Total CHAPS Credits	Total Collection Credits	Total Miscel Credits
18/09/2017	0892996580921700	CREDITON TOWN COUNCIL	80,876.12	80,876.12	0	0						0.00	0.00	0.00	0.00	

Our Ref: 15006951\X201\SGR
 Date: 10th August 2017
 DDI: 0344 225 3939
 Fax: 0116 254 4637
 Email: savings@ccbank.co.uk

Strictly Private & Confidential

Crediton Town Council
 Mr F W Letch
 Council Offices,
 Market Street
 Crediton
 Devon
 EX17 2BN

Statement of Account

Account name: Crediton Town Council

Account number: 15006951

Sort code: 60-95-86

Notice description: 120 Day Notice Business Savings Account Issue 1 Monthly 1.54%

FSCS Eligibility: Eligible

Sheet Number: T 1

Date	Description	Debits £	Credits £	Balance £
01/06/2017	Brought forward			74,943.70 Cr
30/06/2017	Interest credited gross 15006951		94.86	75,038.56 Cr
31/07/2017	Interest credited gross 15006951		98.15	75,136.71 Cr

Interest rate summary during statement period

From	To	Interest Rate
1st June 2017	9th August 2017	1.54 %

Message Board

For further information about the compensation provided by the FSCS, refer to the FSCS website at www.fscs.org.uk.
 The FSCS Information sheet and Exclusions list can be found at www.ccbank.co.uk/fscs.

Page 1 of 1

Cambridge & Counties Bank Limited
 Charnwood Court
 5B New Walk
 Leicester LE1 6TE

Tel: 0344 225 3939
 Fax: 0116 254 4637
 Email: info@ccbank.co.uk
 Web: ccbank.co.uk

Cambridge & Counties Bank Limited. Registered office: Charnwood Court, 5B New Walk, Leicester LE1 6TE United Kingdom.
 Registered number 07972522. Registered in England and Wales.
 We are authorised by the Prudential Regulation Authority and are regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
 Financial Services Register No: 579415

Nationwide Building Society

Private & Confidential
 Attn of Clare Louise Dalley
 Crediton Town Council
 Council Offices
 Market Street
 Crediton
 United Kingdom
 EX17 2BN

REC
 14 AUG 2017

Summary for 31 Mar 2017 - 10 Aug 2017

Start Balance	85,033.04
Total In	0.00
Total Out	0.00
End Balance	85,033.04

Account Number	90097276
Statement Number	5
Currency	Sterling
Interest Rate as at 10 Aug 2017	0.40%

Client Name Crediton Town Council
 Account Type Business Instant Saver Issue 5 - Annual

Date	Description	Details	Payments	Receipts	Balance
31 Mar 2017	Start Balance				85,033.04
10 Aug 2017	End Balance				85,033.04

The deposits in this account are eligible for protection under the Financial Services Compensation Scheme (FSCS)

Crediton Town Council

If you have a 95 Day Saver or Instant Saver account, you can pay in as often as you like. Just check your terms and conditions to find out the minimum payment and maximum balance for your account type.

You can find out how to make a payment on the back of this statement.

2 02 18 155-1170/18



Outstanding Debts as at 11th September 2017

Invoice Date	Invoice Number	Amount
Jul-17		
MDDC Caretaking (April - June)		£321.00
Aug-17		
MDDC Caretaking (July)		£107.00
TOTAL AMOUNT OUTSTANDING		£428.00



Year To Date Budget 2017-2018

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	%Budget	Remaining	Total Spend
Administration	10,224	499.74	1,302.96	875.58	711.44	648.62	100.88		40.5	6,084.78	4,139.22
Council & Councillors	10,144	1,010.62	300.28	1,042.93	1,591.20	621.90	45.45		45.5	5,531.62	4,612.38
Property & Parks	39,685	3,158.11	3,045.17	779.72	373.41	2,892.66	289.30		26.5	29,176.63	10,508.37
Insurance	2,500		1,718.62						68.7	781.38	1,718.62
Panish Paths (P3)	750			30.00					-	720.00	30.00
Grants	20,000	18,510.00	400.00			300.00			92.1	1,590.00	18,410.00
Amenities	23,200		139.20	44.76	386.51	115.39	221.98		3.9	22,292.16	907.84
Localism Projects	24,552		9,217.73						37.5	15,334.27	9,217.73
Sub Total	131,055	23,178	15,324	2,773	3,063	4,569	638		37.8	81,510.84	49,544.16

