



**Minutes of the Credition Town Council Meeting, held on
Tuesday, 20th September 2016, at 7pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Mr F Letch (Chairman & Mayor), Miss J Harris, Mr W Dixon, Mrs H Sansom, Mr M Szabo, Mr J Downes, Miss J Walters and Mr N Way (part meeting)

In Attendance: Mrs Clare Dalley, Town Clerk
Co-option Candidates: Mr C Ladd, Mr T Matthews and Mrs H Zorlu
1 member of the press
4 members of the public

1609/95 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllrs Mrs L Brookes-Hocking, Mr A Wyer and Mr D Webb. (Proposed by Cllr Letch)

It was noted that Cllr Way had contacted the Chairman and Clerk to send his apologies as he would be arriving late to the meeting.

1609/96 Declarations of Interest

Cllrs Letch & Downes declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Szabo declared a personal interest in agenda item 20 'To consider the Council paying for travel expenses plus one ticket, at £18 each, for Cllr Szabo to attend the It's Your Neighbourhood Award ceremony, being held on Thursday 6th October 2016, at Somerset County Cricket Ground, Taunton.'

Cllr Letch declared a personal interest in agenda item 9 'Councillor Co-option – To consider the applications received for the Lawrence Ward councillor vacancy and to co-opt one Councillor to Lawrence Ward' as Mrs Zorlu is his daughter.

Cllr Walters declared a personal interest in agenda item 9 'Councillor Co-option – To consider the applications received for the Lawrence Ward councillor vacancy and to co-opt one Councillor to Lawrence Ward' as Mr Ladd is known to her.

1609/97 Public Question Time

Mrs Fryer of Threshers asked Councillors if yellow lines and parking restrictions could be installed in some areas of Westernlea and Threshers. She said that there were already problems with parked cars and feared the problem would only get worse with the expansion of the school. She added that residents are concerned they will lose the bus service in the area as it will not be able to get through the roads. The Clerk advised that she would check the road traffic regulation order for Credition town to see if Westernlea and Threshers is included.

Initials.....

- 1609/98 Order of Business**
There were no changes to the order of business.
- 1609/99 Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make.**
The Clerk advised that the car parked on the pavement in Union Terrace has been issued with several tickets by Devon County Council. The Police are now regarding it as abandoned and the District Council has been asked to issue a seven-day notice prior to removing the vehicle.
- The Chairman announced the following:
- He had given out 140 poo bags at the Mayor's Surgery and the majority of residents think it is a great idea.
 - Crediton Community Bookshop is moving and will re-open on Saturday, 24th September 2016.
 - He had received a complaint from a member of the public who was not keen on the Keep Crediton Clean posters on lampposts asking people to pick up after their dogs and not to drop litter.
- 1609/100 Town Council Minutes – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 19th July 2016, as a correct record. Copies had been circulated with the agenda. It was resolved to approve and sign the minutes of the Town Council meeting held on 19th July 2016, as a correct record. (Proposed by Cllr Harris)**
- 1609/101 Matters Arising – At the discretion of the Chairman, to report on matters arising from the minutes of the Meetings held on 19th July 2016, for information only.**
There were no matters arising.
- 1609/102 To receive, and to ratify the decisions therein, the minutes of the**
- **Policy & Forward Planning Committee meeting held on 6th September 2016**
It was resolved to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee meeting held on 6th September 2016. (Proposed by Cllr Letch)
 - **Christmas in Crediton Committee meeting held on 13th September 2016.** A copy of the minutes had been issued with the agenda. It was resolved to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee meeting held on 13th September 2016. (Proposed by Cllr Letch)
 - **Property & Allotments Committee meeting held on 13th September 2016** A copy of the minutes had been issued with the agenda. It was resolved to receive and to ratify the decisions therein, the minutes of the Property & Allotments Committee meeting held on 13th September 2016. (Proposed by Cllr Harris)
 - **Public Open Space Committee meeting held on 14th September 2016**
A copy of the minutes had been issued with the agenda. It was resolved to receive and to ratify the decisions therein, the minutes of the Public Open Space Committee meeting held on 14th September 2016. (Proposed by Cllr Letch)


Initials

1609/103 Councillor Co-Option – To consider the applications received for the Lawrence Ward Councillor vacancy and to co-opt one Councillor to Lawrence Ward. Copies of all co-option application forms had been issued with the agenda.

The four members of the public left the meeting.

There were three applicants and copies of their application forms had been issued with the agenda. All three of the applicants were present at the meeting. Each applicant was asked to expand on their application and then asked the same six questions.

Following a paper ballot, it was resolved to co-opt Mrs Hannah Zorlu to Crediton Town Council (Lawrence Ward).

Mrs Zorlu completed her 'Declaration of Acceptance of Office' form and joined the Council meeting.

1609/104 Mid Devon District Council – Planning Applications MDDC Planning Public Access Portal Mid Devon District Council, the determining Authority, had been asked for comments from this Town Council on the following planning applications:

Reference: 16/00458/FULL
Proposal: Erection of 3 dwellings and associated infrastructure following removal of existing nursery building
Location: Action For Children, Crediton Area Children's Centre, Newcombes, Crediton, EX17 2AR
Applicant: Jenner Homes, The Pool House, Pennsylvania, Exeter, EX4 5BJ

It was resolved to recommend APPROVAL. (Proposed by Cllr Harris)

Reference: 16/01336/FULL
Proposal: Change of use of ground floor from commercial tool hire to retail bike outlet, showroom and workshop; Conversion and extension of first floor from a flat to six bedroomed communal accommodation to accommodate customers of the biking business and conversion of second floor to form a two bedroomed apartment (Revised Scheme)
Location: Crediton Tool Hire, Union Road, Crediton
Applicant: Mr N Paterson, Lower Creedy, Upton Hellions, Crediton, EX17 4AE

It was resolved to recommend OBJECTION for the following reasons:

- There is no on-site parking.
- The ingress and egress of vehicles to the site is considered dangerous due to the amount of nearby road junctions and the close proximity to Pippins Preschool and Hayward's Primary School.
- There is no clear detail regarding how the business will be managed in particular the communal accommodation.

