



Minutes of Credition Town Council's Old Landscore School Committee held on Tuesday, 17th September 2019, at 6.15 pm, at Credition Library, Belle Parade, Credition.

Present: Cllrs Mr A Wyer, Mr J Ross, Mr F Letch, Miss J Harris, Mr P Vincent

In Attendance: Mrs Lisa Blake, Assistant Clerk

12. To receive and accept apologies.

It was **resolved** to receive and accept apologies from Cllr Mr P Vincent. (Proposed by Cllr Wyer)

13. Declarations of Interest

Cllrs Letch & Wyer declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

14. Order of Business

There were no announcements.

15. To consider and amend/approve the Sub-Committees Terms of Reference. (A copy of the Terms of Reference had been issued with the agenda). It was **resolved** to approve the Terms of Reference for the Sub-Committee (Proposed by Cllr Wyer).

16. Chairman's and Clerk's Announcements

There were no announcements.

17. Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Old Landscore School Committee meeting held on 4th June 2019. It was **resolved** to approve and sign the minutes of the Old Landscore School Committee meeting held on 4th June 2019 as a correct record (Proposed by Cllr Harris).

18. Matters Arising

There were no matters arising.

19. To receive an update on the preparation of the Old Landscore Building for Community usage and bookings and agree any actions. The Assistant Clerk advised that there had been numerous enquiries from community groups for using the Old Landscore School. Citizens Advice are starting their basic service of one day per week on an appointment-only basis from the 2nd October with a view to increasing the service in the near future. The fire risk assessment had been completed and there were minimal actions as a result of this that would be completed. The building has also had a deep clean, improving its overall appearance. The housekeeping equipment and technical equipment will be instructed/purchased/installed imminently in readiness for usage from the beginning of October.

- 20. **To receive an update on the Feasibility Report for the Old Landscore Building.** The Assistant Clerk advised that both she and the Town Clerk had met with Mrs Dawn Eckhart and the information that had been collated about the building had been reviewed. Mrs Eckhart commented that good progress had been made by the Town Council on the feasibility of the acquisition of the building, she suggested a feedback form was devised to be completed by anyone using the facilities. The Assistant Clerk will put this into place.

- 21. **To receive an update and agree any actions on the current Tenancy at Will with Devon County Council and future options.** The Assistant Clerk advised that a follow-up meeting with Mr David Bowles (Devon County Council) and the Town Clerk would be arranged to provide an update on the building and to explore the longer-term options for the building.

- 22. **Close**
The meeting closed at 6.32 pm.

Signed.....
(Chairman)

Date:.....

DRAFT