Salaries/PAYE/NI	Budget	Balance	%Budget	Total Spend
Salaries	66,085	3,548.31	31.8	38,259.87
PAYE/NI	7,740	2,471.64	80.6	1,498.46
Pension Payments	12,900	1,102.99	43.0	7,347.77
Sub Total	76,725	4,651.70	38.6	47,106.10

Budget Spend	207,780.00	27,830.17	8,660.41	9,040.88	10,546.89	637.61	38.1	128,616.94	79,163.06
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Ear Marked Reserves/Project Funds											
Wildlife Garden	130								-	130.00	-
Neighbourhood Plan	4,650								-	4,650.00	-
Allocments	1,387								-	1,387.00	-
Street Furniture & Small Works	1,000								-	1,000.00	-
Upper Deck	960								-	960.00	-
General Fund	73,302	234.00	2,214.40	0.98	109.22	2,989.81		7.6	67,753.59	5,548.41	
Election Expenses	2,351								-	2,351.00	-
Economic Development	7,710								-	7,710.00	-
Christmas Lights Repair/Renewal	4,521								-	4,521.00	-
Localism Projects	25,000								-	25,000.00	-
Feasibility Study	190								-	190.00	-
Band Stand	173								-	173.00	-
Defibrillator Project	2,345			2,160.00				92.1	185.00	2,160.00	
P3 Parish paths	1,268								-	1,268.00	-
Floral Crediton	2,344								-	2,344.00	-
Town Clock	500								-	500.00	-
Premises	2,200								-	2,200.00	-
CCTV	2,000								-	2,000.00	-
Boniface Statue	280								-	280.00	-
War Memorial (General)	2,894								-	2,894.00	-
Mayors Chain	1,000								-	1,000.00	-
Incredible Edible - Town Square garden	100				32.15			32.2	67.85	32.15	
General Legal/Professional Fees	3,700		840.00					22.7	2,860.00	840.00	
Stonypark Legal/Professional Fees	5,000								-	5,000.00	-
Crediton Town Plates	343								-	343.00	-
Council Office Building	40,000								-	40,000.00	-
IT Equipment/Support	1,000								-	1,000.00	-
Storage Container	1,990			2,388.00				120.0	-388.00	2,388.00	
Allocation Access Path Project	5,000								-	5,000.00	-
Air Ambulance Lighting Column	1,000								-	1,000.00	-
Sub Total	194,338	234.00	3,054.40	4,548.98	141.37	2,989.81	-	-	-	10,968.56	

Total Spend inc reserves	402,118.00	28,064.17	25,501.50	13,209.39	9,182.25	13,536.70	637.61	311,986.38	90,131.62
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INCOME	Budget									%Budget	Balance	Total Income
Administration	801	94.62	97.89	94.86	98.15					48.1	415.48	385.52
Council & Councillors	0									#DIV/0!	-152.00	152.00
Property & Parks	5,549	159.11	5.63	375.00	4.65	1.34				10.5	4,967.72	581.28
Insurance	0									#DIV/0!	0.00	-
Parish Paths (P3)	250									-	250.00	-
Grants	0									#DIV/0!	-3,840.44	3,840.44
Amenities	3,200		188.63	100.00	11.79	50.00				11.0	2,849.58	350.42
VAT Repayment	10,000	4,722.59		2,999.90	3,719.19					107.4	-741.78	10,741.78
Sponsorship	0									#DIV/0!	0.00	-
Precept	216,574	108,287.00								50.0	108,287.00	108,287.00
Council Tax Support Grant	5,407	2,703.53								50.0	2,703.47	2,703.53
Salaries (Transitional Grant)	0									#DIV/0!	0.00	-
TAP Fund Grants	0									#DIV/0!	0.00	-
Neighbourhood Plan	0									#DIV/0!	0.00	-
Peoples Park Wildlife Garden	0									#DIV/0!	0.00	-
Sub Total	241,781	115,966.95	292.15	2,869.76	4,079.24	51.34	3,782.53	51.34	-	52.5	114,739.03	127,041.97
Total Income	£241,781	£115,966.95	£292.15	£2,869.76	£4,079.24	£51.34	£3,782.53	£51.34	£0.00	52.5	£114,739.03	£127,041.97