(Proposed by Cllr Harris)

Reference: 16/01277/HOUSE
 Proposal: Installation of a dormer window
 Location: 7 Mount Pleasant, Park Street, Crediton, EX17 3EG
 Applicant: Ms Marcioni, 7 Mount Pleasant, Park Street, Crediton, EX17 3EG

It was resolved to recommend APPROVAL (Proposed by Cllr Harris)

1609/105 Mid Devon District Council – Planning Decisions

It was resolved to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed. (Proposed by Cllr Letch)

Reference: 16/00822/FULL
 Proposal: Reconfiguration of access and associated works
 Location: Land at NGR 284608 99421 (Wellparks), Joseph Locke Way, Crediton, Devon
 Applicant: Mole Avon Trading Ltd, C/o Mr R Williams, Mango Planning and Development Ltd, Number One Waterton Park, Waterton, Bridgend, CF31 3PH

Reference: 16/00854/HOUSE
 Proposal: Erection of single storey extension
 Location: 10 Butt Parks, Crediton, EX17 3HE
 Applicant: Mr P Sims, 10 Butt Parks, Crediton, EX17 3HE

Reference: 16/00876/ADVERT
 Proposal: Advertisement consent to display 1 non-illuminated pole mounted sign
 Location: Land at NGR 284541 99503 (Wellparks), Joseph Locke Way, Crediton
 Applicant: Mr M Haines, Mole Avon Trading Limited, Westward Business Centre, Mill Street, Crediton, EX17 1HB

Reference: 16/00949/TPO
 Proposal: Application to crown lift and remove 4 lower branches overhanging garden from one Oak tree protected by Tree Preservation Order 4/18/99/TP7
 Location: 3 Southfield Drive, Crediton, EX17 2ET
 Applicant: Mr Dan Snell, 3 Southfield Drive, Crediton, EX17 2ET

Reference: 16/00547/FULL
 Proposal: Erection of 3 dwellings
 Location: Okefield House, Deep Lane, Crediton, EX17 2BY
 Applicant: Mr M Peters, R & M Peters Ltd, Hawkins Way, Crediton, EX17 1HZ

Reference: 16/00815/LBC
 Proposal: Listed Building Consent for installation of 5 replacement windows, replacement lintels, and erection and re-positioning of replacement gate pillar
 Location: 1 Church Street, Crediton, EX17 2AQ
 Applicant: Mr R Wilshire, 1 Church Street, Crediton, EX17 2AQ

Initials: [unclear]

Reference: 16/00549/FULL
 Proposal: Erection of an agricultural livestock building (832 sqm.)
 Location: Land and Buildings at NGR 277081 96434 (Shortacombe Farm), Yeoford, Devon
 Applicant: Mr D Coren, J Coren & Sons, 1 Shortacombe Farm, Yeoford, Crediton, EX17 5HG

Reference: 16/00892/DCC
 Proposal: Listed Building Consent for internal alterations and a new external metal ramp at Haywards Old School and Drama Centre
 Location: Haywards Primary School, East Street, Crediton, EX17 3AX
 Applicant: Devon County Council

Reference: 16/00959/DCC
 Proposal: Two classroom extension, alterations to the kitchen (including façade alterations), New MUGA, New ramp to the old youth centre building and associated landscaping and tree works
 Location: Haywards Primary School, East Street, Crediton, EX17 3AX
 Applicant: DCC Devon County Council

Reference: 16/01111/TELCOM
 Proposal: Prior Notification for the removal of existing column and cabinet and installation of a 12.50m Phase 5 Column and a new Cobra cabinet
 Location: Land at NGR 284555 100215 (Roadside Verge) Commonmarsh Lane Lords Meadow Industrial Estate Crediton
 Applicant: EE Ltd & Hutchison 36 UK Ltd, C/o Hatfield Business Park, Mosquito Way, Hatfield, Hertfordshire, AL10 9BW

Reference: 16/01062/CAT
 Proposal: Notification of intention to fell 1 Horse Chestnut tree, removal of multistemmed group of Sycamore trees and carry out works to 3 Cherry, 1 Malus, 1 Lime and 1 Acer tree within the Conservation Area
 Location: QE Academy Trust, Western Road, Crediton, EX17 3LU
 Applicant: Mr B Brook, QE Academy Trust, Upper School, Western Road, Crediton, EX17 3LU

Reference: 16/00091/DCC
 Proposal: Construction of a new early years building on the site of the former swimming pool and extension of the existing school hall in order to provide facilities to support the school's proposed expansion to 420 places
 Location: Lanscore County Primary School, Threshers, Crediton, Devon, EX17 3JH
 Applicant: Devon County Council

Reference: 16/01004/FULL
 Proposal: Change of use from Class B8 (industrial unit) to Class D2 (Assembly and Leisure), and alterations to North elevation to enable disabled access
 Location: Unit 3 Westward Business Centre Mill Street Crediton Devon EX17 1HB
 Applicant: Mr C Ferris

Initials

Reference: 16/00839/FULL
Proposal: Variation of Condition 13 of Planning Permission 14/02130/MFUL to take account of revised Arboricultural report
Location: 47 Mill Street, Crediton, Devon, EX17 3AA
Applicant: Mr C Reed

Reference: 16/01164/CAT
Proposal: Notification of intention to fell 1 Eucalyptus, 1 Fir and 1 Sycamore tree within conservation area.
Location: 34 Bowden Hill, Crediton, Devon, EX17 3EJ
Applicant: Miss Z Brotherton

Reference: 16/01066/CLU
Proposal: Certificate of lawfulness for an existing vehicular access and hardstanding
Location: Meadowbank, Buller Road, Crediton, EX17 2AX
Applicant: Miss M Noble

Reference: 16/01076/HOUSE
Proposal: Erection of an Orangery to South East elevation of main house and extension to garage
Location: Mount Jocelyn Crediton Devon EX17 2EU
Applicant: Mr A Ladd

It was resolved to note that Mid Devon District Council, the determining Authority, has advised that the following applications have been WITHDRAWN. (Proposed by Cllr Letch)

Reference: 16/00897/OUT
Proposal: Outline for the erection of 2 dwellings following demolition of existing dwelling
Location: Kenwith, Peep Lane, Crediton, EX17 3BD
Applicant: Mr J Tucker, Kenwith, Peep Lane, Crediton, EX17 3BD

Reference: 16/00774/FULL
Proposal: Change of use of ground floor from commercial tool hire to retail bike outlet, showroom and workshop; Conversion and extension of first floor from a flat to 6 bedroomed communal accommodation to accommodate customers of the biking business and conversion of second floor from 1 flat to 2 one bedroom flats
Location: Crediton Tool Hire, Union Road, Crediton
Applicant: Mr N Paterson, Lower Creedy, Upton Hellions, Crediton, EX17 4AE

Reference: 16/01040/HOUSE
Proposal: Retention of domestic workshop
Location: 57 High Street, Crediton, Devon, EX17 3JX
Applicant: Mr J Clark, 57 High Street, Crediton, Devon, EX17 3JX

- 1609/106** **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts and bank transfers for the period 20th July 2016 to 20th September 2016 inclusive and to receive the bank reconciliation. It was resolved to approve the payments totalling £32,300.89, receipts totalling £1,738.09 and accept the bank reconciliation, copies of which had been attached to these minutes as Appendix One. (Proposed by Cllr Letch).**
- 1609/107** **To receive a list of outstanding debts owed to Crediton Town Council. The documentation relating to this item had been issued prior to the meeting. It was resolved to note the outstanding debts of £107.95, a copy of which is attached to these minutes as Appendix Two. (Proposed by Cllr Letch).**
- 1609/108** **Budget Review – To review the budget for the year to date. A copy of the budget sheet which had been circulated prior to the meeting is attached as Appendix Three. It was resolved to note the budget sheet and the information contained therein. (Proposed by Cllr Harris).**
- 1609/109** **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions. The Clerk advised that no internal control check had been performed.**
- Cllr Way arrived at 7.46 pm and declared that as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
- 1609/110** **To receive a recommendation from the Policy & Forward Planning Committee to support the Detached Youth Work Project in Crediton as a one-year pilot, supplying funding based on 40 weeks being worked and including the provision of a sessional youth worker at a total cost of £5,137.55, with the money being taken from the Council’s Localism Budget. Further information had been issued with the agenda. It was resolved to support the Detached Youth Work Project in Crediton as a one-year pilot, supplying funding based on 40 weeks being worked and including the provision of a sessional youth worker at a total cost of £5,137.55, with the money being taken from the Council’s Localism Budget. (Proposed by Cllr Downes)**
- 1609/111** **To receive a recommendation from the Policy & Forward Planning Committee to act as an agent for Devon County Council, with delegated powers under Section 132(2) powers of the Highway Authority, to remove fly posting and unauthorised signs from the highway that can affect highway safety and detract from the amenity of Crediton town. Further information had been issued with the agenda. Cllr Way declared a personal interest as a County Councillor. It was resolved for the Town Council to act as an agent for Devon County Council, with delegated powers under Section 132(2) powers of the Highway Authority, to remove fly posting and unauthorised signs from the highway that can affect highway safety and detract from the amenity of Crediton town. (Proposed by Cllr Downes)**
- 1609/112** **To review the Council’s Whistleblowing Policy. A copy of the policy had been issued with the agenda. It was resolved to agree and adopt the Town Council’s Whistleblowing Policy. (Proposed by Cllr Harris)**

Initials ...

1609/113 To consider the following TAP Fund applications and to decide whether to support them.

- CISCO
- Sandford Community Sports Pavilion

Copies of the requests had been issued with the agenda. The Clerk advised that the Sandford Community Sports Pavilion application had not been received and therefore could not be considered.

Cllr Letch declared a personal interest as his wife is a member of CISCO.

Cllr Zorlu declared a personal interest as her stepmother is a member of CISCO.

It was resolved to support the CISCO TAP fund application for £600. (Proposed by Cllr Harris.)

1609/115 To consider the Council paying for travel expenses plus one ticket, at £18 each, for Cllr Szabo to attend the It's Your Neighbourhood Award ceremony, being held on Thursday 6th October 2016, at Somerset County Cricket Ground, Taunton. Cllr Szabo declared a disclosable pecuniary interest. It was resolved for the Council to pay for travel expenses plus one ticket, at £18, for Cllr Szabo to attend the It's Your Neighbourhood Award ceremony, being held on Thursday, 6th October 2016, at Somerset County Cricket Ground, Taunton. (Proposed by Cllr Harris)

1609/116 To consider and comment of the proposed modification to the Devon Minerals Plan. Further information had been issued with the agenda. It was resolved to note the proposed modification to the Devon Minerals Plan. (Proposed by Cllr Letch)

1609/117 Councillor Reports – At the discretion of the Chairman, to receive reports from Councillors (Town, District and County) and representatives of the Council – strictly for information only.

Cllr Way reported the following:

- He had attended a recent Okehampton Rail meeting, where the possibility of a service between Exeter and Okehampton was considered. The Sunday Rail service is a great success with over 3,700 people using it. Due to this success a Saturday service is being considered if the funding can be secured. There is also the possibility of a special London service to Paddington Station for just one day in March 2017, this would be good as it publicises the line.

Cllr Letch reported the following:

- He and the Clerk had met with Officers from MDDC's Waste Management Department to discuss MDDC's Street Cleansing Review. As part of the review MDDC is considering dual use litter/dog waste bins.
- He had attended a meeting with Mr Stephen Walford, MDDC's Chief Executive regarding the possibility of asset transferring the Crediton Council Office Building and the Town Square to Crediton Town Council. During the meeting it was stressed that the same consideration needs to be given to Crediton as is being given to Tiverton.

The Clerk read the following report from Cllr Wyer:

- The Newcombes Meadow Community Group (NMCG) had a constructive meeting with Mr Joe Scully (the person now in charge of parks/play areas at Mid Devon District Council (MDDC)). Rather than take the £6,000 the group has raised towards the repair of the zip wire and installation of the climbing frame and slide, Mr Scully would rather the money be used to get matched funding towards other improvements/equipment within Newcombes Meadow itself. This falls outside the remit and aims of NMCG. With this in mind the upcoming AGM (pencilled in for late November) will be the last, as the group has achieved the redevelopment of the play area which was its aim. It will be inviting as many people as possible who have an interest in Newcombes Meadow to the AGM, as it is proposed that if there is enough interest, the group reforms as "Friends of Newcombes Meadow" - with a wider brief encompassing the whole park. If this happens the new group can have the £6,000 so they can start applying for grants etc. If there isn't enough interest in forming a Friends group, NMCG will fold and give the money to MDDC as originally planned.

1609/118 Correspondence and Matters to Note – To receive Council correspondence and matters to note as detailed below Copies of the correspondence and matters to note had been issued with the agenda.

Correspondence

1. Music Makers 23rd July 2016
2. South West Water - Road closure Fordton
3. Mid Devon District Council - Official opening Council's new waste & recycling facility
4. MDDC - Newcombes Meadow
5. GWR - Crediton Railway Station - Bus Stop Sign
6. Tour of Britain - returns to Devon 9th September
7. Devon & Cornwall Police - Police & Crime Plan Consultation
8. DCC - Crediton Traffic Count Figures
9. NHS - Crediton Hospital Steering Group
10. NHS - re-location of Crediton Pharmacy decision
11. Lloyds Bank - copy letter - changes to business accounts
12. MDDC - planning app 16 00458 to Committee 03.08.16
13. Robert Nicholls - proposed vigil 06.08.16
14. DCC highways - Crediton Traffic Count Figures
15. MDDC – Devolution
16. Mr Chudley - financial information
17. Robert Nicholls - racial harassment
18. Judi Binks - Crediton welcomes migrant workers event
19. Rob Nicholls - possible Crediton welcomes migrant workers event
20. MDDC - Community Well Being PDG Agenda
21. MDDC - Agenda Planning Committee 3rd August 2016
22. Councillor Co-option - Co-option pack July 2016
23. Theremin concert in Exeter - Wednesday 10th August - Theremin poster
24. Summer Rhapsody - Saturday 20th August
25. Summer Lunchtime recitals
26. DCC - Temporary prohibition of through traffic & parking - Black Dog Cross
27. Crediton Arts Centre - Thank you evening 10th September 2016



Initials

28. Lucy Degaris - update re Neighbourhood Friends Crediton
29. SWH - Road closure - Bickleigh to Stockleigh X – nightworks
30. MDDC - Agenda for Scrutiny Committee
31. Kier Services - Road closure - road from Fordton Cross to Station Cross
32. Devon & Somerset Fire & Rescue - Hate Crime
33. Devon County Council - Road closure Belle Parade
34. NHS -Crediton Steering Group - 31st August – CANCELLED
35. Summer Lunchtime Recital - 16th August recital
36. Summer Lunchtime Recitals - 17th August 2016
37. Road closure - Coffintree Cross Hill & Raddon Hill
38. Road closure - Mill Street Crediton
39. NHS - CCG Annual Meeting 01.09.2016
40. DCC - Temporary 10mph speed limit Exhibition Rd-Blagdon Tce
41. SMP Scaffolders - Road closure Mill Street 12.09.16 - 03.10.16
42. Devon Communities - Training Hub
43. DCC - amended road closure A3072 Coffintree Cross
44. DCC - temporary road closure Fordton Cross to Station Cross, Fordton
45. NHS - Help us to reach people in Devon pre-engagement events September 2016
46. 46. Summer Lunchtime Recitals - 23rd & 24th August
47. DCC - Road closure, Okefield Road
48. DCC - Road closure, Westernlea
49. DCC - Road closure, Broad Close
50. DCC - Road closure, Churchill Drive
51. Cambridge & Counties Bank - Interest Rate Change
52. DCC - Road closure, Church Street
53. MDDC - Agenda 6th Sept Managing the Environment Policy Devt Group
54. LGPS – 2016 Actuarial Valuation of the Devon Pension Fund – Invitation to Employers
55. MDDC – Newcombes Meadow Tree requiring felling
56. B William - Notice to Quit E8
57. CPRE Devon - Invite to forum on Thursday 22nd Sept 2016
58. TDCTA – Invite to AGM
59. Em Wilkinson Brice - Transfer of services to the RD&E
60. Boundary Commission for England - 2018 Review – plans and proposals in the office
61. MDDC - proposed removal of certain public payphones
62. Rosalind Hobbs - Notice to Quit E19B
63. MDDC – Extraordinary meeting 22.09.2016

Matters To Note

1. Mid Devon District Council - Council sells 8000th garden waste permit
2. DEFRA - South West to bid for £150K food and tourism boost
3. MDDC - Summer activities at Council's Leisure Centres
4. MDDC - The future of Cullompton Railway Station
5. Robert Nicholls - racial abuse
6. Recycle Devon - swapping is the new shopping
7. Met Office - Met Office and Environment Agency are recruiting
8. NALC - Bulletin on national developments & Meetings - July 2015
9. NHS Trust - NHS successfully enters home care market
10. David Tucker - lack of starter industrial units in Crediton
11. MDDC - CosyDevon Central Heating supported by Devon Local Authorities

Initials

12. R D & Exeter NHS Foundation Trust - new Chief Executive appointed
13. MDDC - Educating on recycling going well
14. Healthwatch Devon – Voices Issue 13 Summer [copy held in office]
15. Tiverton & Mid Devon Museum Trust - 'All aboard' a family sculpture trail
16. MDDC - improvement plans Tiverton Town Centre & Pannier Market
17. DCC - Consultation on A30 highway improvements near Honiton
18. MDDC - Press Release - Lifeline Service available to all Mid Devon residents
19. Friends of Crediton Museum – Summer 2016 Newsletter [copy held in office]
20. MDDC - Mid Devon Talk - July Edition
21. MDDC - Press Release - Mid Devon's account receive audit report
22. MDDC - Notification of Key Decisions - September 2016
23. Sustainable Crediton - Newsletter Issue 73
24. Healthwatch Devon - Monthly Newsletter
25. DALC - Monthly Newsletter
26. CDS Member Briefing July 2016
27. NHS - Your Future Care newsletter
28. MDDC - bids for garden village status - development land to east of Cullompton
29. NHS - Healthy People - August 2016 monthly meeting
30. Citizens Advice - August 2016 Newsletter
31. Firebird Public Relations - Press Release new community orchard map launched
32. Cosmic - Digital marketing apprentice vacancy
33. Crediton Area Children's Centre - Autumn 2016 Newsletter
34. MDDC – Council meeting 31st August 2016 [copy held in office]
35. MDDC – Scrutiny Committee Minutes 19th August 2016 [copy held in office]
36. NALC - Newsletter August 2016
37. MDDC - Press Release - Electric Nights Event
38. MDDC - Press Release - Tiverton Market
39. MDDC - Press Release - Resident Fined under Enviro Protection Act
40. MDDC - August Mid Devon Talk
41. DCC - Parish Paths Newsletter Summer 2016
42. MDDC - Press Release - Council appoints new Directors
43. Healthwatch Devon - September bulletin
44. Sustainable Crediton – Newsletter Issue 74
45. NEW Devon Success Regime - Your Future Care Newsletter
46. DALC – Annual Report 2015/16 (copy held in office)
47. DALC - September e-bulletin
48. PCC Alison Hernandez - Monthly Report August 2016
49. Boniface Link Minutes - 5th September 2016

Matter to Note item 5 – Cllr Dixon asked if there were any new developments. The Clerk advised none that she was aware of. It was resolved to note the correspondence and matters to note. (Proposed by Cllr Letch)

1609/119

Business brought forward

Cllr Szabo advised that the wall at Glen Creedy Court had been vandalised with graffiti. The Clerk confirmed this has been reported to the Police.

Cllr Downes asked when the Lucombe Oak in Newcombes Meadow is being felled. The Clerk advised it should be the following day.



Initials

Clr Walters asked if QE Academy still run citizenship days. The Clerk said she would make enquiries.

Clr Way advised:

- QE Academy are still interested in acquiring St Lawrence Care Home and negotiations are ongoing.
- Community Payback have been undertaking work in the town, in association with Devon County Council, this has included work in the car park at the railway station.
- The current estimated spending required to bring all of Devon's roads into a good condition is £1.36 billion. There is a loss in the value of the road system due to ongoing deterioration which cannot be met by current funding levels.

1609/120 Close

The meeting closed at 8.12 pm.

Signed 

(Chairman)

Dated..... 15th October 2016

19 September 2016 (2016-2017)

**Crediton Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
141	28/07/2016		Lloyds TSB curren	dd	Bandstand Electricity	EDF Energy	L	23.81	1.19	25.00
142	28/07/2016		Lloyds TSB curren	dd	Banking Charge	Lloyds Bank	E	5.00	0.00	5.00
143	02/08/2016		Lloyds TSB curren	004476	Salaries - June	Mid Devon District Coun	E	4,219.21	0.00	4,219.21
144	02/08/2016		Lloyds TSB curren	004476	PAYE/National Insurance	Mid Devon District Coun	E	309.32	0.00	309.32
145	02/08/2016		Lloyds TSB curren	004476	Pension Contributions	Mid Devon District Coun	E	747.45	0.00	747.45
146	02/08/2016		Lloyds TSB curren	004476	Payroll Administration	Mid Devon District Coun	S	10.00	2.00	12.00
147	02/08/2016		Lloyds TSB curren	004477	Stationery	Printed Paper Products I	S	44.80	8.96	53.76
148	02/08/2016		Lloyds TSB curren	004478	Peoples Park - Grass Cutt	Hooper Services	S	380.00	76.00	456.00
149	02/08/2016		Lloyds TSB curren	004479	Software - Office 365	C Dalley (Microsoft Offic	S	280.80	56.16	336.96
150	02/08/2016		Lloyds TSB curren	004480	Bulbs - Wildlife Area Plan	C Dalley (J Parkers Who	S	100.45	20.09	120.54
151	02/08/2016		Lloyds TSB curren	004481	Stationery	Devon Commercial Stati	S	29.50	5.90	35.40
152	02/08/2016		Lloyds TSB curren	004482	Salaries - July	Mid Devon District Coun	E	4,642.83	0.00	4,642.83
153	02/08/2016		Lloyds TSB curren	004482	PAYE/National Insurance	Mid Devon District Coun	E	367.78	0.00	367.78
154	02/08/2016		Lloyds TSB curren	004482	Pension Contributions	Mid Devon District Coun	E	835.56	0.00	835.56
155	02/08/2016		Lloyds TSB curren	004482	Mayors allowance	Mid Devon District Coun	E	600.00	0.00	600.00
156	02/08/2016		Lloyds TSB curren	004482	Councillor Allowances	Mid Devon District Coun	E	450.00	0.00	450.00
157	02/08/2016		Lloyds TSB curren	004483	New Councillor Training	DALC	S	25.00	5.00	30.00
158	02/08/2016		Lloyds TSB curren	004484	Clerks Essentials Course	DALC	S	40.00	8.00	48.00
159	02/08/2016		Lloyds TSB curren	004485	Photocopier Charges	Mid Devon District Coun	S	110.34	22.07	132.41
160	02/08/2016		Lloyds TSB curren	004486	New IT Kit and Support	Project Cosmic	S	2,893.00	578.60	3,471.60
161	02/08/2016		Lloyds TSB curren	004486	New IT Software	Project Cosmic	S	386.00	77.20	463.20
162	02/08/2016		Lloyds TSB curren	004487	Clearing steps Brays Clos	DDC CRC Ltd	S	160.00	32.00	192.00
163	02/08/2016		Lloyds TSB curren	004488	Stationery	Devon Commercial Stati	S	27.62	5.52	33.14
164	02/08/2016		Lloyds TSB curren	004489	Advert - Grants	Crediton Country Courie	S	100.00	20.00	120.00
165	16/08/2016		Lloyds TSB curren	004490	Solicitors Fees - Creedy C	Wellers Law Group	S	200.00	40.00	240.00
166	16/08/2016		Lloyds TSB curren	004491	IT Support	Mid Devon District Coun	S	180.00	36.00	216.00
167	16/08/2016		Lloyds TSB curren	004492	Advert - Councillor Co-op	Crediton Country Courie	S	100.00	20.00	120.00
168	09/08/2016		Lloyds TSB curren	004464	Councillor Expenses	Mr Frank Letch	E	-18.45	0.00	-18.45
169	09/08/2016		Lloyds TSB curren	004464	Councillor Expenses	Mr Frank Letch	E	14.90	0.00	14.90
170	16/08/2016		Lloyds TSB curren	004493	Printing Charges	Concorde	S	34.28	6.86	41.14
171	16/08/2016		Lloyds TSB curren	004494	Printing Charges	Concorde	S	33.07	6.61	39.68
172	16/08/2016		Lloyds TSB curren	004495	Councillor Allowances	Mid Devon District Coun	E	80.00	0.00	80.00
173	16/08/2016		Lloyds TSB curren	004496	Security Waste Collection	JB Confidential	S	10.50	2.10	12.60
174	16/08/2016		Lloyds TSB curren	004497	Councillor Expenses	Mr F Letch	E	3.55	0.00	3.55
175	16/08/2016		Lloyds TSB curren	004498	Vartous Office Supplies	Adams Home Hardware	S	27.78	5.55	33.33
176	16/08/2016		Lloyds TSB curren	004499	Cute PDF Licence	Mrs C Dalley (Acro Softv	X	106.87	0.00	106.87

Crediton Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
177	Peoples Park - Scout Me	16/08/2016	Lloyds TSB curren	004500	Scout Memorial Garden -	R J Brooks & Son Ltd	S	85.00	17.00	102.00
178	Staff/Councillor Training	30/08/2016	Lloyds TSB curren	004501	Rural Futures Conference	Devon Communities To	E	40.00	0.00	40.00
179	Photocopier/Printing Ch	30/08/2016	Lloyds TSB curren	004502	KCCC Leaflets	Hedgerow Printing Ltd	E	98.00	0.00	98.00
180	Professional Fees	30/08/2016	Lloyds TSB curren	004503	Valuation of Locomotive !	Beames Hampton & Litt	S	100.00	20.00	120.00
181	Servicing Town Clock	30/08/2016	Lloyds TSB curren	004504	Town Clock - Servicing	Smith of Derby Ltd	S	204.00	40.80	244.80
182	Stationery	30/08/2016	Lloyds TSB curren	004505	Stationery	Printed Paper Products I	S	14.90	2.98	17.88
183	People's Park - Grass Ca	30/08/2016	Lloyds TSB curren	004506	Peoples Park - Grass Cutt	Hooper Services	S	190.00	38.00	228.00
184	Stationery	30/08/2016	Lloyds TSB curren	004507	Stationery	Devon Commercial Stati	S	4.08	0.82	4.90
185	Payroll Administration	02/08/2016	Lloyds TSB curren	004482	Payroll Administration	Mid Devon District Coun	S	10.00	2.00	12.00
186	Other	26/08/2016	Lloyds TSB curren	dd	Banking Charge	Lloyds Bank	E	5.00	0.00	5.00
187	Office Supplies	21/07/2016	Petty Cash	pettycash	Office Consumables/Tea,	Coop Supermarket	Z	9.28	0.00	9.28
188	Office Supplies	21/07/2016	Petty Cash	pettycash	Office Supplies - Washing	Coop Supermarket	S	0.63	0.12	0.75
189	Floral Crediton Awards I	02/08/2016	Petty Cash	pettycash	Floral Crediton Sundries	Tescos	Z	0.70	0.00	0.70
190	Floral Crediton Awards I	02/08/2016	Petty Cash	pettycash	Floral Crediton Sundries	Tescos	S	0.55	0.11	0.66
191	Photocopier/Printing Ch	20/09/2016	Lloyds TSB curren	004508	Printing Charges	Concorde	S	90.40	18.08	108.48
192	IT Support	20/09/2016	Lloyds TSB curren	004509	IT Support	Mid Devon District Coun	S	16.00	3.20	19.20
193	Other	20/09/2016	Lloyds TSB curren	004510	CCTV Management & Op	Adams Home Hardware	S	3.33	0.66	3.99
194	Staff Salaries	20/09/2016	Lloyds TSB curren	004511	Salaries - August	Mid Devon District Coun	E	4,516.56	0.00	4,516.56
195	PAYE/National Insuranc	20/09/2016	Lloyds TSB curren	004511	PAYE/National Insurance	Mid Devon District Coun	E	350.36	0.00	350.36
196	Pension Contributions	20/09/2016	Lloyds TSB curren	004511	Pension Contributions	Mid Devon District Coun	E	809.29	0.00	809.29
197	Payroll Administration	20/09/2016	Lloyds TSB curren	004511	Payroll Administration	Mid Devon District Coun	S	10.00	2.00	12.00
198	Grass Verge Cutting	20/09/2016	Lloyds TSB curren	004512	Grass Verge Cutting	Mid Devon District Coun	S	3,274.20	654.84	3,929.04
199	Photocopier/Printing Ch	20/09/2016	Lloyds TSB curren	004513	Printing Charges	Concorde	S	33.07	6.61	39.68
200	Photocopier/Printing Ch	20/09/2016	Lloyds TSB curren	004514	A1 Laminating	Hedgerow Printing Ltd	S	10.00	2.00	12.00
201	Crediton Building Feasit	20/09/2016	Lloyds TSB curren	004515	Feasibility Study	Devon Communities To	S	2,254.60	434.00	2,688.60
202	Servicing Town Clock	20/09/2016	Lloyds TSB curren	004516	Parts for Crediton Town C	Smith of Derby Ltd	S	35.00	7.00	42.00
203	Postage	20/09/2016	Lloyds TSB curren	004517	Postage - Stamps	Post Office Ltd	Z	150.00	0.00	150.00
204	Floral Crediton Flower T	20/09/2016	Lloyds TSB curren	004518	Flower Towers - Plants a	Mr A E Jewell (F J Jacks	S	87.50	17.50	105.00
205	Christmas Lights	20/09/2016	Lloyds TSB curren	004519	Christmas in Crediton Spi	C Dalley (Trophy Store)	S	28.28	5.66	33.94
Total								29,991.70	2,309.19	32,300.89

Crediton Town Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
35 VAT Repayment	25/07/2016		Lloyds TSB curren	bacs	VAT Repayment	HMRC	R	0.00	1,669.73	1,669.73
36 Christmas Lights	03/08/2016		Lloyds TSB curren	bacs	Christmas lights donation	McMillan Williams	E	50.00	0.00	50.00
37 Exhibition Rd - Allotmer	08/08/2016		Lloyds TSB curren	cash	Exhibition Road - Allotme	Mr P Gingell	E	1.24	0.00	1.24
38 Boniface Allot Ass. Mem	08/08/2016		Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Mr P Gingell	E	0.19	0.00	0.19
39 Exhibition Rd - Allotmer	09/08/2016		Lloyds TSB curren	cash	Exhibition Road - Allotme	Mr Dan Rowles	E	2.91	0.00	2.91
40 Boniface Allot Ass. Mem	09/08/2016		Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Mr Dan Rowles	E	0.44	0.00	0.44
41 Interest on bank accour	09/08/2016		Lloyds TSB precep	dd	Bank Interest	Lloyds Bank	E	5.79	0.00	5.79
42 Exhibition Rd - Allotmer	15/08/2016		Lloyds TSB curren	cash	Exhibition Road - Allotme	Ms I Spencer	E	1.68	0.00	1.68
43 Boniface Allot Ass. Mem	15/08/2016		Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Ms I Spencer	E	0.26	0.00	0.26
44 Interest on bank accour	09/09/2016		Lloyds TSB precep	bacs	Bank Interest	Lloyds Bank	E	5.85	0.00	5.85
Total								68.36	1,669.73	1,738.09

Crediton Town Council

Bank Reconciliation at 20/09/2016			
	Cash in Hand 01/04/2016		160,713.95
	ADD		
	Receipts 01/04/2016 - 20/09/2016		115,649.74
	SUBTRACT		
	Payments 01/04/2016 - 20/09/2016		81,969.74
A	Cash in Hand 20/09/2016 (per Cash Book)		194,393.95
Cash in hand per Bank Statements			
	Cash 19/09/2016	0.00	
	Lloyds TSB current a/c 034522 19/09/2016	36,527.61	
	Lloyds TSB precept a/c 03452E 19/09/2016	120,726.60	
	Lloyds TSB reserve a/c 06783E 19/09/2016	50.34	
	Petty Cash 19/09/2016	67.42	
	Cambridge & Counties 19/09/2016	50,000.00	
			207,371.97
	Less unrepresented cheques As attached		12,978.02
	Plus unrepresented receipts As attached		194,393.95
			0.00
B	Adjusted Bank Balance		194,393.95
A = B Checks out OK			



Mrs C. Dalley

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Crediton Town Council

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BUSINESS ACCOUNT 30-93-14 03452274
CREDITON TOWN COUNCIL

£ 36,527.61 Current balance

£36,527.61 Available funds

BUS BANK INSTANT 30-93-14 06783514
CREDITON TOWN COUNCIL

£ 50.34 Balance

BUS BANK INSTANT 30-93-14 03452509
CREDITON TOWN COUNCIL

£ 120,726.60 Balance

Your matured products

Business ToolBox

Tools to help you start up, manage and grow your business

Outstanding Debts as at 19th September 2016

Invoice Date	Invoice Number	Amount	In relation to
Jul-16			
MDDC Service Charges		£107.00	
Aug-16			
Exhibition Road		£0.95	
TOTAL AMOUNT OUTSTANDING		£107.95	



Year To Date Budget 2016-2017

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	%Budget	Remaining	Total Spend
Administration	11,108	337.98	845.03	688.40	716.62	5,485.87	345.35			75.8	2,688.75	8,419.25
Council & Councillors	9,260	1,043.72	1,032.07	598.93	376.45	1,488.00				49.0	4,720.83	4,539.17
Property & Parks	24,390	2,385.00	3,516.49	809.38	1,108.07	1,343.34	42.00			37.7	15,185.72	9,204.28
Insurance	2,500		1,792.67							71.7	707.33	1,792.67
Parish Paths (P3)	0			258.54						-	-258.54	258.54
Grants	20,000	15,060.00	547.50							78.0	4,392.50	15,607.50
Amenities	23,100		190.43	560.27		1.36	138.94			3.9	22,209.00	891.00
Localism Projects	27,824						3,929.04			14.1	23,894.96	3,929.04
Sub Total	118,182	18,827	7,924	2,916	2,201	8,319	4,455	0	0	37.8	73,540.55	44,641.45

Salaries/PAYE/NI	Budget									%Budget	Balance	Total Spend
Salaries	52,321		3,593.50	4,178.85	4,219.21	4,642.83	4,516.56					21,150.95
PAYE/NI	7,221		309.32	309.32	309.32	367.78	350.36					1,646.10
Pension Payments	10,987		747.45	747.45	747.45	835.56	809.29					3,887.20
Sub Total	70,529	-	4,650.27	5,235.62	5,275.98	5,846.17	5,676.21	-	-	37.8	43,844.75	26,684.25

Budget Spend	188,711.00	18,826.70	12,574.46	8,151.14	7,477.12	14,164.74	10,131.54	-	-	37.8	117,385.30	71,325.70
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Ear Marked Reserves/Project Funds												
TAP Fund Grants	0										0.00	-
Wildlife Garden	289	104.00	55.03							55.0	129.97	159.03
Neighbourhood Plan	4,650									-	4,650.00	-
Allotments	1,747									-	1,747.00	-
Street Furniture & Small Works	691			881.50						127.6	-190.50	881.50
Upper Deck	1,740									-	1,740.00	-
General Fund	47,117	358.80	3,461.06	1,073.76	45.00					10.5	42,178.01	4,938.62
War Memorial - Pointing	394									-	394.00	-
Election Expenses	6,497									-	6,497.00	-
Economic Development	7,710									-	7,710.00	-
Christmas Lights Repair/Renewal	4,562		259.80							5.7	4,302.20	259.80
Christmas in Crediton (donations)	519											
Localism Projects	20,000									-	20,000.00	-
Feasibility Study	2,445						2,688.60			110.0	-243.60	2,688.60
Band Stand	500		392.89							78.6	107.11	392.89
Tesco Community Fund	895									-	895.00	-
P3 Parish paths	1,212									-	1,212.00	-
Floral Crediton	2,344									-	2,344.00	-
Town Clock	500									-	500.00	-
Premises	2,200									-	2,200.00	-
CCTV	2,000									-	2,000.00	-
Boniface Statue	1,500									-	1,500.00	-
War Memorial (General)	2,500									-	2,500.00	-
Mayors Chain	1,000									-	1,000.00	-
Repair of Brick planters	1,500									-	1,500.00	-
P3 Grant - Bridge project	3,000									-	3,000.00	-
Incredible Edible - Town Square	100									-	100.00	-

General Legal/Professional Fees	2,500										-	2,500.00	-
Stonypark Legal/Professional Fee	5,000										-	5,000.00	-
Crediton Town Plates	343										-	343.00	-
Tree Works	6										-	6.00	-
MDDC Building	15,000										-	15,000.00	-
Sub Total	140,461	462.80	4,168.78	1,955.26	45.00	-	2,688.60	-	-	-	-	-	9,320.44

Creditors from 2015-2016 now paid													
CinC - Town Square electrics	1,324		1,323.60										1,323.60
CinC - Waste Services	70												-
Sub Total	1,394	-	1,323.60	-	-	-	-	-	-	-	-	-	1,323.60

Total Spend inc reserves	330,565.71	19,289.50	18,066.84	10,106.40	7,522.12	14,164.74	12,820.14	-	-	-	-	248,595.97	81,969.74
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INCOME	Budget	April	May	June	July	August	Sept	Oct	Nov	%Budget	Balance	Total Income
Administration	60	8.27	9.01	7.79	21.79	5.79	5.85			97.5	1.50	58.50
Council & Councillors	0		-							#DIV/0!	0.00	-
Property & Parks	4,481	24.26	13.10	4.75	207.00	6.72				5.7	4,225.17	255.83
Insurance	0									#DIV/0!	0.00	-
Parish Paths (P3)	0	250.00								#DIV/0!	-250.00	250.00
Grants	0									#DIV/0!	0.00	-
Amenities	3,200	100.00	360.00	50.00	50.00	50.00				19.1	2,590.00	610.00
VAT Repayment	6,500		5,920.68							91.1	579.32	5,920.68
Sponsorship	0				1,669.73					#DIV/0!	-1,669.73	1,669.73
Precept	193,234	96,616.93								50.0	96,616.93	96,616.93
Council Tax Support Grant	6,236	3,118.07								50.0	3,118.07	3,118.07
Salaries (Transitional Grant)	0	7,000.00								#DIV/0!	-7,000.00	7,000.00
TAP Fund Grants	0									#DIV/0!	0.00	-
Neighbourhood Plan	0									#DIV/0!	0.00	-
Peoples Park Wildlife Garden	0											
Earmarked Reserve (Tesco Fund)	0		150.00									
Sub Total	213,711	107,117.53	6,452.79	62.54	1,948.52	62.51	5.85	-	-	54.1	98,061.26	115,649.74

Total Income	£213,711	£107,117.53	£6,452.79	£63	£1,949	£63	£6	£0	£0	54.1	£98,061.26	£115,649.74
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